



Te Pūroko ā tau 2013
2013 Annual Report

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Publication Format

The 2013 CPIT Annual Report has been specifically designed, published and distributed in keeping with our commitment to sustainable principles as a digital publication available online.

In line with legislative requirements, a limited number have been printed in-house incorporating all relevant information and transcripts of audio visual statements.

The digital version can be viewed at <http://annualreport.cpit.ac.nz>

Our Values

CPIT is committed to the following values that underpin the institute's activities and the way in which we operate:

Akona - Learn

Manaakihia - Respect

Tuhonotia - Connect

Kia auaha - Innovate

Kia akitu - Succeed

Our Vision

Our vision is to be Canterbury's leading provider of applied tertiary education, research and knowledge exchange, widely respected by our business, industry and cultural communities as a sustainable high performing organisation, driven by excellence and responsible for ensuring all graduates have the knowledge, values and skills to be successful citizens now and in the future. In addition, CPIT will play an essential role in the revitalisation of Christchurch and the Canterbury region, be responsive to the market and in doing so strengthen its connection with industry and community partnerships, reinforcing CPIT's mission.

Our Appreciation

Thank you to all of our students, staff, colleagues, fellow institutions, communities, industries and businesses for contributing to such a successful 2013.



At the end of 2013 we are in no doubt about the crucial role that CPIT plays in Canterbury's regional development and in the recovery of our city. People in Christchurch have needed to see stability, consistency and progress. CPIT has shown all of these qualities during 2013, moving decisively from recovery to an exciting new period of growth, development and collaboration.

Confidence in CPIT has been shown by our students, our partners and by the government. When we presented a business case for expanding our trades training facilities to help meet the considerable skilled labour needs of Christchurch, the government stood beside us. Tertiary Minister Steven Joyce committed 18.9 million dollars to expanding our Trades Innovation Campus and congratulated CPIT on our performance.

Developments at our trades campus, however, are only stage one of our plans. In 2013 we launched a 120 million dollar Campus Master Plan, which is a comprehensive program of work to rebuild and refurbish our buildings on both campuses by 2022. Modern, flexible teaching spaces, technology enhanced learning and more green spaces are all part of this exciting vision. Work is already underway. We are very pleased to have the government's support and to be able to invest CPIT's own resources in campuses that will take us proudly into the future.

Through collaboration with our industry partners we continue to deliver work-ready graduates and this aligns with the government's call for the tertiary sector to deliver qualifications that have well-defined vocational outcomes.

Yes CPIT is positioned to train more people for the rebuild of Christchurch, but our mandate goes far beyond that. We are located on the doorstep of the new city and our growth will inspire confidence and provide facilities for the city. We're bringing students into Christchurch from other parts of New Zealand and from overseas and they are excited about the transitional projects, the energy and the possibilities presented here, which are absolutely unique. Publications such as Lonely Planet and the New York Times have endorsed this, calling Christchurch one of the most exciting places to visit in the world.

We're part of this positive energy. CPIT is working with the anchor projects of the new city, particularly the Health Precinct, and our contribution is helping to drive progress. At the same time we are looking after our communities in a myriad of ways, including creating the opportunities for all Cantabrians to contribute to regional recovery and development.

I would like to congratulate our Chief Executive Kay Giles, our management team and all of our staff on what has been achieved together in 2013.

There is no doubt we are a strong and viable Christchurch institution and now we are embarking on a particularly exciting phase in our history.

**Jenn Bestwick
CPIT Council Chair**

I te pauka o 2013 kei te whakapono marika mātou ki te hirika o kā mahi a CPIT hei whakawhanaki, hei whakaora anō i Ōtautahi. Nō te rū me roko te takata i te tau o te wairua, i te ū ki te kaupapa, i te mauri e hihiri ake ana. Kua kitea ēnei āhuataka i CPIT i 2013, arā i te ekeka o kā taero o Tū te Koropaka kia puta anō ai ki te whaiao ao, ki te ao marama me ōna huhua maha.

Kai te whakapono tonu mai kā tauira, te Kāwanataka me ō mātou haumi ki a CPIT. I tā mātou kauhau i tētahi rautaki pakihi hei whakawhānui i ō mātou whare a rehe kia eke ai te tokomaha o kā rika rehe ki te rahi e tika ana mō Ōtautahi, i tautokohia e te Kāwanataka. I tohua Te Minita Steven Joyce te 18.9 miriona tāra hei whakawhānui ake i kā whare a rehe, ā, i mihia a CPIT mō ā mātou i whakatutuki ai.

Heoi anō, he mata anō tō tēnei rautaki, ko tēnei noa te tuatahi. I te tau 2013 i whakarewa mātou i tētahi Rautaki Matua, ko te 120 miriona tāra tōna rahi, ā, he mahere taumatua hei whakahou i kā whare katoa o Te Mātāpuna o Te Mātāuraka I mua I te tau 2022. He ao hou, he ao auaha, he ao hakarau, he ao e hā kai ana ki tōna taiao te ao ka ara i te puehu. Kua haea te ata. Kua tau ō mātou wairua i te tautoko a te Kāwanataka, me te mōhio ko ā mātou ake rauemi hei whakatutuki i tēnei kaupapa e puta ai tātou ki te whai ao.

Nā roto i te mahi tahi i te taha o ō mātou haumi, ka hua tonu mai kā ihu puta e mātau kē ana ki te mahi, ā, e hā kai ana tēnei ki te tono a Te Kāwanataka ki kā kura tuatoru ki te ako i kā tohu e hā kai pū ana ki te mahi.

Āe, e taea ana e CPIT te whakapakari tauira atu anō mō te araka o Ōtautahi, ekari, kua here mātou ki kaupapa nui noa atu i tērā. He Kōwhai mātou kei te waharoa o te ao hou, ka tipu, ka whakamaru, ka whata wairua, ka whā kai i te iwi. E pōwhiri ana mātou i kā tauira o tata, o tawhiti, ā, e hīkaka ana rātou i te tere o te whakatipu me te maha o kā peka me kā pae o konei tonu. Ko kā pukapuka pēnei i a Lonely Planet, i te New York Times, e whakaae ana ki tēnei, ā, kua kī ake ko Ōtautahi tētahi wāhi whakamiharo o te ao.

Ko tātou katoa kā pakiaka o tēnei tipu. E toro ana kā pakiaka o CPIT ki tēnei whenua haumako, ki tēnei whenua hauora, kia whā kai tētahi i tētahi, ka toro ake ki ruka. Nō taua wā tonu e tautoko ana i kā manu o Waitaha kia whai wāhi ai ki kā peka maha o te rākau o Taumatata Akitu.

Kay Giles, e mihi ana au ki a koe, ki a koutou anō hoki te huka whakahaere, ā, tae noa atu ki kā kaimahi katoa me kā mahi i tutuki i a koutou i te tau 2013.

Kua rū te whenua, e tū tonu ana tēnei rākau tū ao, ā, ka tū, ka tipu, ka hua, ka mārō, ka pakari kē atu i kā ao e tū mai nei.

**Jenn Bestwick
CPIT Council Chair**

CPIT Council

CPIT is a Crown Entity governed by its own council with accountability to the shareholding Minister, through the Tertiary Education Commission (TEC). It is made up of eight members, four of whom are appointed by the Minister for Tertiary Education, and four of whom are appointed by the CPIT Council under Council Statute.

As CPIT's governing body, CPIT Council has several key responsibilities: to appoint and manage the performance of the Chief Executive and to reflect the interests of the organisation's key stakeholders: the government, through the Minister's appointments, and the businesses and communities of the region, through the council appointments. The council directs the management of CPIT to achieve planned outcomes and to ensure that the organisation is acting prudently, legally and ethically.

CPIT operates under a number of Acts of Parliament – particularly the Education Act 1989 No 80 and the Local Government Official Information and Meetings Act 1987 No 174.

Kā Mema o te Kaunihera

CPIT Council Members

Chair

Ms Jenn E Bestwick

Deputy Chair

Mrs Elizabeth M Hopkins

Chair, Council Audit Committee

Mr David L Halstead

Chair, Chief Executive Remuneration and Performance Review Committee

Mrs Elizabeth M Hopkins

Chair, Council Campus Redevelopment Committee

To be appointed

Members appointed by the Minister

Ms Jenn E Bestwick

Mr Stephen J Collins

Mrs Elizabeth M Hopkins

Mr John K Mote

Members appointed by the CPIT Council

Ms Jane C Cartwright

Mr David L Halstead

Mr John J Hunter

Ms Lynne Harata Te Aika

Kā Āpiha o te Kaunihera

CPIT Council Officers

Chief Executive

Ms Kay Giles

Kaiārahi

Ms Hana O'Regan

Council Secretary

Ms Ann Kilgour

Minute Secretary

Miss Gay Hinton

Governance Unit Administrator

Ms Sheryl Breayley



In 2013 CPIT celebrated 40 years of nursing training at CPIT and this milestone seems to me quite symbolic of our role in New Zealand tertiary education. In 1973 CPIT was one of two institutes trusted to initiate tertiary-based nurse training. 40 years later we are consistently delivering the highest pass rates in New Zealand and we are at the forefront of new developments with our involvement in Christchurch's new Health Precinct.

We have many responsibilities that we as an institute must continue to fulfil using the most effective, innovative and sustainable methods available.

Our ability to contribute to the skilled labour needs of Christchurch is a call to action and we have responded. In 2013, our trades training numbers increased by 39%. The expansion of facilities at the Trades Training Institute, funded by the government and announced as part of our Campus Master Plan, will create space for another 500 students on the trades campus alone in 2014.

CPIT's management is charged with the significant strategic planning to deliver the Campus Master Plan and ensure our future campuses meet the needs of our students and tutors.

As learning methods change we are embracing new ways of working. In 2013 we launched our Technology Enhanced Learning strategy and created the Learning Spaces Pilot to guide the integration of technology in learning and explore design of flexible physical spaces to achieve this.

Progress is on track. The ground is already being prepared for the new Whareora (Science and Wellbeing Facility) at Madras Street and it will be completed ready for 2015.

We recognise that different learners have different needs and we want to support all Cantabrians to train for a career and contribute to our region. He toki ki te Rika (Māori Trades Training) and Pasifika Trades Training continued to be models of collaboration in 2013. We also launched the Women in Trades initiative, including fee-free scholarships for 2014. We expanded the capacity of our youth pathways and we created the Eke Takaroa kaupapa which roll out in 2014 to support the success of Māori students. Our Centre of Māori and Pasifika Achievement put Pasifika student success centre stage with the Lead Your Future project.

Across the institute our students achieved a high completion rate and many individual successes, such as our 14th win at the prestigious Toque D'or hospitality competition and both gold and silver prizes in the Emerging Designs competition at Ellerslie International Flower Show. Fashion graduate Phoebe Ratcliff-Reid enjoyed international success with a win at the New Zealand Week competition in Kuala Lumpur.

Building our international connections and profile has been high on our agenda. Accordingly, we are a founding member of the Global Education Skills Alliance (GESA), which was launched at CPIT in May 2013. We also supported Education New Zealand's Christchurch Educated campaign and with improved graduate tracking, we confirmed that our graduates routinely access employment internationally across a wide variety of careers.

A priority in 2013 was to improve our internal communication processes and we addressed this by initiating an institute-wide staff day to harness their ideas and feedback and we launched the new internal website Infoweb with improved feedback functionality.

CPIT has been trusted with vocational training for over 100 years and on behalf of our staff I am confident in committing the institute to taking every opportunity to continue to deliver excellence to our communities, our partners, our students and our city.

Kay Giles
Chief Executive



I te tau 2013 i whakanuia e CPIT te whā kahuru tau o ā tātou mahi whakakuku nēhi ki CPIT, ā ki ahau nei he tino tohu tērā ekeka i tō mātou wāhi ki te ao o kā kura tuatoru o Aotearoa. Nō te tau 1973, ko CPIT tētahi o kā wānaka e rua i whiria kia whakatūria kā mahi whakakuku nēhi. Haere te whā tekau tau, ā, kai te whai tonu ā tātou taurira i kā māka kairaki o te motu, ā, kai te para tonu mātou i te huarahi i kā kaupapa hauora o te Takiwā Hauora o Ōtautahi.

He nui tonu ā mātou kaweka hai whakatutuki, ā, mā te ū tonu ki kā mahi tika, ki kā mahi auaha me kā tikaka ukauka ēnei e tau, e tutuki.

I aro nui mātou ki te whakaō i te tono ki te whakapakari i kā rika kia raupā, kia rehe hei whakaora anō i Ōtautahi. E 39% te ekeka o te tokomaha o kā taurira ā rehe i te tau 2013. E tautokohia ana tēnei kaupapa e Te Kāwanataka, ā, i whakarewahia hoki Te Mahere Whakarite Whare, kia whakawhānui ake i Kā Whāre ā Rehe kia pai ai te noho o kā taurira 500 atu anō ā te tau e tū mai nei.

Ka riro mā Te Kāhui Manukura te mahi whakahaere rautaki kia ea ai Te Mahere Whakarite Whare hai paika mō kā taurira me kā kaimahi katoa.

I te panonitaka o kā tikaka ako, ka panoni tahi mātou. I te tau 2013 i whakarewahia e mātou tā mātou Rautaki Whakapiki Akoraka Hakarau, ā, i whakaritea hoki te Wāhi Whakamātautau Akoraka kia ārahi i te whakatūhonotaka o kā hakarau me kā tikaka ako, me te āhuataka o kā tūwāhi kia tutuki ai tēnei kaupapa.

Kai te aka whakamua mātou. Kua whakaritea kētia te papa mō te Whareora hōu (te whare mō te hauora me te pūtaiao) ki te Tiriti o Madras, ā, ka whakatuwheratia ā te tau 2015.

E mārāma ana mātou he rerekē kā mahi hai āwhina i kā taurira rerekē, ā, he hiahia nō mātou ki te āwhina i te katoa o kā tākata o Waitaha ki te whai i kā tohu mātauraka e hā kai ana ki kā tūmomo mahi hai hāpai i tō tātou takiwā. Ko kā kaupapa o He Toki ki te Rika me Kā Mahi ā Rehe mō kā iwi Pasifika he tohu o te mahi kātahi i te tau 2013. Ā, nō te tau nei hoki mātou i whakarewa i te kaupapa o Kā Wāhine ki Kā Mahi ā Rehe me kā karahipi hai hāpai i tēra mō te tau 2014. I whakawhānuihia e mātou kā ara mō te huka taiohi ki tō mātou wānaka, ā i whakarewahia anō hoki te kaupapa Eke Takaroa hai āwhina i te ekeka o kā taurira Māori i kā mahi whai mātauraka. Ka mutu, i whakanuia te akitū o kā taurira Māori me kā taurira Pasifika e Te Puna Whakamānu o Kiwa ki te kaupapa Lead Your Futures.

I te whānuitaka o te Mātāpuna o Te Mātauraka i ekehia kā taumata tiketike e ā mātou taurira, ā, he maha anō hoki kā tākata i eke panuku i ā rātou mahi, pērā i te rōpū i toa mō te wā 14 i kā whakataetae Toque D'or, me ērā i eke i kā taumata kōura me te hiriwa i te whakataetae o kā mahi hoahoa hōu ki te Whakaaturaka Putiputi o Ellerslie. Ka mutu, ko tētahi o kā taurira waihaka weruweru, ko Phoebe Rat-cliff-Reid tērā, i toa i kā whakataetae o Te Wiki o Aotearoa ki Kuala Lumpur.

I aro nui mātou i te tau 2013 ki kā mahi whakapakari i kā tūhonoka me tō mātou tūka i te ao whānui. Ko te whakatinanataka o tērā whāika ko tā mātou noho hai mema taketake i te rōpū i whakarewahia ki CPIT i te marama o Mātahi o te Tau, e kīia ana ko Global Education Skills Alliance (GESA). I tautoko hoki mātou i te rōpū a Education New Zealand me te kaupapa i kōkirihiā e rātou, arā ko Christchurch Educated. Hai tāpiri atu ki tēnei, kua whakapāhia ake ā mātou mahi whai taurira i te putaka i te wānaka nei, kia mōhio pū ai kai te whai hua rātou i kā tūraka mahi ahakoa e haere ana ki hea, ā, ahakoa kā tūmomo turaka mahi e whāia ana e rātou.

Ko tētahi o ā mātou tino whāika i te tau 2013, kia whakapāhia ake kā tikaka tuku kōrero i kā kaimahi i kā tōpito o Te Mātāpuna o te Mātauraka, ā, nā reira mātou i whakatū ai tētahi rā whakapakari kaimahi kia whiria ai kā taura honohono kōrero, honohono takata hoki hai paika mō te katoa o te Wānaka nei.

Mō kā tau kotahi rau neke atu, i riro mā CPIT kā kaupapa whakakuku tākata mō kā tūka mahi whānui e whakahaere, ā, kai te ū tonu mātou ki tērā kaupapa whakahirahira. Ko tā mātou e whai nei, ko te whakapau werawera hai oraka, hai paika hoki mō ā tātou hapori, mō ā tātou hoa mahi, mō ā mātou taurira me tō mātou taone nei te take.

**Kay Giles
Chief Executive**

Te Kāhui Manukura Senior Leadership Team

Chief Executive

Ms Kay Giles
MSocPlanDev (Queensland), BSc (Hons) (Queensland)

Kaiārahi

Ms Hana M O'Regan
MA (Otago), PGDip Arts, BA (Victoria), CELTA (Cambridge)

Director, Academic

Ms Judith A Brown (until 12 August 2013)
BA (Massey), PGDipEd, PGDipBusAdmin, DipEd for Deaf

Dr Shirley A Wilson (from 13 August 2013)
PhD (Western Australia), BSc (Hons) (Otago),
Dip Nursing (CTI)

Director, Business Development

Vacant

Director, Corporate Services and Chief Financial Officer

Mr Darren J Mitchell
BCom (Accounting) (Otago), CA (NZICA)

Director, Education and Applied Research

Dr Shirley A Wilson, on leave (until 12 August 2013)
PhD (Western Australia), BSc (Hons) (Otago),
Dip Nursing (CTI)

Ms Judith A Brown (Acting Director until 12 August 2013)
(Appointed from 13 August 2013)
BA (Massey), PGDipEd, PGDipBusAdmin,
DipEd for Deaf

Director, Governance and Strategy

Ms Ann M Kilgour
MCom (Canterbury), BA (Canterbury), CA (NZICA), MNZIM

Director, Human Resources

Ms Patsy M Gibson

Director, Learning Environments

Mrs Fiona Haynes
MEd (Deakin), DipTchg, TTC, NZCD (Arch)

Director, Student Services

Ms Hana M O'Regan
MA (Otago), PGDip Arts, BA (Victoria), CELTA (Cambridge)

Director, Skills for Canterbury

Mr Philip J Agnew
BAppMgt (CPIT), ATC (Joinery)

Heads of Departments

Dr Catherine M Andrew
PhD (Newcastle), MA (Hons) (Massey), BA (Nursing/
Education), Dip Nursing (Nelson Polytechnic)

Mrs Alison L Clear
PGDip Computer-Based Learning, Cert Computer Studies

Mr John West
BSc (Canterbury), DipTchg

Programme Leaders

Mr James W (Hemi) Hoskins
BA (Language)

Mr Stephen N Price
DipAppTech (Electrotechnology), NC Computing, Cert
Business Computing, Cert Adult Teaching, NZCE

Section Senior Managers

Mr Mark Marshall
PGDipAppMgt (CPIT)

Ms Julie Batchelor (until 30 January 2013)
MEd (Canterbury), DipTchg, RGON (London)

Ms Emma J Meijer (from 13 February 2013)
Cert Office Technology & Travel

Strategic Goals

CPIT's strategic plan, set by CPIT's governing Council, determines the institute's direction in conjunction with a mix of Government policy directives and regional strategies. It is used to inform CPIT's Investment Plan which is prepared in consultation with stakeholders and in collaboration with the Tertiary Education Commission.

The strategy sets four specific goals with associated focus areas and measures:

Strategic Goal	Expected Outcomes 2013
1 Successful Graduate Outcomes	<p>CPIT's portfolio delivers programmes that:</p> <p>Are relevant for industry, students and the community</p> <hr/> <p>Meet the recovery and long term needs of Canterbury</p> <hr/> <p>Are nationally recognised and internationally benchmarked</p> <hr/> <p>Have individualised learning plans incorporating Recognition of Prior Learning (RPL) and customised student support</p> <hr/> <p>Are flexible, responsive and have modularised delivery</p> <hr/> <p>Enhance creativity, problem solving and active learning</p> <hr/> <p>Incorporate work based and dispersed learning environments</p>
2 Responsive Stakeholder Partnerships	<p>CPIT's partnerships will:</p> <p>Work with government, regional agencies and communities to build a stronger regional economy and communities</p> <hr/> <p>Build capability and capacity for knowledge and skill exchange that actively supports regional recovery and success</p> <hr/> <p>Work with other Tertiary Education Organisations (TEOs) and agencies to meet recovery needs</p> <hr/> <p>Ensure strong CPIT market presence and positioning through effective, innovative communication and marketing initiatives</p> <hr/> <p>Promote student recruitment with potential domestic student cohorts</p> <hr/> <p>Support the redevelopment of the international programme</p>
3 Targeting Equitable Outcomes	<p>CPIT's targeted engagement will recognise cultural diversity by providing:</p> <p>A holistic context offering effective support for Māori and Pasifika students and their whānau</p> <hr/> <p>Flexible learning pathways that empower youth and second chance learners</p> <hr/> <p>Targeted support services for Māori and Pasifika, Disability, Centre for Assessment of Prior Learning (CAPL) and Youth Transition</p>
4 High Performing Organisation	<p>CPIT's operational practices will ensure:</p> <p>Staff have the knowledge, skills and attributes to build capacity and capability for future focused education delivery</p> <hr/> <p>Consolidation of its role in the sector and collaboration to improve delivery of core business activities</p> <hr/> <p>Effective utilisation of CPIT's capital assets, technologies, business systems and environmental sustainability practices</p> <hr/> <p>Transparent and effective framework for managing performance requirements, risks and challenges</p>

Statement of Service Performance

The purpose of the Statement of Service Performance (SSP) is to provide evidence of performance against non-financial targets. The measures selected attempt to provide a balanced picture of performance related to the four overall CPIT Strategic Plan Goals: Successful Graduate Outcomes; Responsive Stakeholder Partnerships; Targeting Equitable Outcomes and High Performing Organisation. The measures and targets are included in the Investment Plan negotiated with the Tertiary Education Commission (TEC). Thus these reflect the outputs expected of CPIT by the CPIT Council and TEC.

The SSP includes best estimates for student related targets of course completion, qualification completion, progression and retention. The final Tertiary Education Commission (TEC) confirmed results are not generally known until mid-2014.

Goal 1: Successful Graduate Outcomes

CPIT's graduates will achieve sustainable career outcomes and be highly skilled and sought after by industry, community and business as a result of innovative teaching and learning practices.

EFTS	2013 Actual	2013 Budget	TEC Revised Target	2012 Actual
Domestic (Student Achievement Component) EFTS targets achieved within the 3% tolerance band	5,156	5,350	5,303	5,044
International EFTS targets achieved	579	545		548
ITO (Industry Training Organisation) EFTS targets achieved	67	62		57
ACE (Adult and Community Education) EFTS targets achieved	88.7	93		91

Education Delivery	2013 Actual	2013 Budget	TEC Revised Target	2012 Actual
Successful course completion rate for all students (SAC eligible EFTS)	82.6%	86.0%		81.1%
Successful course completion rate for all students (SAC eligible EFTS) at Levels 1 to 3	75.7%	77.0%		73.5%
Successful course completion rate for all students (SAC eligible EFTS) at Levels 4 and above	84.5%	88.0%		83.5%
Qualification completion rate for all students (SAC eligible EFTS)	73.4%	70.0%		74.4%
Qualification completion rate for all students (SAC eligible EFTS) at Levels 1 to 3	58.7%	55.0%		52.2%
Qualification completion rate for all students (SAC eligible EFTS) at Levels 4 and above	77.3%	77.0%		80.3%
Student retention rate for all students (SAC eligible student count)	65.9%	60.0%		66.1%
Student progression for students (SAC eligible student count) at Levels 1 to 3	39.6%	50.0%		47.8%

International	2013 Actual	2013 Budget	TEC Revised Target	2012 Actual
Successful course completion rate for all international fee paying students (exclusive of ESOL students)	80.6%	80.0%		75.6%
Successful course completion rate for all international fee paying students (inclusive of ESOL students)	84.7%	83.0%		75.4%
Qualification completion rate for all international fee paying students	63.0%	70.0%		62.1%

Education Delivery	2013 Actual	2013 Budget	TEC Revised Target	2012 Actual
Student satisfaction with effectiveness of teaching and assessment	86.6%	85.0%		86.7%

Quality and Outcomes	2013 Actual	2013 Budget	TEC Revised Target	2012 Actual
Achieve organisation judgement of Highly Confident in both educational performance and capability in self-assessment in the next EER	Not measured in 2013	Target not applicable in 2013		Educational Performance: High Confident Self-assessment: Confident
Improve learner and stakeholder satisfaction ratings for programmes and activities matching needs <i>Note: This measure only covers student perceptions. Other stakeholders were not surveyed for this measure in 2013. However, a broader survey including non-student stakeholders is being investigated for 2014 onwards, including better integration with "Responsive Stakeholder Partnerships"</i>	Students: 86%	Students: 80%		Students: 88%
Improve learner satisfaction ratings for effectiveness of teaching	77.1%	75.0%		76.0%
Improve learner satisfaction ratings for guidance and support	76.8%	80.0%		79.0%

Stakeholder and Outcomes	2013 Actual	2013 Budget	TEC Revised Target	2012 Actual
Establish baseline for the proportion of graduates who are in current employment related to their qualifications	76.0%			75.5%
Establish baseline for employer rating of value and satisfaction and set improvement targets for 2014 and 2015:				
- CPIT Graduates met employer expectations	79%			78%
- CPIT Graduate ability to fit in at the workplace	77%			77%
- CPIT Graduate ability to communicate	77%			88%
- CPIT Graduates have the skills industry require	74%			67%
- CPIT Graduate ability to work as part of a team	72%			86%
- CPIT Graduates were work ready	62%			72%
- The quality of CPIT Graduates' soft skills	62%			67%
<i>Note: This information was provided in the CPIT Reputation Research Survey of stakeholders undertaken in June 2013</i>				

Education Delivery: Science, Technology, Engineering and Mathematics (STEM)	2013 Actual	2013 Budget	TEC Revised Target	2012 Actual
Increase the proportion of SAC eligible EFTS enrolled at CPIT in STEM courses from the 2011 baseline of 17.6%	19.9%	18.0%		Not measured in 2012

Performance Overview and Evaluation

EFTS and Educational Performance

Whilst CPIT experienced some loss of volume after the earthquakes, CPIT has targeted increased enrolments in response to the projected labour market demands in the rebuild and economic recovery of Christchurch.

CPIT slightly underachieved the domestic 2013 EFTS targets, due to the challenges of the post-earthquake environment, including a growing local economy and student exodus from Christchurch. Whilst EFTS numbers were slightly below target, revenue targets were achieved. International and ITO targets were exceeded, which was pleasing. This is a result of significant effort surrounding academic and pastoral support for our international students in a post-earthquake city, and the development of closer working relationships with our ITO partners, particularly those involved in the construction industry (where much higher demand has been recorded post-earthquakes).

CPIT's strategy requires that its regrowth of student numbers be accompanied by the maintenance and where possible, improvement in educational quality. The results indicate that CPIT has achieved a steady state for course completions which are amongst the highest in the ITP sector. CPIT is now ready for the next step change, underpinned by change projects in teaching around delivery models (especially in Trades), and the implementation of initiatives launched mid-2013 including the Technology Enhanced Learning Strategy and the Academic Staff Capability Framework. Course completion rates for International students were particularly pleasing, exceeding targets for both measures.

Qualification completion rates for domestic SAC-eligible students were above target at all levels, however the completion rate for Levels 4 and above were slightly lower than 2012 at 77.3% (2012: 80.3%). Whilst there was only a slight decline in qualification completions for International students between 2012 and 2013, the 2013 target was not achieved. This is linked to ongoing post-earthquake issues causing students to leave CPIT prior to their programme end date. For example, students who were part way through degrees have in some cases chosen to return to their home overseas (thereby not completing their qualification), or have chosen to complete their studies at an institution outside the Canterbury region. However, those who have remained have high levels of achievement.

Student retention exceeds the 2013 target due to the success of a variety of targeted initiatives providing academic and pastoral support to students to keep them engaged with their programme of study. Student progression for students at Levels 1-3 (SAC eligible) is lower than expected, due largely to a number of students in the Department of Food, Hospitality and Trades not continuing with training and instead gaining employment in the very strong construction sector within the Canterbury economy.

Stakeholder and Quality Outcomes

The rebuild and economic recovery has provided the opportunity to become even more focussed on the contribution by CPIT to individual, industry and community viability, vitality and prosperity. A range of stakeholder surveys were conducted with graduates, employers and the wider community. The results show that 76% of graduates are in employment related to their current qualification. 79% of CPIT graduates met employer expectations. During 2013 CPIT established a Student Transition team to develop a comprehensive institutional strategy around the graduate/employer interface to enhance graduates' transition to work.

The measure regarding graduate income could not be established, due to delays surrounding the receipt of the information from the external agency collecting the data and this impacted on the ability to set targets. In addition, the setting of 2014/15 employer rating targets was deferred due to delays in establishing the Student Transition Team.

An External Evaluation and Review was completed in 2012 and CPIT received a High Confident/Confident rating. The next evaluation will occur in 2016. CPIT is embedding continuous improvement practices across the entire institution as part of its preparations.

STEM

It is pleasing to exceed the STEM target, as a result of success in strategies such as the employment of a STEM coordinator and STEM summer/holiday programmes. It is expected this will flow through to increased science and engineering enrolments in the future.

**The 2013 Student Survey had an overall response rate of 14.3%. The total number of student enrolments in the programmes selected for survey was 10,244, and the number of students who responded was 1,462.*

**Graduate satisfaction data was provided through the 2012 Graduate Outcome Survey, published on 23 July 2013. This survey was conducted by CPIT and had 1,245 out of 2,530 responses (49.2%).*

**Employer satisfaction data was provided by a survey conducted by Research First that was published on 27 June 2013. General public responses were from a telephone survey of 383 residents of Christchurch, and business responses were obtained from a stratified sample (based on CPIT's industries of interest) of 105 Christchurch businesses, who were also interviewed by phone.*

Goal 2: Responsive Stakeholder Partnerships

CPIT's strategic partnerships will support sustainable practice and consolidate its position as the sector leader of skill based training essential to the recovery of Christchurch.

Business Development	2013 Actual	2013 Budget	TEC Revised Target	2012 Actual
Income from "Fee for service" courses and activities delivered to meet identified needs	\$1,868,543	\$500,000		\$1,987,593
Track courses that include Work Integrated Learning (WIL): work based delivery and/or assessment; establish an appropriate outcome related baseline and consider whether to set targets <i>Note: Not measured in 2012</i>	42% of programmes have WIL	Establish a baseline measure that will enable improved outcomes		Not measured in 2012
Improve ratings in Business Reputation Survey (including STEM industries as a focus group and establishing a baseline and improvement targets)	Very positive ratings achieved	Very positive ratings achieved		Very positive ratings achieved
Stakeholder and Outcomes	2013 Actual	2013 Budget	TEC Revised Target	2012 Actual
Improve stakeholder (including students) satisfaction ratings as to the perceived value of outcomes. Stakeholder and student satisfaction ratings are measured separately and are shown below. Stakeholder Satisfaction:				
- A qualification from CPIT is relevant to industry				
General public response	92%	85%		90%
Business response	90%	85%		91%
- This institution is the leader of the skill-based training essential to the recovery of Christchurch				
General public response	76%	85%		75%
Business response	73%	85%		64%
- This institution is leader of skills-based training in Christchurch				
General public response	70%	85%		74%
Business response	69%	85%		69%
- CPIT's qualifications meet the recovery and longer term needs of Canterbury				
General public response	80%	85%		78%
Business response	82%	85%		76%
Student satisfaction:				
- Learners are satisfied with the value of outcomes	85.6%	85%		86.9%
Research and Knowledge Exchange	2013 Actual	2013 Budget	TEC Revised Target	2012 Actual
Increase in number of projects with industry/stakeholder partners which have stakeholder engagement and align with CPIT strategy, TES and other strategic drivers <i>Note: Data not collected in this detail in 2012</i>	29	20		Not measured in 2012
10% increase in number of quality assured outputs that align with PBRF definition of research	179	200		144
International	2013 Actual	2013 Budget	TEC Revised Target	2012 Actual
International income	\$7.5m 577 EFTS	\$7.4m 545 EFTS		\$7.2m 548 EFTS
Number of students on study visa / paying export education levy	1,119	1,192		1,024
Number of global multi partner relationships	3	1		3

Performance Overview and Evaluation

Research commissioned in 2012 (Helen Anderson Associates Ltd) indicated a need for a revised approach to stakeholder engagement. Strategies have included the establishment of the CPIT Skills for Canterbury business development unit and benchmarking of stakeholder engagement by Research First to report annually on progress and inform future direction. The changes to stakeholder strategies have been influenced by the dramatic re-organisation of Canterbury businesses and the community after the earthquakes. There are a number of new stakeholders (for example: CERA, CCDU), significant growth in construction and new issues for existing businesses. CPIT senior leaders and Council have been actively engaged with a number of these new fora, contributing to city redevelopment and economy revitalisation.

Business Development

The Skills for Canterbury (SFC) unit has established meaningful relationships with many key stakeholders in the community, especially within the construction industry. Work undertaken since late 2012 has resulted in the development of a number of Fee for Service training products which are now available.

The Anderson and Associates research highlighted the value of work integrated learning. In 2013 CPIT participated in the Careers Tertiary Benchmarking process. CPIT established a baseline for work integrated learning in programmes in 2013, with appropriate future targets being set. Currently 42% of CPIT's programmes contain work integrated learning, and this figure has been set as the baseline for future target setting and reporting.

Stakeholder Satisfaction

The measures show there was minimal change in the recorded level of stakeholder satisfaction between 2012 and 2013 in most areas, however there was a notable improvement in business' satisfaction with the institution's role in providing qualifications and skill-based training to support the Christchurch recovery. Two of the eight results show CPIT has met the 2013 target with the rest of the measures being below target. Further analysis is currently underway to extract the reasons for these declines, and to put strategies in place to remedy these results.

Research and Knowledge Exchange

CPIT continues to focus on improving the quantity and quality of its research outputs. In 2013, CPIT raised its research reporting standard, and now only quality-assured outputs are reported, rather than the previous inclusion of all published research. This "raised bar", along with new policies, procedures and management structures implemented in 2013, are expected to result in increased outputs and further development of the research culture at CPIT. CPIT has exceeded our stakeholder partner project target (which includes projects with other tertiary institutions), and we now wish to build up external partnerships with a focus on industry engagement.

International

CPIT's International strategy has involved strengthening ties within existing key markets and building on newly emerging relationships. It is pleasing to see that international revenue and student number targets were exceeded, which reflects the positive response from the international market to CPIT's innovative and rapid recovery from the effects of the earthquakes. An injection of new staff has also brought a fresh approach to international marketing. The lower number of students paying the export levy reflects the number of students on visitor visas rather than study visas. These are applicable to students undertaking short term/maximum three months study options.

**Stakeholder satisfaction data was provided by a survey conducted by Research First that was published on 27 June 2013. General public responses were from a telephone survey of 383 residents of Christchurch, and business responses were obtained from a stratified sample (based on CPIT's industries of interest) of 105 Christchurch businesses, who were also interviewed by phone.*

**Student satisfaction data was provided in the 2013 Student Survey, which had an overall response rate of 14.3%. The total number of student enrolments in the programmes selected for survey was 10,244, and the number of students who responded was 1,462.*

Goal 3: Targeting Equitable Outcomes

CPIT's empowerment of targeted priority communities will ensure they actively contribute to their communities' success, economic, social and environmental wellbeing through increased educational participation.

Participation

Student Support / Māori and Pasifika / Youth	2013 Actual	2013 Budget	TEC Revised Target	2012 Actual
The proportion of SAC eligible EFTS enrolled at the TEO who are Māori at Levels 1 to 3	3.5%	3.0%		3.8%
The proportion of SAC eligible EFTS enrolled at the TEO who are Māori at Levels 4 and above	7.2%	6.0%		6.0%
The proportion of SAC eligible EFTS enrolled at the TEO who are Pacific Peoples at Levels 1 to 3	1.1%	0.5%		1.9%
The proportion of SAC eligible EFTS enrolled at the TEO who are Pacific Peoples at Levels 4 and above	2.4%	2.5%		1.9%
Successful course completion for Māori students (SAC eligible EFTS) at Levels 1 to 3	67.5%	64.0%		72.1%
Successful course completion for Māori students (SAC eligible EFTS) at Levels 4 and above	77.2%	80.0%		76.9%
Qualification completion for Māori students (SAC eligible EFTS) at Levels 1 to 3	46.7%	55.0%		47.5%
Qualification completion for Māori students (SAC eligible EFTS) at Levels 4 and above	72.2%	75.0%		76.4%
Successful course completion for Pasifika students (SAC eligible EFTS) at Levels 1 to 3	63.7%	57.0%		76.7%
Successful course completion for Pasifika students (SAC eligible EFTS) at Levels 4 and above	70.7%	75.0%		77.0%
Qualification completion for Pasifika students (SAC eligible EFTS) at Levels 1 to 3	41.5%	35.0%		40.8%
Qualification completion for Pasifika students (SAC eligible EFTS) at Levels 4 and above	66.9%	65.0%		96.6%
Improve Māori and Pasifika student satisfaction rates with learning services	Not measured in 2013	80.0%		Not measured in 2012
Places provided in trades pathways for:				
- Māori students	154.9	120		Not measured in 2012
- Pasifika students	48.7	60		Not measured in 2012
The proportion of SAC eligible EFTS enrolled at the TEO who are aged under 25 at Levels 1 to 3	11.3%	12.0%		13.4%
The proportion of SAC eligible EFTS enrolled at the TEO who are aged under 25 at Levels 4 and above	50.0%	50.0%		47.1%
Successful course completion for students (SAC eligible EFTS) aged under 25 at Levels 1 to 3	72.1%	77.0%		71.0%
Successful course completion for students (SAC eligible EFTS) aged under 25 at Levels 4 and above	84.5%	85.0%		83.7%
Qualification completion for students (SAC eligible EFTS) aged under 25 at Levels 1 to 3	56.5%	55.0%		50.0%
Qualification completion for students (SAC eligible EFTS) aged under 25 at Levels 4 and above	70.0%	75.0%		70.8%
EFTS enrolled in collaborative transition pathways through targeted initiatives such as:				
- Canterbury Tertiary College (CTC)	153.3	210		128
- Youth Guarantee (YG)	142.7	150		112
- Secondary Tertiary Alignment Resource (STAR)	8.0	8.0		9.6
<i>Not measured in 2012</i>				
The number of students participating in secondary/tertiary dual enrolment (CTC) courses	398	718	450	397

Student Support / Literacy	2013 Actual	2013 Budget	TEC Revised Target	2012 Actual
Proportion of all Level 1 to 3 courses offered that contain embedded literacy and numeracy	100.0%	95.0%		100.0%
The proportion of EFTS assessed as requiring additional literacy and numeracy who are enrolled in Levels 1 to 3 provision and referred to Learning Services for additional support	100.0%	100.0%		100.0%
Evidence of progression for students having received additional support from Learning Services <i>Note: Through data analysis a number of issues have been identified to address the reduction in progression for students having received additional support from Learning Services. Initiatives are planned to address these in 2014.</i>	18.04% (Reading 19.0% Numeracy 17.0%)	50.0%		Not measured in 2012

Performance Overview and Evaluation

In the post-earthquake environment, CPIT has seized the opportunity for ALL groups in the community to participate in the future of Canterbury. In 2013, the institution committed to developing a new targeted approach to raising Māori student participation, retention and achievement, with the launch of the Māori Advancement Kaupapa. There was also significant investment in support for Māori and Pasifika students (such the Centre for Māori and Pasifika Achievement [CMPA]). During 2013 the CPIT Youth Strategy was developed, designed to support a coherent cross-institutional approach.

Student Support/Māori and Pasifika

The positive engagement of Māori in pre-trade qualifications demonstrates the effectiveness of the collaborative approach with Ngāi Tahu, key industry partners and associated government departments; and is reflected in CPIT exceeding most of the participation targets for Māori and Pasifika. Significant effort was made in 2013 to work with Ngāi Tahu, CPIT's iwi partner, to promote trade pathways for local Māori and the model of He Toki ki Te Rika as a trades initiative was used by Government as the basis of the Māori and Pasifika Trades Training roll-out throughout the country. The Pasifika Trades initiative also resulted in the development of strong community engagement and targeted pastoral support for Pasifika Trades students, leading to positive course completion results against targets. A key industry partner was also secured for Pasifika trades at the end of 2013 and this will help to provide more direct support to Pasifika students transitioning into the workforce. It is anticipated that high participation rates for Pasifika in Levels 1 to 3 will have an impact on future enrolments at Levels 4 and above to support the achievement of targets at these higher levels.

Overall, Māori and Pasifika course completion rates are generally stable or slightly lower than those of 2012, although the majority were close to or above 2013 target. New initiatives launched in the last quarter of 2013 are specifically targeted at raising the profile, support and intervention for Māori and Pasifika students at Level 4 and above. One initiative of note is the establishment of a Māori professional network, which is aimed at supporting Māori students in degree programmes to connect with other students in their discipline along with key iwi and industry groups.

Data relating to the ethnicity of students using Learning Services was not gathered in 2013, however this data will be collected in 2014 in order to better design support for students within these key groups in the future.

Student Support/Youth

At the beginning of 2013 the Youth Transitions Team was created, which has oversight of all youth activities and initiatives across CPIT. 2013 saw CTC numbers increase significantly on previous years with many new schools entering into a relationship with CPIT. The Youth Transitions Team worked throughout the year to support the Ministry of Education with their communications to schools around the changes for Secondary Tertiary Pathways (STP) funding and the implications for the Secondary School sector. These changes had created a high level of anxiety from schools and resulted in decreased participation levels. This relationship building process has resulted in a positive response from schools regarding participation in 2014.

Student Support/Literacy

The target for Embedded Literacy and Numeracy was exceeded. In 2013 cross-institutional support processes were refined, resulting in improved availability of support. Analysis of the progression data showed that a significant number of students did not actually take up the proffered support and therefore the progression target was not met.

Several potential causes, and associated solutions, have been identified relating to the low progression rates of students who receive additional support from Learning Services. These solutions will start being implemented in 2014.

Goal 4: High Performing Organisation

CPIT will be recognised as a high performing organisation by operating as a responsive, progressive and sustainable vocational education training provider.

Workforce	2013 Actual	2013 Budget	TEC Revised Target	2012 Actual
Achieve tutor/student ratio	1:17	1:16		1:15
Staffing budget is less than 60% of total income	58.0%	<60%		60.0%
Rating achieved in benchmarked culture survey in each of the categories of: vision, performance, developing people, collaboration, management, leadership	Survey changed in 2013: see commentary	>4.0		

Capital Asset Management System (CAMS) Environment	2013 Actual	2013 Budget	TEC Revised Target	2012 Actual
CPIT carbon footprint and baseline identified and improvement strategies and targets to reduce carbon footprint implemented	Not Achieved [2,861 tonne (CO2)]	<2,821 tonne (CO2)		3,134 tonne (CO2)

Financial	2013 Actual	2013 Budget	TEC Revised Target	2012 Actual
Achieve TEO risk rating against the Financial Monitoring Framework (using the Tertiary Education Institutional Financial monitoring or TEIFM assessment criteria)	Low	Low		Moderate
Achieve lowest possible outcome success status as assessed under the TEIFM criteria given the post earthquake environment	Low	Low		Low
Achieve operating surplus in 4-6% range	9.3%	4.0-6.0%		4.1%
Achieve validation of ongoing effective management of risk through annual internal audit against the Risk Management framework and effectively address any issues identified	100% Achieved	100% Achieved		

Performance Overview and Evaluation

Workforce

CPIT has identified that having an effective and efficient workforce is a significant contributing factor to organisational sustainability and success. As such it has developed a range of workforce metrics for monitoring purposes.

An indicator of staff productivity is the staff to student ratio. CPIT set an annual target for 2013 of tutorial staff to student ratio of 1:16. The actual result was an improvement on this target and reflects a strategy of reviewing functional responsibilities attributed to academic and allied staff. CPIT is endeavouring to ensure that, where appropriate, administration responsibilities are best undertaken by non-academic staff.

Staffing spend measured as a % of income is also monitored by CPIT. It is the organisation's view that a percentage greater than 60% for a sustained period will compromise ongoing viability. CPIT recorded 58% for 2013 against its target of <60%. The improvement in the "Staffing as a % of Income" measure reflects two factors. Firstly CPIT recorded a greater level of income than was anticipated when first setting the budget. This increase in income can largely be attributed to a recognition of income from 2012 arising from a Government funding guarantee post-earthquake (\$2.4m) that was not clarified until the 2013 financial year, and a large donation (\$450k) received just prior to year end. As such these should be considered as one-off benefits in the 2013 financial year. The effect of these benefits was to improve the percentage by 1%. The other contributing factor was a slight underspend in the staffing budget largely attributable to CPIT focusing this year on reducing leave liability.

CPIT recognises that staff culture and satisfaction is another significant factor contributing to organisational success. It therefore established in 2013 a new culture survey tool for benchmarking performance in this area. The survey was split into 14 sections with approximately 4-5 questions per section. The scores for each section (%) are below. These are the weighted mean score of all respondents – i.e. this was calculated based on the percentage of staff supporting the question by responding on the agreement side of the continuum. A score of 70% represents a 70% positive response.

1. Common Purpose – 70.3%
Staff rated their sense of having a common goal within the organisation and an understanding of how their role contributes to those goals.
2. Quality and Performance Focus – 67.8%
Staff rated the expectation of high standards of performance from staff and whether the organisation delivers high standards to its customers.
3. Communication and Cooperation – 59.3%
Staff rated communication from the organisation to staff and vice versa; and the sharing of knowledge and information between teams in the organisation.
4. Wellbeing – 63.5%
Staff rated levels of work-related stress, work-life balance and whether they believe employees are treated fairly within the organisation.
5. The person I report to – 78.6%
Staff rated communication of goals and objectives, encouragement provided and that the person they report to treats people with respect.

Overall the survey results are pleasing across all areas, and provide an effective baseline to measure CPIT's cultural development, as well as to compare to other organisations. The high scores in 'common purpose', 'quality and performance focus' and 'the person I report to' indicate CPIT is growing a culture of goal-oriented, unified performance with strong teams. The slightly lower levels reported for 'communication and cooperation' and 'wellbeing' possibly indicate that additional effort is required in those areas, particularly organisation-wide communication and wellbeing initiatives. The survey results have been considered by all teams across CPIT and for 2014 action plans. These plans focus on areas identified from the results as needing improvement, and have been agreed by the leadership team.

**Staff culture data was provided from the Kenexa NZ Workplace Survey, for which CPIT had an overall response rate of 77.2%. The total number of employees who received the survey was 987, and the number of employees who responded was 762.*

Capital Asset Management System (CAMS) and Environment

In 2012 CPIT set about a process of establishing and measuring its carbon footprint. Initially a baseline measure was established that counted carbon emissions arising from vehicle fuel usage, HVAC use, land and air travel and waste materials to landfill. The baseline was measured to be 3,134 tonne of CO₂ emissions. The 2013 target was to improve on this by 10%. The actual result was marginally short on target. Recognising the significance of the issue, and the need to embed sustainability into organisational culture if more substantive gains are to be made, CPIT has included sustainability as a theme in its strategic planning processes and has engaged external assistance to work with staff in 2014 on the culture change dimension.

Financial Performance and Organisational Risk

CPIT is measured for financial sustainability and risk against a framework put in place by the Tertiary Education Commission. CPIT has a target of retaining its low risk status when measured under this framework.

For 2013, using this framework, CPIT was assessed as being a "low risk" tertiary institution.

However, due to the uncertainty arising from the post-earthquake environment, the TEC considers all Canterbury Tertiary Education Institutions to have a 'Moderate' overall risk profile at this time. The TEC does acknowledge though that strong financial performance is expected to continue at CPIT, as per the forecasts contained within the long term financial plan submitted to the Government as part of the Better Business Case process it was engaged in during 2013.

The operating surplus % is before earthquake-related insurance proceeds and expenditures. The increased operating surplus percentage versus budget primarily relates to an additional donation of \$0.45m and Government Grants income being \$2.4m higher than budget. This was due to a funding guarantee granted on certain funding streams in 2012. The retention of these was not confirmed until 2013. The actual result for 2013 was 9.3%. Removing these one-off items would have resulted in a reported surplus of \$6.13m before abnormal items, or 6.6% of adjusted gross revenue. This result is marginally ahead of the CPIT target range of 4.0-6.0%.

The CPIT Risk Management framework is embedded across the organisation and is reviewed at least quarterly by the CPIT Council and Management Team. All risks are ranked and prioritised based on impact and probability of occurrence. Risk owners are identified and mitigation strategies are documented and reported on to Governance and Management. For further verification, the CPIT Risk Management process is regularly reviewed as part of the internal audit programme.

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Statement of Responsibility

The Christchurch Polytechnic Institute of Technology hereby certifies that:

- 1 It has been responsible for the preparation of these financial statements and judgements used therein; and
- 2 It has been responsible for establishing and maintaining a system of internal control designed to provide reasonable assurance as to the integrity and reliability of financial reporting; and
- 3 It is of the opinion that these Financial Statements and Statement of Service Performance fairly reflect the financial position and operations of this institution for the year ended 31 December 2013.

The financial statements were authorised for issue by the CPIT Council on 29 April 2014.



Jenn Bestwick
Chair of Council



Kay Giles
Chief Executive



Darren J Mitchell
Chief Financial Officer and Director of Corporate Services

Statement of Accounting Policies

Reporting Entity

The financial statements of CPIT for the year ended 31 December 2013 were authorised for issue by the Chair of Council and the Chief Executive in accordance with the Education Act 1989 section 220.2AA on 29 April 2014.

CPIT ("the Parent") is a Crown Entity and is established under the Education Act 1989 as a public tertiary institution. It provides full time and part time tertiary education in New Zealand.

The CPIT Group ("the Group") includes CPIT, CPIT Holdings Ltd, CPIT Foundation and the Ōtautahi Education Development Trust (OEDT).

CPIT is a public benefit entity for the purpose of complying with generally accepted accounting practice in New Zealand.

Summary of Significant Accounting Policies

1 Basis of Preparation

The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand and the requirements of the Public Finance Act 1989, Crown Entities Act 2004 and the Education Act 1989.

The financial statements have also been prepared on a historical cost basis, except for land and buildings and certain financial instruments that have been measured at fair value.

The preparation of financial statements in conformity with New Zealand International Financial Reporting Standards (NZ IFRS) requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

Judgements made by management in the application of International Financial Reporting Standards (IFRS) that have significant effect on the financial statements and estimates with a significant risk of material adjustment in the next year are discussed in the notes to the financial statements.

Except where otherwise stated, the financial statements are presented in New Zealand dollars and all values are rounded to the nearest thousand dollars (\$000).

The accounting policies set out below have been applied consistently to all periods presented in these consolidated financial statements.

2 Statement of Compliance

The financial statements comply with applicable financial reporting standards, which include New Zealand equivalents to International Financial Reporting Standards (NZ IFRS).

3 Changes in Accounting Policies

There have been no changes in accounting policies during the financial year.

4 Basis of Consolidation

The consolidated financial statements comprise the financial statements of CPIT and its subsidiaries as at 31 December each year.

The financial statements of subsidiaries are prepared for the same reporting period as the Parent using consistent accounting policies.

Subsidiaries are entities that are controlled, either directly or indirectly, by the Parent. Associates are entities in which the Parent, either directly or indirectly, has a significant but not controlling interest. Subsidiaries are consolidated by aggregating like items of assets, liabilities, revenues, expenses and cash flows on a line-by-line basis. All inter-entity balances and transactions, including unrealised profits arising from intra-group transactions, have been eliminated in full. Unrealised losses are eliminated unless costs cannot be recovered. The results of associates are incorporated into the financial statements by recognising a share of the associates post acquisition earnings in the Statement of Financial Performance, and a share of the associates post acquisition changes in net assets in the Statement of Changes in Equity.

The results of CPIT, CPIT Holdings Ltd, CPIT Foundation and the Ōtautahi Education Development Trust have been consolidated into CPIT's financial statements for the year ended 31 December 2013.

Subsidiaries are consolidated from the date on which control is transferred to the Group and cease to be consolidated from the date on which control is transferred out of the Group. Where there is loss of control of a subsidiary, the consolidated financial statements include the results for the part of the reporting year during which CPIT has control.

5 Revenue

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Group and the revenue can be reliably measured. The following specific recognition criteria must also be met before revenue is recognised:

Government Grants

Government grants are recognised when eligibility to receive the grant has been established and it is recognised over the period in which the course is taught by reference to the stage of completion of the course as at the balance sheet date.

Stage of completion is measured by reference to the months of course completed as a percentage of total months for each course.

Where funds have been received but not earned at balance date a revenue in advance liability is recognised.

Student Tuition Fees

Revenue from student tuition fees is recognised over the period in which the course is taught by reference to the stage of completion of the course as at the balance sheet date.

Stage of completion is measured by reference to the months of course completed as a percentage of total months for each course.

Where tuition fees have been received but not earned at balance date a revenue in advance liability is recognised.

Sale of Materials

Revenue is recognised when the significant risk and rewards of ownership have passed to the buyer and can be measured reliably.

Interest

Revenue is recognised as the interest accrues (using the effective interest method which is the rate that exactly discounts estimated future cash receipts through the expected life of the financial instrument) to the net carrying amount of the financial asset.

Insurance Recoveries

Insurance recoveries are recognised in the financial statements when received or when it is probable or virtually certain that they will be received under the insurance contracts in place and can be reliably measured.

6 Property, Plant and Equipment

Land and buildings held under Crown title have been included in the financial statements. The CPIT Council is of the opinion that although formal legal transfer of title for land and buildings owned by the Crown has not occurred it has in substance assumed all the normal risks associated with ownership and accordingly it would be misleading to exclude these assets from the financial statements.

The measurement basis used for determining the gross carrying amount for each class of assets is as follows:

- Land and buildings are measured at fair value less subsequent accumulated depreciation and subsequent accumulated impairment losses. Land and buildings are revalued every three years.
- All Parent land and buildings were revalued as at 31 December 2011 in accordance with NZIAS-16. The valuation was completed by independent valuers Mark Dow BCom (VPM), FPINZ, FNZIV, Registered Valuer, Richard Kolff BCom (VPM), MPINZ, MNZIV, and Kees Ouwehand SPINZ, Ing (Mar Eng) all of Darroch Limited. The valuation of buildings is completed to a component level on a market value basis where practical. Where market based evidence is insufficient, buildings are valued on an optimised depreciated replacement cost basis.
- Land and buildings held under the CPIT Foundation were revalued as at 31 December 2013 in accordance with NZIAS-16. The valuation was completed by independent valuer Ryan Tear BCom (VPM); MNZIV, MPINZ of Colliers International.
- Land and buildings held under the Ōtautahi Education Development Trust were revalued as at 31 December 2011 in accordance with NZIAS-16. The valuation was completed by independent valuer Mark Dunbar BCom (VPM), ANZIV, SPINZ, AREINZ of Telfer Young.
- Leasehold improvements, plant and equipment, motor vehicles, computer software and computer hardware are stated at cost less accumulated depreciation and any accumulated impairment in value.
- The Library resources have been valued by B Roberts of DTZ New Zealand Limited, independent registered valuers, at depreciated replacement cost as at 31 December 2005. This is deemed to be cost. Additions since 31 December 2005 are recorded at cost less accumulated depreciation and any accumulated impairment in value.

Additions

The cost of an item of property, plant, and equipment is recognised as an asset if, and only if, it is probable that future economic benefits or service potential associated with the item will flow to CPIT and Group and the cost of the item can be measured reliably.

Work in progress is recognised at cost less impairment and is not depreciated.

In most instances, an item of property, plant, and equipment is initially recognised at its cost. Where an asset is acquired at no cost, or for a nominal cost, it is recognised at fair value as at the date of acquisition.

Disposals

Gains and losses on disposals are determined by comparing the disposal proceeds with the carrying amount of the asset. Gains and losses on disposals are reported net in the surplus or deficit. When revalued assets are sold, the amounts included in property revaluation reserves in respect of those assets are transferred to general funds.

7 Depreciation

Depreciation of the Parent is calculated on the following basis over the estimated useful life of the asset as follows:

- *Buildings* – 1.1% - 3.3% straight line
- *Electronic Equipment* – 10% - 33.3% straight line
- *Motor Vehicles* – 20% straight line
- *Plant* – 5% - 20% straight line
- *Furniture* – 10% straight line
- *Library Books* – 10% straight line
- *Capitalised Finance Lease Assets* – 33% straight line

Artworks Collection and land is not depreciated.

For the Group, depreciation is calculated on the following basis over the estimated useful life of the asset as follows:

- *Buildings* – 1.1% - 4.8% straight line
- *Electronic Equipment* – 10% - 33.3% straight line
- *Motor Vehicles* – 20% straight line
- *Plant* – 5% - 21.6% straight line
- *Furniture* – 10% straight line
- *Library Books* – 10% straight line
- *Capitalised Finance Lease Assets* – 33% straight line

Artworks Collection and land is not depreciated.

8 Impairment

Assets that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is depreciated replacement cost for an asset where the future economic benefits or service potential of the asset are not primarily dependent on the assets ability to generate net cash inflows and where the entity would, if deprived of the asset, replace its remaining future economic benefits or service potential.

The value in use for cash-generating assets is the present value of expected future cash flows.

If an asset's carrying amount exceeds its recoverable amount the asset is impaired and the carrying amount is written down to the recoverable amount. For revalued assets the impairment loss is recognised against the revaluation reserve for that class of asset. Where that results in a debit balance in the revaluation reserve, the balance is recognised in the surplus or deficit of the Statement of Financial Performance.

For assets not carried at a revalued amount, the total impairment loss is recognised in the surplus or deficit of the Statement of Financial Performance.

The reversal of an impairment loss on a revalued asset is credited to the revaluation reserve. However, to the extent that an impairment loss for that class of asset was previously recognised in the surplus or deficit of the Statement of Financial Performance, a reversal of the impairment loss is also recognised in the surplus or deficit of the Statement of Financial Performance.

For assets not carried at a revalued amount the reversal of an impairment loss is recognised in the surplus or deficit of the Statement of Financial Performance.

9 Revaluations

Following initial recognition at cost, land and buildings are carried at a revalued amount which is the fair value at the date of the revaluation less any subsequent accumulated depreciation on buildings and accumulated impairment losses.

Fair value of land and non-specialised buildings is determined by reference to market-based evidence, which is the amount for which the assets could be exchanged between a knowledgeable willing buyer and a knowledgeable willing seller in an arm's length transaction as at the valuation date. Where buildings have been designed specifically for educational purposes they are valued at depreciated replacement cost (DRC) which is considered to reflect fair value for such assets. In determining DRC, the following assumptions have been applied. Replacement cost rates are derived from construction contracts of like assets, reference to publications, and New Zealand Property Institute cost information. Straight line depreciation has been applied to all DRC valued assets to establish the DRC value. Economic lives have been defined and used to determine the DRC.

Any net revaluation surplus is credited to the asset revaluation reserve included in the equity section of the Statement of Financial Position unless it reverses a net revaluation decrease of the same asset previously recognised in the surplus or deficit of the Statement of Financial Performance.

Any net revaluation decrease is recognised in the surplus or deficit of the Statement of Financial Performance unless it directly offsets a previous net revaluation increase in the same asset revaluation reserve.

Any accumulated depreciation as at revaluation date is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Upon disposal, any revaluation reserve relating to the particular asset being sold is transferred to retained earnings.

Independent valuations are performed with sufficient regularity to ensure that the carrying amount does not differ materially from the asset's fair value at the Balance Sheet date.

An item of property, plant and equipment is derecognised upon disposal or when no future economic benefits are expected to arise from the continued use of the asset. Any gain or loss arising on derecognition of the asset (calculated as the difference between the net disposal proceeds and the carrying amount of the item) is included in the surplus or deficit of the Statement of Financial Performance in the year the item is derecognised.

10 Capital Work in Progress

Capital work in progress is calculated on the basis of expenditure incurred and certified gross progress claim certificates up to balance date. Work in progress is not depreciated. The total cost of a project is transferred to the relevant asset class on its completion and then depreciated.

11 Investment Property

An investment property is initially measured at its cost including transaction cost.

Where an investment property is acquired at no cost or nominal cost, its cost is deemed to be its fair value as at the date of acquisition.

Subsequent to initial recognition investment properties are stated at fair value as at each balance sheet date.

Gains or losses arising from changes in the fair values of investment properties are recognised in the surplus or deficit of the Statement of Financial Performance in the year in which they arise.

Investment properties are derecognised when they have either been disposed of or when the investment property is permanently withdrawn from use and no future benefit is expected from its disposal.

Any gains or losses on derecognition of an investment property are recognised in the surplus or deficit of the Statement of Financial Performance in the year of derecognition.

Investment property land held under the Ōtautahi Education Development Trust was revalued as at 31 December 2013 in accordance with NZIAS-40.

The valuation was completed by independent valuer Mark Dunbar BCom (VPM), ANZIV, SPINZ, AREINZ of Telfer Young.

12 Intangible Assets

Computer Software

Computer software is capitalised at its cost as at the date of acquisition and amortised over its useful life on a straight line basis, currently 10% - 33.3%.

The amortisation period for each class of intangible asset having a finite life is reviewed at each financial year end. If the expected useful life or expected pattern of consumption is different from the previous assessment, changes are made accordingly. The carrying value of each class of intangible asset is reviewed for indicators of impairment annually. Intangible assets are tested for impairment where an indicator of impairment exists.

Gains and losses arising from derecognition of an intangible asset are measured as the difference between the net disposal proceeds and the carrying amount of the asset and are recognised in the surplus or deficit of the Statement of Financial Performance when the asset is derecognised.

Research and Course Development Costs

Research and course development costs are recognised as an expense in the surplus or deficit of the Statement of Financial Performance in the year in which they are incurred.

13 Inventories

Inventories are valued at the lower of cost and net realisable value. The cost of inventory is based on a first-in, first-out basis and includes expenditure incurred in acquiring the inventories and in bringing them to their existing location and condition. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale.

14 GST and Other Taxes

GST

Revenues, expenses and assets are recognised net of the amount of GST except:

- where the GST incurred on a purchase of goods and services is not recoverable from the taxation authority, in which case the GST is recognised as part of the cost of acquisition of the asset or as part of the expense item as applicable; and
- receivables and trade payables are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables and payables in the Statement of Financial Position.

The GST component of cash flows arising from investing and financing activities, which is recoverable from, or payable to, the taxation authority are classified as operating cash flows.

Commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to, the taxation authority.

Taxation

Tertiary institutes are exempt from the payment of income tax. Accordingly, no charge for income tax has been provided.

15 Financial Instruments

CPIT is party to financial instruments as part of its normal operations. These financial instruments include bank accounts, investments, debtors, creditors, and loans.

Revenues and expenses in relation to all financial instruments are recognised in the surplus or deficit of the Statement of Financial Performance. All financial instruments are recognised in the Statement of Financial Position. Except for loans which are shown at cost and those items covered by a separate accounting policy, all financial instruments are shown at their estimated fair value.

Available for Sale

Available for sale financial assets are non-derivative financial assets that are designated as available for sale or are not classified in any other categories of financial assets. Available for sale financial assets are recognised initially at cost and any directly attributable transaction costs, being the fair value of the consideration given.

After initial recognition, investments which are classified as available-for-sale are measured at fair value or at cost in cases where the fair value cannot be reliably measured. Gains or losses on available-for-sale investments are recognised as a separate component of equity until the investment is sold, collected or otherwise disposed of, or until the investment is determined to be impaired, at which time the cumulative gain or loss previously reported in equity is included in the Statement of Financial Performance.

Financial assets in this category include shares.

Loans and Receivables

Loans and receivables (including cash and cash equivalents, and debtors and other receivables) are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for maturities greater than 12 months after the balance date, which are included in non-current assets. Related party receivables that are repayable on demand are classified as a non-current asset because repayment of the receivable is not expected within 12 months of balance date.

After initial recognition loans and receivables are measured at amortised cost using the effective interest method less any provision for impairment. Gains and losses when the asset is impaired or derecognised are recognised in the surplus or deficit of the Statement of Financial Performance.

Non-derivative financial assets with fixed or determinable payments and fixed maturity are classified as held-to-maturity when the Group has the positive intention and ability to hold to maturity.

Investments intended to be held for an undefined period are not included in this classification.

Investments that are intended to be held-to-maturity or those classified as loans and receivables, are subsequently measured at amortised cost using the effective interest method.

Amortised cost is calculated by taking into account any discount or premium on acquisition, over the period to maturity.

For investments carried at amortised cost, gains and losses are recognised in income when the investments are derecognised or impaired, as well as through the amortisation process.

For investments where there is no quoted market price, fair value is determined by reference to the current market value of another instrument which is substantially the same or is calculated based on the expected cash flows of the underlying net asset base of the investment. Where the fair value cannot be reliably determined the investments are measured at cost.

Financial Assets at Fair Value through Surplus or Deficit

Financial assets at fair value through surplus or deficit in the Statement of Financial Performance include financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short-term or is part of a portfolio that are managed together and for which there is evidence of short-term profit-taking. Derivatives are also categorised as held for trading unless they are designated into hedge accounting relationship for which hedge accounting is applied.

Financial assets acquired principally for the purpose of selling in the short-term or part of a portfolio classified as held for trading are classified as a current asset. The current/non-current classification of derivatives is explained in the derivatives accounting policy above.

16 Cash Flows, Cash and Cash Equivalents

Cash and cash equivalents in the Statement of Financial Position comprise cash at bank and in hand and short-term deposits with an original maturity of three months or less. For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts.

Operating Activities: Transactions and other movements that are not investing or financing activities.

Investing Activities: Activities relating to acquisition, holding and disposal of fixed assets and of investments, not falling within the definition of cash.

Financing Activities: Activities that change the equity and debt capital structure of CPIT.

17 Student Fees and Other Receivables

Student fees and other receivables are classified as loans and receivables and carried at amortised cost less any provision for impairment.

An estimate for doubtful debts is made when collection of the full amount is no longer probable, defined as being when the debt is placed into external debt collection procedures. Bad debts are written off when it is impractical or uneconomic to pursue the debts further.

18 Trade Payables

Trade payables are recognised and carried at amortised cost.

19 Loans and Borrowings

All loans and borrowings are initially recognised at cost, being the fair value of the consideration received net of transaction costs associated with the borrowing.

After initial recognition, interest-bearing loans and borrowings are measured at amortised cost using the effective interest method. Amortised cost is calculated by taking into account any transaction costs, and any discount or premium on settlement.

Suspensory loans are funds provided which do not have to be repaid if certain obligations are met. Where such obligations are likely to be met the funds are recognised immediately as an equity injection in the Statement of Movements in Equity.

Gains and losses are recognised in the surplus or deficit of the Statement of Financial Performance when the liabilities are derecognised as well as through the amortisation process.

20 Borrowing Cost

CPIT and the Group have elected to defer the adoption of the revised NZ IAS 23 Borrowing Costs (Revised 2007) in accordance with the transitional provisions of NZ IAS 23 that are applicable to public benefit entities.

Consequently, all borrowing costs are recognised as an expense in the period in which they are incurred.

21 Provisions

Provisions are recognised when the Group has a present obligation (legal or constructive) as a result of a past event, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

If the effect of the time value of money is material, provisions are determined by discounting the expected future cash flows at a pre-tax rate that reflects current market assessments of the time value of money and, where appropriate, the risks specific to the liability.

Provisions are reviewed at each balance date and adjusted to reflect the current best estimate. Where it is no longer probable that an outflow of resources embodying economic benefits will be required to settle the obligation, the provision shall be reversed.

Where discounting is used, the increase in the provision due to the passage of time is recognised as a finance cost.

22 Leases

Finance leases, which transfer to the Group substantially all the risks and benefits incidental to ownership of the leased item, are capitalised at the inception of the lease at the fair value of the leased property or, if lower, at the present value of the minimum lease payments.

Lease payments are apportioned between the finance charges and reduction of the lease liability so as to achieve a constant rate of interest on the remaining balance of the liability. Finance charges are included in the surplus or deficit of the Statement of Financial Performance as finance costs.

Capitalised leased assets are depreciated over the shorter of the estimated useful life of the asset and the lease term.

Leases where the lessor retains substantially all the risks and benefits of ownership of the asset are classified as operating leases. Initial direct costs incurred in negotiating an operating lease are added to the carrying amount of the leased asset and recognised over the lease term on the same basis as the lease expense.

Operating lease payments are recognised as an expense in the surplus or deficit of the Statement of Financial Performance on a straight line basis over the lease term.

23 Employee Entitlements

Provision is made in respect of CPIT's liability for annual leave, sick leave, long service leave and retirement gratuities.

Annual leave has been calculated on an actual entitlement basis for current rates of pay.

Sick leave has been calculated based on the expected utilisation of unused entitlement.

Long service leave and retirement gratuities are calculated based on the present value of estimated future cash flows determined on an actuarial basis. The discount rate is the market yield on relevant New Zealand Government Stock at the Balance Sheet date.

Obligations for contributions to defined contribution pension plans are recognised as an expense in the surplus or deficit of the Statement of Financial Performance as incurred.

24 Allocation of Overheads

Overheads have been allocated to output faculties utilising an activities based costing model.

The cost drivers are:

- Full time equivalent staff (FTES)
- Equivalent full time students (EFTS)
- General expenditure grant (GEG) budgets
- Number of computers
- Number of programmes

25 Comparatives

When presentation or classification of items in the financial statements is amended or accounting policies are changed voluntarily, comparative figures are restated to ensure consistency with the current period unless it is impractical to do so.

26 Budget Figures

The budget figures are those approved by the Council at the beginning of the financial year. They have been prepared in accordance with generally accepted accounting practice and are consistent with the accounting policies adopted by the Council for the preparation of the financial statements.

27 Foreign Currency Translation

Both the functional and presentation currency of CPIT and its New Zealand subsidiaries is New Zealand dollars (\$).

Any transactions in foreign currencies are initially recorded in the functional currency at the exchange rates ruling at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are retranslated at the rate of exchange ruling at the balance sheet date.

Non-monetary items that are measured in terms of historical cost in a foreign currency are translated using the exchange rate as at the date of the initial transaction.

Non-monetary items measured at fair value in a foreign currency are translated using the exchange rates at the date when the fair value was determined.

28 Non-Current Assets Held for Sale

Non-current assets are separately classified where their carrying amount will be recovered through a sale transaction rather than continuing use; that is, where such assets are available for immediate sale and where sale is highly probable. These assets are recorded at the lower of their carrying amount and fair value less costs to sell.

29 Standards and Interpretations in Issue Not Yet Effective

Standards, amendments and interpretations issued but not yet effective that have not been early adopted, and which are relevant to the CPIT include:

- NZ IFRS 9 Financial Instruments will eventually replace NZ IAS 39 Financial Instruments – Recognition and Measurement.
- NZ IAS 39 is being replaced through the following three main phases:
 - Phase 1 Classification and Measurement,
 - Phase 2 Impairment Methodology, and
 - Phase 3 Hedge Accounting.

Phase 1 on classification and measurement of financial assets has been completed and has been published in the new financial instrument standard NZ IFRS 9. NZ IFRS 9 uses a single approach to determine whether a financial asset is measured at amortised cost or fair value, replacing many different rules in NZ IAS 39. The approach in NZ IFRS 9 is based on how an entity manages its financial assets (its business model) and the contractual cash flow characteristics of the financial assets. The financial liability requirements are the same as those of NZ IAS 39, except for when an entity elects to designate a financial liability at fair value through surplus or deficit. The new standard is required to be adopted for the year ended 30 June 2016. However, as a new Accounting Standards Framework will apply before this date, there is no certainty when an equivalent standard to NZ IFRS 9 will be applied by public benefit entities. The Institute has not yet assessed the impact of the new standard and expects it will not be adopted early.

The Minister of Commerce has approved a new Accounting Standards Framework (incorporating a Tier Strategy) developed by the External Reporting Board (XRB). Under this Accounting Standards Framework, the Institute is classified as a Tier 1 reporting entity and it will be required to apply full public sector Public Benefit Entity Accounting Standards (PAS). These standards are being developed by the XRB and are mainly based on current International Public Sector Accounting Standards. The effective date for the new standards for public sector entities is expected to be for reporting periods beginning on or after 1 July 2014. This means the Institute expects to transition to the new standards in preparing its 31 December 2015 financial statements. As the PAS are still under development, the Institute is unable to assess the implications of the new Accounting Standards Framework at this time.

Due to the change in the Accounting Standards Framework for public benefit entities, it is expected that all new NZ IFRS and amendments to existing NZ IFRS will not be applicable to public benefit entities. Therefore, the XRB has effectively frozen the financial reporting requirements for public benefit entities up until the new Accounting Standards Framework is effective. Accordingly, no disclosure has been made about new or amended NZ IFRS that exclude public benefit entities from their scope.

30 Critical Accounting Estimates and Assumptions

In preparing these financial statements CPIT has made estimates and assumptions concerning the future. These estimates and assumptions may differ from the subsequent actual results. Estimates and assumptions are continually evaluated and are based on historical experience and other factors, including expectations or future events that are believed to be reasonable under the circumstances.

The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are:

Insurance Recoveries

Management have exercised judgement when determining whether insurance payments and recoveries from CPIT's insurers are probable, virtually certain and are measurable and therefore should be recognised as revenue in the current year.

Earthquake Related Asset Repairs and Impairment

Management have exercised judgement when determining whether earthquake related expenditure to assets is repairs and maintenance, and should be expensed in the current year or capital expenditure. Please refer to Note 21 in the accounts for further explanation.

Management have also exercised judgement in determining the amount of impairment to its assets as a result of the Canterbury earthquakes. Judgements were formed using the advice of professional advisors.

Land and Building Revaluation

Note 7 provides information about the estimates and assumptions exercised in the measurement of revalued land and buildings.

Long Service Leave and Retiring Gratuities

Note 11 provides information about the estimates and assumptions exercised in the measurement of long service leave and retiring gratuities.

Crown Owned Land and Buildings

Property in the legal name of the Crown that is occupied by CPIT and Group is recognised as an asset in the Statement of Financial Position. CPIT and Group consider it has assumed all the normal risks and rewards of ownership of this property despite legal ownership not being transferred and accordingly it would be misleading to exclude these assets from the financial statements.

Statement of Financial Performance

for the Year Ended 31 December 2013

	Notes	Parent			Group	
		Actual 2013 \$000	Budget 2013 \$000	Actual 2012 \$000	Actual 2013 \$000	Actual 2012 \$000
Revenue						
Government Grants	1	56,963	54,265	51,525	56,963	51,525
Student Tuition Fees	19	30,130	30,441	28,216	30,130	28,216
Other Income	1	7,363	6,626	6,891	7,418	6,866
Finance Income	1	1,971	1,800	1,844	2,375	2,304
Gain on Property Investment Revaluations		-	-	-	159	176
Total Revenue		96,427	93,132	88,476	97,045	89,087
Operating Expenses						
Employee Benefit Expenses	1	55,500	56,004	53,023	55,515	53,065
Depreciation Expense	7	6,595	6,591	6,516	6,887	6,820
Amortisation Expense	8	276	254	315	276	315
Finance Costs	1	-	-	-	9	34
Other Expenses	1, 19	25,073	27,297	24,964	24,289	24,207
Loss on Property Investment Revaluations		-	-	-	-	-
Total Operating Expenses before Earthquake		87,444	90,146	84,818	86,976	84,441
Effect of Canterbury Earthquakes:						
Proceeds from Insurance	19,21	6,773	-	6,465	6,773	6,465
Earthquake Related Expenses	19,21	6,453	250	6,787	6,481	6,787
Net Earthquake Surplus/(Deficit)		320	(250)	(322)	292	(322)
Net Surplus		9,303	2,736	3,336	10,361	4,324

Statement of Comprehensive Income

for the Year Ended 31 December 2013

	Notes	Parent			Group	
		Actual 2013 \$000	Budget 2013 \$000	Actual 2012 \$000	Actual 2013 \$000	Actual 2012 \$000
Net Surplus		9,303	2,736	3,336	10,361	4,324
Other Comprehensive Income						
Gains/(Losses) on Property Revaluations	7	-	-	-	90	(245)
Impairment of Buildings	7, 21	(3,623)	-	-	(3,623)	-
Total Other Comprehensive Income		(3,623)	-	-	(3,533)	(245)
Total Comprehensive Income		5,680	2,736	3,336	6,828	4,079

The accompanying notes form part of these financial statements

Statement of Financial Position

as at 31 December 2013

		Parent			Group	
	Notes	Actual 2013 \$000	Budget 2013 \$000	Actual 2012 \$000	Actual 2013 \$000	Actual 2012 \$000
ASSETS						
Current Assets						
Cash and Cash Equivalents	2	6,543	7,495	4,948	7,461	5,925
Trade and Other Receivables	3	8,272	1,598	1,803	8,273	1,822
Inventories	4	902	638	1,069	902	1,069
Prepayments		398	246	272	398	272
Other Financial Assets	5, 19	47,900	37,000	38,300	49,183	39,608
Total Current Assets		64,015	46,977	46,392	66,217	48,696
Non-Current Assets						
Land and Buildings	7	156,685	159,813	160,708	169,031	172,728
Plant and Equipment	7	11,586	11,574	11,574	11,655	11,651
Other Financial Assets	5	55	55	55	2,607	2,296
Investment Properties	6	-	-	-	2,485	2,326
Intangible Assets	8	1,793	1,875	1,936	1,793	1,936
Total Non-Current Assets		170,119	173,317	174,273	187,571	190,937
TOTAL ASSETS		234,134	220,294	220,665	253,788	239,633
LIABILITIES						
Current Liabilities						
Trade and Other Payables	9	6,324	5,896	6,920	6,421	7,129
Finance Leases	10	542	670	694	542	694
Loans and Borrowings	10	-	-	-	-	350
Employee Benefit Liabilities	11, 19	3,312	4,532	3,715	3,312	3,715
Provisions	11	-	-	-	-	-
Revenue Received in Advance	12, 19	6,653	4,791	7,146	6,653	7,146
Total Current Liabilities		16,831	15,889	18,475	16,928	19,034
Non-Current Liabilities						
Finance Leases	10	452	600	469	452	469
Loans and Borrowings	10	-	-	-	-	-
Employee Benefit Liabilities	11, 19	719	719	719	719	719
Provisions	11	-	-	-	-	-
Total Non-Current Liabilities		1,171	1,319	1,188	1,171	1,188
TOTAL LIABILITIES		18,002	17,208	19,663	18,099	20,222
NET ASSETS		216,132	203,086	201,002	235,689	219,411
EQUITY						
Retained Earnings		137,401	121,030	119,104	148,621	129,266
Asset Revaluation Reserve		78,118	81,899	81,741	86,455	89,988
Restricted Reserves		613	157	157	613	157
TOTAL EQUITY		216,132	203,086	201,002	235,689	219,411

The accompanying notes form part of these financial statements

Statement of Cash Flows

for the Year Ended 31 December 2013

	Notes	Parent			Group	
		Actual 2013 \$000	Budget 2013 \$000	Actual 2012 \$000	Actual 2013 \$000	Actual 2012 \$000
Cash Flows from Operating Activities						
Receipts of Government Grants		54,447	54,265	53,877	54,447	53,877
Receipts of Student Tuition Fees	19	31,108	29,870	27,435	31,108	27,435
Receipts of Other Income		8,518	6,625	9,195	8,591	9,185
Interest Received		1,994	1,800	1,624	2,212	1,807
Payments to Employees		(55,903)	(56,004)	(53,303)	(55,918)	(53,343)
Payments to Suppliers		(31,667)	(26,749)	(26,529)	(31,022)	(25,785)
Interest Paid		-	-	-	(9)	(34)
Net Cash Flows from Operating Activities	2	8,497	9,807	12,299	9,409	13,142
Cash Flows from Investing Activities						
Proceeds from Sale of Property, Plant and Equipment		21	-	16	21	16
Proceeds from Sale and Maturity of Investments	19	115,499	-	94,700	116,730	95,931
Proceeds from Loan Receivables		-	-	-	-	-
Purchase of Intangible Assets		(133)	-	(644)	(133)	(644)
Purchase of Property, Plant and Equipment		(5,880)	(4,000)	(3,479)	(6,401)	(3,935)
Purchase of Investments	19	(125,099)	-	(110,000)	(126,430)	(111,308)
Net Cash Flows from Investing Activities		(15,592)	(4,000)	(19,407)	(16,213)	(19,940)
Cash Flows from Financing Activities						
Proceeds from Loans and Borrowings		-	-	-	-	-
Capital Injection from Crown		9,450	-	-	9,450	-
Repayment of Loans and Borrowings		-	-	-	(350)	(575)
Repayment of Finance Lease Liabilities		(760)	(845)	(854)	(760)	(854)
Net Cash Flows from Financing Activities		8,690	(845)	(854)	8,340	(1,429)
Net (Decrease)/Increase in Cash and Cash Equivalents		1,595	4,962	(7,962)	1,536	(8,227)
Cash and Cash Equivalents at the Beginning of the Year		4,948	2,533	12,910	5,925	14,152
Cash and Cash Equivalents at the End of the Year	2	6,543	7,495	4,948	7,461	5,925

The accompanying notes form part of these financial statements

Statement of Changes in Equity

for the Year Ended 31 December 2013

Notes	Parent			Group	
	Actual 2013 \$000	Budget 2013 \$000	Actual 2012 \$000	Actual 2013 \$000	Actual 2012 \$000
Balance at 1 January	201,002	200,350	197,666	219,411	215,332
Capital Injection from Crown	9,450	-	-	9,450	-
Total Comprehensive Income	5,680	2,736	3,336	6,828	4,079
Balance at 31 December	216,132	203,086	201,002	235,689	219,411
By Class					
Retained Earnings					
Balance at 1 January	119,104	118,294	115,767	129,266	124,941
Capital Injection from Crown	9,450	-	-	9,450	-
Net Surplus/(Deficit) for the Year	9,303	2,736	3,336	10,361	4,324
Appropriation of Net Surplus to Restricted Reserves	(456)	-	1	(456)	1
Balance at 31 December	137,401	121,030	119,104	148,621	129,266
Restricted Reserves					
Balance at 1 January	157	157	158	157	158
Appropriation of Net Surplus	8	-	7	8	7
Application of Trusts and Bequests	(2)	-	(8)	(2)	(8)
Donation from N M McIlroy Trust	450	-	-	450	-
Balance at 31 December	613	157	157	613	157
Restricted reserves consist of scholarships, bequests and trust funds held by the Institute on behalf of others.					
Asset Revaluation Reserve					
Balance at 1 January	81,741	81,899	81,741	89,988	90,233
Addition of Subsidiary – OEDT	-	-	-	-	-
Fair Value Revaluation of Land and Buildings	-	-	-	90	(245)
Impairment of Buildings	7, 21	(3,623)	-	(3,623)	-
Balance at 31 December	78,118	81,899	81,741	86,455	89,988
The asset revaluation reserve is used to record increments and decrements in the fair value of land and buildings to the extent that they offset one another.					
Asset Revaluation Reserve is comprised of:					
Land	16,640	16,640	16,640	21,258	21,258
Buildings	61,478	65,259	65,101	65,197	68,730
	78,118	81,899	81,741	86,455	89,988

The accompanying notes form part of these financial statements

Statement of Cost of Services

for the Year Ended 31 December 2013

	Parent 2013 \$000	Parent 2012 \$000
Attributed to Departments:		
Commerce	19,995	20,033
Health, Humanities & Sciences	30,370	28,064
Te Puna Wānaka	1,223	1,194
Trades Innovation Institute	20,447	19,891
Creative Industries	15,409	15,636
	<u>87,444</u>	<u>84,818</u>
Represented by:		
Personnel	55,500	53,023
Consumables/Departments costs	7,238	7,284
Administration	9,766	9,796
Occupancy/Property costs	8,069	7,884
Interest	-	-
Depreciation and Amortisation	6,871	6,831
	<u>87,444</u>	<u>84,818</u>

Earthquake related expenditure has not been included in the cost of service calculation, as the costs cannot be directly attributable to individual departments.

Childcare Operating Income and Expenditure

for the Year Ended 31 December 2013 (Parent and Group)

	Actual 2013 \$	Budget 2013 \$	Actual 2012 \$
Income			
Operating Grants	528,702	452,583	533,906
Fees	245,520	368,079	237,942
Total	774,222	820,662	771,848
Expenditure			
Salaries and Related Costs	678,830	698,566	646,839
Consumables	13,379	13,999	10,195
Administration	22,752	23,564	21,287
Occupancy Costs	48,863	58,000	57,655
Depreciation	1,204	1,203	1,755
Total	765,028	795,332	737,731
Net Surplus/(Deficit)	9,194	25,330	34,117
Capital Expenditure	-	-	-
Total Child Funded Hours			
	2013		2012
Children Aged Under Two	13,565		13,000
Children Aged Two and Over	13,361		16,765
20 hours ECE	28,019		28,071
Plus 10 Subsidy	5,662		4,808
	60,607		62,644

Statement of Special Supplementary Grants

The Institute received certain funding as Special Supplementary Grants during 2013. These items are subject to Section 199(1)(b) of the Education Act 1989. There is a requirement in Section 199(5) to apply such grants only for the purposes specified. The following statement reports on this obligation and discloses the actual cost to CPIT which resulted from the activities funded in this manner.

Grant Title	Amount \$	Applied to	Salaries & Related Costs \$	Materials & Services \$	Cost \$	Cost to CPIT \$
Students with Severe Disabilities	43,078	Students with Severe Disabilities	316,030	8,937	324,967	170,967**
Tertiary Students with Disabilities	110,922	Tertiary Students with Disabilities				
Support for Māori and Pacific People	65,400	Support for Māori and Pacific People	6,000	66,522	72,522	7,122
Total	219,400		322,030	75,459	397,489	178,089

** Disabilities grants are spent in common.

Compulsory Student Services Fees

Pursuant to sections 227A(1) and 235D(1) of the Education Act 1989, CPIT is required to show how the use of the compulsory fees for student services is attributed.

Accounting for the use of compulsory student services fees are separately accounted for in CPIT's accounting system.

Students are charged \$170 plus GST for a full time equivalent fee per annum.

If the student is enrolled less than a full time equivalent the fee is prorated.

	Actual 2013 \$	Actual 2012 \$
Compulsory Student Services Fees Collected	782,801	704,311
Applied to:	Amount \$	Amount \$
Advocacy and Legal Advice	415,393	159,115
Careers Information, Advice and Guidance	123,435	110,129
Counselling Services and Pastoral Care	54,412	33,324
Employment Information	181,790	-
Financial Support and Advice	703,559	127,986
Health Services (nett of any service charge)	194,396	238,970
Media Services	650	1,740
Childcare Services (nett of any service charge)	(9,194)	(34,117)
Sports, Recreation and Cultural Activities	253,087	106,320
Total	1,917,528	743,467
Net Surplus/(Deficit)	(1,134,727)	(39,156)

Advocacy and Legal Advice

Advocacy support is provided to students needing help to resolve problems. Advocacy is undertaken by an impartial person on behalf of students, and they also provide legal advice as necessary. All issues are resolved or escalated to a higher level to be heard and resolved.

Careers information, advice and guidance

Support is provided to students to assist their transition into employment. Support includes CV workshops, interview practice, job search, industry research, preparation for internships, one-on-one advice and liaison with Career Guides.

Counselling services and pastoral care

An independent company is contracted to provide Counselling services to students as required. Internal pastoral care across CPIT is provided to students.

Employment information

This service is undertaken by Careers Guidance, and is developing within CPIT. Links to industry and the workplace are being established, industry representatives will be invited to the campuses to provide a workplace perspective as part of an interview panel for practise interviews and providing industry focus through information evenings and fairs.

Financial support and advice

Budgeting advice is freely available for students. Hardship situations are assessed and help may be provided in the form of financial assistance.

Health Services

CPIT has a Student Health Centre, with doctors and nurses available for students to access as needed. They provide a variety of services to support students to stay well, receive timely advice and gain medical assistance.

Media Services

CPIT supports online communities and maintains a website for current students called 'Campus Life!'. This provides students with information about all services and includes a student blog, student chat, an opinion poll and up to date events at CPIT and in Christchurch such as Radar- the online video newsletter.

Childcare Services

At the Madras Street Campus there are two early learning centres (one bilingual and operated by a Trust) caring for children up to the age of five years old. Both centres are open to students, staff and members of the community offering quality care and education.

Sports, recreation and cultural activities

Students can access the sports court and equipment at no charge during weekdays. CPIT offers a range of classes (some free) in boxing, weights, exercise machines, circuit classes, yoga, badminton and social sports competitions held throughout the year. Students can join the gym for a very low annual fee and have access six days a week. Throughout the academic year, CPIT also provides weekly free events and activities for students including sports, and cultural activities. These include barbeques, music, Polyculture, 'have a go', themed events, dress-up and social competitions. Cultural events consist of Language weeks (Māori, Pasifika), Matariki, Hangi, Umu, community events, kaumātua cuisine, study/well being workshops, professional network workshops, Rakatahi awards, celebrating Māori and Pasifika achievement events i.e. He Toki, Pasifika Trades and Eke Panuku, merchandise, and other activities.

Notes to Financial Statements

Note 1 Revenue and Expenses

	Parent		Group	
	2013 \$000	2012 \$000	2013 \$000	2012 \$000
Government Grants				
Normal Operational Grants	54,313	51,318	54,313	51,318
*2012 Funding Retention	2,431	-	2,431	-
Special Supplementary Grants	219	207	219	207
	56,963	51,525	56,963	51,525
Other Income				
Gains/(Losses) on Disposal of Property, Plant and Equipment	-	16	-	16
Revenue from Other Operating Activities	7,363	6,875	7,418	6,850
	7,363	6,891	7,418	6,866
Finance Income/Costs				
Interest Earned on Investments (incl Bank Deposits)	1,971	1,844	2,189	1,998
Gains on Disposal of Investments classified as Fair Value through Profit and Loss	-	-	-	29
Gains on Changes in Investments classified as Fair Value through Profit and Loss	-	-	186	277
Total Finance Income	1,971	1,844	2,375	2,304
Interest on Bank Loans	-	-	9	34
Finance Charges Payable Under Finance Leases	-	-	-	-
Total Finance Costs	-	-	9	34
Employee Benefit Expenses				
Wages and Salaries	54,516	52,987	54,531	53,029
Post Employment Benefits	1,387	316	1,387	316
Increase/(Decrease) in Employee Benefit Liabilities	(403)	(280)	(403)	(280)
	55,500	53,023	55,515	53,065
Other Expenses				
Audit New Zealand Fees for Financial Statement Audits	118	117	118	117
Audit New Zealand Fees for Audit of CPIT Foundation Financial Statements	-	-	10	9
Other Auditor Fees for Audit of OEDT Financial Statements	-	-	4	5
Audit New Zealand Fees for Audit of CPIT Holdings Ltd Financial Statements	2	3	2	3
Donations made	2	5	2	5
Impairment of Receivables (Note 3)	184	(7)	184	(7)
Research and Development Expenditure	264	416	264	416
Minimum Lease Payments under Operating Leases	335	277	335	277
Losses on Disposal of Property, Plant and Equipment	414	-	414	-
Other Operating Expenses	23,754	24,153	22,956	23,382
	25,073	24,964	24,289	24,207

There are no unfulfilled conditions or other contingencies attached to government grants recognised.

*During 2013 CPIT clarified with the TEC the level of funding retention associated with the post-earthquake funding guarantee. This guarantee came into effect from 2012, however due to confirmation being received in 2013, full recognition did not take place until this financial year.

Notes to Financial Statements

Note 2

Cash and Cash Equivalents

	Parent		Group	
	2013 \$000	2012 \$000	2013 \$000	2012 \$000
Cash at Bank and in Hand	6,447	4,832	7,365	5,809
Short-Term Deposits	96	116	96	116
	6,543	4,948	7,461	5,925

Cash at Bank and in Hand represents physical cash on hand and money at bank immediately available.
Short-Term Deposits represent term deposits with a maturity of three months or less.
The carrying value of short-term deposits with maturity dates of three months or less approximates their fair value.
Apart from the restricted reserves there is no cash and cash equivalents that can only be used for a specified purpose.

Reconciliation of net surplus/(deficit) to net cash flows from operating activities

	Parent		Group	
	2013 \$000	2012 \$000	2013 \$000	2012 \$000
Net Surplus	9,303	3,336	10,361	4,324
Add/(Less) Non-Cash Items:				
Depreciation and Amortisation	6,871	6,831	7,163	7,135
Impairment Charges	-	-	-	-
Gains on the Revaluation of Investments	-	-	(186)	(277)
Add/(Less) Items Classified as Investing or Financing Activities:				
(Gains)/Losses on Disposal of Property, Plant and Equipment	414	(16)	414	(16)
Revaluation of Investment Properties	-	-	(159)	(176)
Donated Assets	(170)	-	(170)	-
Add/(Less) Movements in Working Capital Items:				
Accounts Receivable	(6,469)	(136)	(6,451)	(117)
Inventories	167	(431)	167	(429)
Prepayments	(126)	(26)	(126)	(26)
Accounts Payable	(597)	1,024	(708)	1,007
Income in Advance	(493)	2,286	(493)	2,286
Current Provisions	-	(289)	-	(289)
Employee Benefits	(403)	(280)	(403)	(280)
Net Cash Inflow from Operating Activities	8,497	12,299	9,409	13,142

Notes to Financial Statements

Note 3

Trade and Other Receivables

	Parent		Group	
	2013 \$000	2012 \$000	2013 \$000	2012 \$000
Current				
Trade Receivables	8,053	1,363	8,054	1,382
Bank Interest Receivable	413	436	413	436
Related Party Receivables	47	61	47	61
Less Provision for Impairment of Receivables	(241)	(57)	(241)	(57)
	8,272	1,803	8,273	1,822
Term				
	-	-	-	-
	-	-	-	-

The carrying value of trade and other receivables approximates their fair value.

	Parent		Group	
	2013 \$000	2012 \$000	2013 \$000	2012 \$000
Maturity Analysis				
Current Debt	7,322	1,482	7,323	1,501
Overdue but not Impaired 61 to 90 days	100	20	100	20
Overdue but not Impaired >90 days	850	301	850	301
	8,272	1,803	8,273	1,822

As of 31 December 2013 and 2012, all overdue receivables have been assessed for impairment and appropriate provisions applied. CPIT holds no collateral as security or other credit enhancements over receivables that are either past due or impaired.

The impairment provision has been calculated based on expected losses for CPIT's pool of debtors. Expected losses have been determined based on the age of debtors and review of specific debtors.

Movement in the provision for impairment of receivables is as follows:

	Parent		Group	
	2013 \$000	2012 \$000	2013 \$000	2012 \$000
Opening Balance	57	64	57	64
Receivables Written Off During Period	4	40	4	40
Additional Provisions Made During the Year	180	(47)	180	(47)
Closing Balance	241	57	241	57

Notes to Financial Statements

Note 4 Inventories

	Parent		Group	
	2013 \$000	2012 \$000	2013 \$000	2012 \$000
Held for Resale	7	6	7	6
Materials and Consumables	895	1,063	895	1,063
	902	1,069	902	1,069

The write-down of inventories held for sale amounted to \$nil (2012 \$nil).

Note 5 Other Financial Assets

	Parent		Group	
	2013 \$000	2012 \$000	2013 \$000	2012 \$000
Current Portion				
Loans and Receivables				
Bank Deposits Maturing Within 12 months	47,900	38,300	49,183	39,608
Total Current Portion	47,900	38,300	49,183	39,608
Non-current Portion				
Available for Sale Investments				
Shares in Subsidiaries	5	5	-	-
Unlisted Shares – PINZ Ltd	50	50	50	50
Fair Value through Profit and Loss				
Managed Funds	-	-	2,557	2,246
Total Non-current Portion	55	55	2,607	2,296
Effective Interest Rates				
Bank Deposits with Maturities of 4–12 months	3.73%	4.26%	3.73%	4.26%

There were no impairment provisions for other financial assets.

Shares in subsidiaries and unlisted entities have no quoted price in an active market.

As no fair value can be reliably measured, shares are recorded at cost. CPIT does not intend to dispose of these shares.

The Managed Funds are stated at fair value. The assets within these portfolios are actively traded and fair value is determined by direct reference to published prices in active markets.

Notes to Financial Statements

Credit Quality of Financial Assets

The credit quality of financial assets that are neither past due nor impaired can be assessed by reference to Standard and Poor's credit ratings (if available) or to historical information about counterparty default rates:

	Parent		Group	
	2013 \$000	2012 \$000	2013 \$000	2012 \$000
COUNTERPARTIES WITH CREDIT RATINGS				
Cash and Cash Equivalents:				
AA- Cash at Bank and in Hand	6,447	4,832	7,365	5,809
AA- Short-Term Deposits	96	116	96	116
	6,543	4,948	7,461	5,925
Term deposits:				
AA-	41,500	32,400	42,457	33,321
A+	6,400	5,900	6,400	5,900
BBB	-	-	326	387
BB+	-	-	-	-
Total	47,900	38,300	49,183	39,608
COUNTERPARTIES WITH CREDIT RATINGS				
Other Investments:				
Existing Counterparty with no Defaults in the Past	55	55	2,607	2,296
Total Other Investments	55	55	2,607	2,296

Note 6 Investment Properties

	Parent		Group	
	2013 \$000	2012 \$000	2013 \$000	2012 \$000
Balance 1 January	-	-	2,326	2,150
Fair Value Gain/(Loss)	-	-	159	176
Balance 31 December	-	-	2,485	2,326

The Mobil Oil Land (situated at 193 Madras Street) is classified as Investment Property. The Mobil Oil Land was revalued by Telfer Young on 23 January 2014 as at 31 December 2013. The valuation was completed by independent valuer, Mark Dunbar BCom (VPM), ANZIV, SPINZ, AREINZ of Telfer Young. Property held for investment purposes is revalued on an annual basis.

Notes to Financial Statements

Note 7 Property, Plant and Equipment

	Cost/ Revaluation 1 January 2013 \$000	Accumulated Depreciation and Impairment 1 January 2013 \$000	Carrying Amount 1 January 2013 \$000	Current Year Additions \$000	Current Year Disposals \$000	Current Year Impairment Charges* \$000	Current Year Depreciation \$000	Revaluation Changes \$000	Cost/Revaluation 31 December 2013 \$000	Accumulated Depreciation and Impairment 31 December 2013 \$000	Carrying Amount 31 December 2013 \$000
2013 Parent											
Institution Land and Buildings	78,348	(1,656)	76,692	3,309	-	(228)	(1,686)	-	81,657	(3,570)	78,087
Crown Land and Buildings	86,014	(1,998)	84,016	-	-	(3,395)	(2,023)	-	86,014	(7,416)	78,598
Computer Equipment	5,318	(3,160)	2,158	1,578	(21)	-	(742)	-	6,456	(3,483)	2,973
Computer Equipment under Finance Lease	1,163	-	1,163	591	-	-	(760)	-	994	-	994
Plant	8,576	(4,882)	3,694	598	(410)	-	(629)	-	7,653	(4,400)	3,253
Furniture	6,385	(5,331)	1,054	183	-	-	(175)	-	6,568	(5,506)	1,062
Vehicles	538	(356)	182	82	(4)	-	(59)	-	591	(390)	201
Library Collection	4,960	(2,416)	2,544	267	-	-	(521)	-	5,227	(2,937)	2,290
Art Collection	779	-	779	34	-	-	-	-	813	-	813
	192,081	(19,799)	172,282	6,642	(435)	(3,623)	(6,595)	-	195,973	(27,702)	168,271
2013 Group											
Group Land and Buildings	91,409	(2,697)	88,712	3,829	-	(228)	(1,970)	90	95,328	(4,895)	90,433
Crown Land and Buildings	86,014	(1,998)	84,016	-	-	(3,395)	(2,023)	-	86,014	(7,416)	78,598
Computer Equipment	8,883	(6,721)	2,162	1,578	(21)	-	(742)	-	10,021	(7,044)	2,977
Computer Equipment under Finance Lease	1,163	-	1,163	591	-	-	(760)	-	994	-	994
Plant	13,451	(9,685)	3,766	598	(410)	-	(637)	-	12,528	(9,211)	3,317
Furniture	6,385	(5,331)	1,054	183	-	-	(175)	-	6,568	(5,506)	1,062
Vehicles	872	(689)	183	82	(4)	-	(59)	-	925	(723)	202
Library Collection	4,960	(2,416)	2,544	267	-	-	(521)	-	5,227	(2,937)	2,290
Art Collection	779	-	779	34	-	-	-	-	813	-	813
	213,916	(29,537)	184,379	7,162	(435)	(3,623)	(6,887)	90	218,418	(37,732)	180,686

*The impairment has been recognised in other Comprehensive Income

Notes to Financial Statements

Note 7 Property, Plant and Equipment

	Cost/ Revaluation 1 January 2012 \$000	Accumulated Depreciation and Impairment 1 January 2012 \$000	Carrying Amount 1 January 2012 \$000	Current Year Additions \$000	Current Year Disposals \$000	Current Year Impairment Charges* \$000	Revaluation Changes \$000	Current Year Depreciation \$000	Cost/Revaluation 31 December 2012 \$000	Accumulated Depreciation and Impairment 31 December 2012 \$000	Carrying Amount 31 December 2012 \$000
Institution Land and Buildings	76,790	-	76,790	1,558	-	-	(1,656)	-	78,348	(1,656)	76,692
Crown Land and Buildings	86,014	-	86,014	-	-	-	(1,998)	-	86,014	(1,998)	84,016
Computer Equipment	8,149	(6,045)	2,104	725	-	-	(670)	-	5,319	(3,160)	2,159
Computer Equipment under Finance Lease	1,407	-	1,407	610	-	-	(854)	-	1,163	-	1,163
Plant	12,886	(9,039)	3,847	450	(3)	-	(602)	-	8,575	(4,883)	3,692
Furniture	6,079	(5,125)	954	306	-	-	(206)	-	6,385	(5,331)	1,054
Vehicles	756	(656)	100	116	-	-	(33)	-	538	(355)	183
Library Collection	4,647	(1,919)	2,728	313	-	-	(497)	-	4,960	(2,416)	2,544
Art Collection	765	-	765	14	-	-	-	-	779	-	779
2012 Parent	197,493	(22,784)	174,709	4,092	(3)	-	(6,516)	-	192,081	(19,799)	172,282

	Cost/ Revaluation 1 January 2012 \$000	Accumulated Depreciation and Impairment 1 January 2012 \$000	Carrying Amount 1 January 2012 \$000	Current Year Additions \$000	Current Year Disposals \$000	Current Year Impairment Charges* \$000	Revaluation Changes \$000	Current Year Depreciation \$000	Cost/Revaluation 31 December 2012 \$000	Accumulated Depreciation and Impairment 31 December 2012 \$000	Carrying Amount 31 December 2012 \$000
Group Land and Buildings	89,641	(746)	88,895	2,013	-	-	(1,951)	(245)	91,409	(2,697)	88,712
Crown Land and Buildings	86,014	-	86,014	-	-	-	(1,998)	-	86,014	(1,998)	84,016
Computer Equipment	8,158	(6,051)	2,107	725	-	-	(670)	-	5,328	(3,166)	2,162
Computer Equipment under Finance Lease	1,407	-	1,407	610	-	-	(854)	-	1,163	-	1,163
Plant	13,003	(9,074)	3,929	451	(3)	-	(611)	-	8,693	(4,927)	3,766
Furniture	6,079	(5,125)	954	306	-	-	(206)	-	6,385	(5,331)	1,054
Vehicles	756	(656)	100	116	-	-	(33)	-	538	(355)	183
Library Collection	4,647	(1,919)	2,728	313	-	-	(497)	-	4,960	(2,416)	2,544
Art Collection	765	-	765	14	-	-	-	-	779	-	779
2012 Group	210,470	(23,571)	186,899	4,548	(3)	-	(6,820)	(245)	205,269	(20,890)	184,379

*The impairment has been recognised in other Comprehensive Income

Revaluation

All Parent land and buildings were revalued as at 31 December 2011 in accordance with NZIAS-16. The valuation was completed by independent valuers Mark Dow Bcom (VPM), FPINZ, FNZIV, Registered Valuer, Richard Kolff Bcom (VPM), MPINZ, MNZIV, and Kees Ouwehand SPINZ, Ing (MarEng) all of Darroch Limited. The valuation of buildings is completed to a component level on a market value basis where practical. Where market based evidence is insufficient, buildings are valued on an optimised depreciated replacement cost basis. The overall net effect of the revaluation increased CPIT's Asset Revaluation Reserve by \$24.628 million; land decreased by \$8.445 million and buildings increased by \$33.072 million.

In 2013 there was an impairment of property: Artbox \$228,000 and also C Block \$3,395,000 due to the significant cost to fully repair a decision was made to reduce its useful life.

In 2012 there was no impairment of property, plant and equipment assets.

Work in Progress

Expenditures recognised in the carrying amounts of Property, Plant and Equipment in the course of construction were:

	Parent		Group	
	2013 \$000	2012 \$000	2013 \$000	2012 \$000
Institution Land and Buildings	2,122	2	2,122	2

Restriction of Title

Under the Education Act 1989, the Parent and Group are required to obtain the consent from the Ministry of Education to dispose or sell off property where the value of the property exceeds an amount determined by the Minister.

There are also various restrictions in the form of historic designations, reserve, and endowment encumbrances attached to land. All land and buildings of the Parent are subject to these restrictions.

Insurance of Assets

CPIT participates in collective procurement arrangement with ITPs for its comprehensive insurance programme. All buildings and equipment are covered for material damage based on replacement value. The insurance programme has an annual limit for all claims made by the participating ITPs. For the Canterbury region this annual limit is \$200 million. The excess on claims for the Canterbury region is calculated as a 5% of site value. For CPIT this creates an estimated maximum exposure to insurance excesses of \$10 million.

Given that the combined ITP insurance cap within the Canterbury region is \$200 million (fire is \$100 million), in the event of a large one-off event at the Madras and Sullivan sites, CPIT and other affected ITPs would be under insured.

Notes to Financial Statements

Note 8 Intangible Assets

	Gross Carrying Amount 1 January 2013 \$000	Accumulated Amortisation 1 January 2013 \$000	Net Carrying Amount 1 January 2013 \$000	Current Year Additions \$000	Current Year Impairment Charges \$000	Current Year Amortisation \$000	Gross Carrying Amount 31 December 2013 \$000	Accumulated Amortisation 31 December 2013 \$000	Net Carrying Amount 31 December 2013 \$000
Parent and Group – Radio Frequency	410	(36)	374	–	–	(21)	410	(57)	353
Parent and Group – Software	4,421	(2,859)	1,562	133	–	(255)	4,554	(3,114)	1,440
2013	4,831	(2,895)	1,936	133	–	(276)	4,964	(3,171)	1,793
	Gross Carrying Amount 1 January 2012 \$000	Accumulated Amortisation 1 January 2012 \$000	Net Carrying Amount 1 January 2012 \$000	Current Year Additions \$000	Current Year Impairment Charges \$000	Current Year Amortisation \$000	Gross Carrying Amount 31 December 2012 \$000	Accumulated Amortisation 31 December 2012 \$000	Net Carrying Amount 31 December 2012 \$000
Parent and Group – Radio Frequency	410	(15)	395	–	–	(21)	410	(36)	374
Parent and Group – Software	3,868	(2,656)	1,212	644	–	(294)	4,421	(2,859)	1,562
2012	4,278	(2,671)	1,607	644	–	(315)	4,831	(2,895)	1,936

In 2013 there was no impairment of intangible assets.

In 2012 there was no impairment of intangible assets.

Work in Progress

Expenditures recognised in the carrying amounts of Intangibles in the course of creation were:

	Parent 2013 \$000	Group 2012 \$000
Software	–	–

Notes to Financial Statements

Note 9

Trade and Other Payables

	Parent		Group	
	2013 \$000	2012 \$000	2013 \$000	2012 \$000
Trade Payables	4,361	4,891	4,458	5,100
Other Payables	1,961	2,024	1,961	2,024
Interest Payable	-	-	-	-
Related Party Payables	2	5	2	5
	6,324	6,920	6,421	7,129

Trade and other payables are non-interest bearing and are normally settled by the 20th of the month following invoice, therefore the carrying value of trade and other payables approximates their fair value.

Note 10

Loans and Finance Leases

Maturity Analysis

	Parent		Group	
	Secured Loans \$000	Lease Liabilities \$000	Secured Loans \$000	Lease Liabilities \$000
2013				
Less than One Year	-	542	-	542
Later than One Year but not more than Five Years	-	452	-	452
	-	994	-	994
Weighted Average Interest Rate		5.51%		5.51%
	Secured Loans \$000	Lease Liabilities \$000	Secured Loans \$000	Lease Liabilities \$000
2012				
Less than One Year	-	694	350	694
Later than One Year but not more than Five Years	-	469	-	469
	-	1,163	350	1,163
Weighted Average Interest Rate		4.63%	5.69%	4.63%

Description of Material Leasing Arrangements

CPIT has entered into finance leases for various IT assets. The net carrying amount of the leased items is shown in Note 7. The finance leases can be renewed at the option of CPIT.

CPIT has the option to purchase the asset at the end of the lease term.

There are no restrictions placed on CPIT by any of the finance leasing arrangements.

Contractual Maturity Analysis of Financial Liabilities

The table below analyses financial liabilities into relative maturity groupings based on the remaining period at balance date to the contractual maturity date. Future interest payments on floating rate debt are based on the floating rate on the instrument at balance date. The amounts disclosed are the contractual undiscounted cash flows.

	Carrying Amount \$000	Contractual Cash Flows \$000	Less than 6 months \$000	6 to 12 months \$000	1 to 2 years \$000	2 to 3 years \$000	More than 3 years \$000
Parent 2013							
Finance Leases	994	994	296	246	328	124	-
Secured Loans	-	-	-	-	-	-	-
Total	994	994	296	246	328	124	-
Group 2013							
Finance Leases	994	994	296	246	328	124	-
Secured Loans	-	-	-	-	-	-	-
Total	994	994	296	246	328	124	-
Parent 2012							
Finance Leases	1,163	1,163	392	302	342	127	-
Secured Loans	-	-	-	-	-	-	-
Total	1,163	1,163	392	302	342	127	-
Group 2012							
Finance Leases	1,163	1,163	392	302	342	127	-
Secured Loans	350	358	288	62	-	-	-
Total	1,513	1,521	680	364	342	127	-

Note 11 Employee Benefit Liabilities and Other Provisions

	Parent		Group	
	2013 \$000	2012 \$000	2013 \$000	2012 \$000
Employee Entitlements				
Accrued Pay	793	664	793	664
Annual Leave	2,258	2,823	2,258	2,823
Long Service Leave	197	197	197	197
Retirement Gratuities	614	614	614	614
Sick Leave	169	136	169	136
As at 31 December	4,031	4,434	4,031	4,434
Current Portion	3,312	3,715	3,312	3,715
Non-Current Portion	719	719	719	719
	4,031	4,434	4,031	4,434

The present value of the long service leave and retirement gratuity obligations depends on factors that are determined on an actuarial basis using a number of assumptions. Two key assumptions used in calculating this liability include the discount rate and the salary inflation factor. Any changes in these assumptions will impact on the carrying amount of the liability. Expected future payments are disclosed using forward discount rates derived from the yield curve of NZ Government Bonds. The discount rates used match, as closely as possible, the estimated future cash flows. The salary inflation factor has been determined after considering historical salary inflation patterns and after obtaining advice from an independent actuary.

	Parent		Group	
	2013 \$000	2012 \$000	2013 \$000	2012 \$000
Provisions				
Obligation to TEC				
As at 1 January	-	289	-	289
Additional provisions made during the year	-	-	-	-
Charged against provision during the year	-	(289)	-	(289)
Unused amounts reversed during the year	-	-	-	-
As at 31 December	-	-	-	-
Current Portion	-	-	-	-
Non-Current Portion	-	-	-	-
	-	-	-	-

In 2003/4, an online computer course was run for which CPIT received bulk funding. An independent evaluation was completed which concluded that 25 per cent of those students who enrolled in the course did not engage or appear to have an intention to engage in the course.

CPIT has, in recognition of the conclusions reached in the independent evaluation, and its integrity as a publicly funded institution, offered to accept certain additional requirements with respect to the funding. This obligation is to be discharged through a mixture of cash payment and the provision of a scholarship programme.

The amount of the provision met each year will depend on the uptake of scholarships. Therefore the timing of meeting the obligation is uncertain. The current portion of the obligation reflects the current estimate of the obligation to be met in the following year.

Note 12
Revenue Received in Advance

	Parent		Group	
	2013 \$000	2012 \$000	2013 \$000	2012 \$000
Government Grants	213	2,729	213	2,729
Fees Income	5,893	3,228	5,893	3,228
Other Revenue in Advance	547	1,189	547	1,189
	6,653	7,146	6,653	7,146
Current Portion	6,653	7,146	6,653	7,146
	6,653	7,146	6,653	7,146

Note 13
Capital Commitments and Operating Leases

	Parent		Group	
	2013 \$000	2012 \$000	2013 \$000	2012 \$000
Capital Commitments Approved and Contracted	11,524	25	11,524	25
Non-cancellable Operating Lease Commitments				
Property Leases				
Not later than One Year	1,122	1,087	160	254
Later than One Year and not later than Five Years	2,506	2,545	381	161
Later than Five Years	3,620	4,616	91	-
	7,248	8,248	632	415
Equipment Leases				
Not later than One Year	468	308	468	308
Later than One Year and not later than Five Years	1,834	17	1,834	17
	2,302	325	2,302	325

Description of Material Leasing Arrangements**Property Leases**

The property leases can be renewed at the option of CPIT.
CPIT does not have the option to purchase the property asset at the end of the lease term.
There are no restrictions placed on CPIT by any of the property leasing arrangements.

Equipment Leases

The equipment leases can be renewed at the option of CPIT.
CPIT does have the option to purchase the equipment asset at the end of the lease term.
There are no restrictions placed on CPIT by any of the equipment leasing arrangements.

	Parent		Group	
	2013 \$000	2012 \$000	2013 \$000	2012 \$000
Non-Cancellable Operating Lease Receivables				
Property Leases				
Not later than One Year	-	-	-	25
Later than One Year and not later than Five Years	-	-	-	-
	-	-	-	25

Note 14

Contingent Assets and Liabilities

CPIT Parent

As at 31 December 2013 CPIT had no contingent liabilities.

As at 31 December 2013 CPIT had contingent assets relating to insurance proceeds of repairs to buildings resulting from the earthquakes. Please refer to Note 21 for further explanation.

CPIT has insurance covering material damage and business interruption and is currently negotiating both with the insurers. The final cost to remediate the damage resulting from the earthquakes is still to be fully quantified. It is expected that all costs, less insurance related excesses, will be met through the CPIT Insurance cover.

As at 31 December 2012 CPIT had no significant contingent liabilities, apart from a suspensory loan of \$3,129,334.

CPIT had a contingent liability relating to funding from the Crown from the Partnerships for Excellence funding pool. The project was required to meet certain deliverables in order for CPIT to retain the funding. If all deliverables were not met CPIT would have had a liability to the Crown up to a maximum of \$4,694,000 (of which \$1,564,666 has been forgiven by the Crown). As at balance date, the application for the write off of the full amount was being prepared for the Crown's consideration.

As at 31 December 2012 CPIT had contingent assets relating to insurance proceeds of repairs to buildings resulting from the earthquakes. Please refer to Note 21 for further explanation.

CPIT Group

No other entity in the Group apart from CPIT have any contingencies (2012 nil).

Note 15 Related Party Transactions

CPIT is the Parent of the Group and controls three entities, being Ōtautahi Education Development Trust, CPIT Foundation and CPIT Holdings Ltd.

Significant transactions with government-related entities

The government influences the roles of CPIT as well as being a major source of revenue. CPIT has received funding and grants from the Tertiary Education Commission totalling \$57.0m (2012 \$51.5m) to provide education and research services for the year ended 31 December 2013. CPIT also leases at a nil rental amount, land and buildings legally owned by the Crown. Further information on the accounting for Crown-owned land and buildings is disclosed in the Statement of Accounting Policies under the heading "critical judgements in applying accounting policies".

Collectively, but not individually, significant transactions with government-related entities

In conducting its activities, CPIT is required to pay various taxes and levies (such as GST, PAYE and ACC levies) to the Crown and entities related to the Crown. The payment of these taxes and levies is based on the standard terms and conditions that apply to all tax and levy payers. CPIT is exempt from paying income tax and FBT.

CPIT purchases goods and services from entities related to the Crown and it also provides services to entities related to the Crown. The purchase and provision of goods and services to government-related entities for the year ended 31 December 2013 are small when compared to CPIT's total expenditure and revenue and have all been conducted on an arm's length basis. The purchase of goods and services included the purchase of electricity from Meridian, air travel from Air New Zealand and postal services from New Zealand Post. The provision of services to government-related entities is mainly related to the provision of educational courses.

Inter-Group Transactions

CPIT Foundation

CPIT Foundation is accounted for as a subsidiary of CPIT.

The Foundation runs an annual grants programme for staff, students and projects associated with CPIT, as well as other initiatives which promote education and enterprise in the region. CPIT appoints four of the nine trustees of the CPIT Foundation.

During 2013, CPIT's income included the following transactions with the CPIT Foundation:

	2013	2012
	\$	\$
Grants	57,227	25,365

During 2013 CPIT's expenditure included the following transactions with the CPIT Foundation:

	2013	2012
	\$	\$
Lease of B Block	18,657	43,533
Lease of ML Block	132,637	135,255

At 31 December 2013 neither CPIT or the Foundation had monies owing to the other.

At 31 December 2012 neither CPIT or the Foundation had monies owing to the other.

CPIT Holdings Ltd

CPIT Holdings Ltd, a wholly owned subsidiary of CPIT, was incorporated under the Companies Act 1993 on 26 September 2005.

In 2013 CPIT had the following transactions with CPIT Holdings Ltd:

	2013	2012
	\$	\$
Income	-	144,000
Expenses	-	-

At 31 December 2013 neither CPIT nor CPIT Holdings Ltd had monies owing to the other.

At 31 December 2012 neither CPIT nor CPIT Holdings Ltd had monies owing to the other.

Ōtautahi Education Development Trust

Ōtautahi Education Development Trust is accounted for as a subsidiary of CPIT. For accounting purposes only the OEDT is a controlled entity under NZ IAS 27. CPIT appoints three of the six trustees of the Ōtautahi Education Development Trust.

During 2013 CPIT's income included the following transactions with the Trust:

	2013	2012
	\$	\$
Income	74,000	24,000

During 2013 CPIT's expenditure included the following transactions with the Trust:

	2013	2012
	\$	\$
Lease of Student Accommodation Block	481,000	481,000
Lease of B Block Car Park	4,645	2,060
Lease of Paxus House	320,420	320,420
Lease of ground for Jazz School Building	25,755	25,755

At 31 December 2013 neither CPIT nor the Trust had monies owing to the other.

At 31 December 2012 neither CPIT nor the Trust had monies owing to the other.

Key Management Related Party Transactions

During the year, the following people were members of organisations that have entered into transactions with CPIT as part of its normal operations.

This extended coverage includes Council members, Division Directors, Heads of Departments, Senior Section Manager and designated deputies.

	Purchases Actual \$000	Sales Actual \$000	Accounts Payable Actual \$000	Accounts Receivable Actual \$000
2013				
Chief Executive				
Te Tapuae o Rēhua (Director)	71	7	-	-
Hana O'Regan				
Te Tapuae o Rēhua (Executive Board)	71	7	-	-
	Purchases Actual \$000	Sales Actual \$000	Accounts Payable Actual \$000	Accounts Receivable Actual \$000
2012				
Chief Executive				
Te Tapuae o Rēhua (Director)	43	-	-	-
Hana O'Regan				
Ake Associates (Director)	-	-	-	-
Te Tapuae o Rēhua (Executive Board)	43	-	-	-

Other Related Parties

CPIT is a member of the Tertiary Accord of New Zealand (TANZ), a separate entity launched in early 2000 as an alliance between six of New Zealand's leading tertiary education institutes, to promote best practice in applied education.

During 2013 TANZ invoiced CPIT \$89,700 for membership fees (2012: \$89,700).

During 2013 CPIT invoiced TANZ \$286,571 (2012: \$245,243) for various services on normal commercial terms.

At 31 December 2013 CPIT did not owe TANZ any monies but TANZ owed CPIT \$26,463.

At 31 December 2012 CPIT did not owe TANZ any monies but TANZ owed CPIT \$24,337.

There were no other related party transactions.

CPIT is a shareholder (only) in Polytechnics International NZ Ltd (PINZ).

Key Management Personnel Compensation

	Parent		Group	
	2013 \$000	2012 \$000	2013 \$000	2012 \$000
Council Member Fees	149	149	149	149
Other Key Management Personnel				
Salaries and Other Short-term Employee Benefits	1,592	1,513	1,592	1,513
Post-Employment Benefits	30	28	30	28
Total Key Management Personnel Compensation	1,771	1,690	1,771	1,690

Key management personnel includes all Council Members, the Chief Executive and Division Directors.

Note 16

Financial Instrument Risks

CPIT has a series of policies to manage the risks associated with financial instruments. CPIT is risk averse and seeks to minimise exposure from its treasury activities. CPIT has an established Council approved Financial Management Policy.

Price risk

Price risk is the risk that the value of a financial instrument will fluctuate as a result of changes in market prices.

As the Parent only engages in non-speculative investment it is not exposed to undue price risk.

The CPIT Group is exposed to equity securities price risk on its investments, which are classified as financial assets available for sale.

This price risk arises due to market movements in listed securities. This price risk is managed by diversification of the investment portfolio.

Currency risk

Currency risk is the risk that the value of a financial instrument will fluctuate due to changes in foreign exchange rates.

CPIT is not exposed to currency risk as it does not hold financial instruments denominated in foreign currencies.

Interest rate risk

The interest rates on CPIT's investments are disclosed in Note 5 and on CPIT's borrowings in Note 10. CPIT has undertaken a sensitivity analysis of its exposure to interest rate risk on both investments and borrowings. If weighted average interest rates on bank deposits throughout 2013 had fluctuated by plus or minus 2% the effect would have been to increase/decrease the net surplus by \$1,056,361 (2012: \$865,000) as a result of higher/lower interest income on bank deposits.

Fair value interest rate risk

Fair value interest rate risk is the risk that the value of a financial instrument will fluctuate due to changes in market interest rates.

Borrowing issued at fixed rates exposes CPIT to fair value interest rate risk.

CPIT can only engage in borrowing activities with the approval of the Ministry of Education and has a Debt Management policy designed to ensure debt levels are sustainable and servicing costs are minimised.

Cash flow interest rate risk

Cash flow interest rate risk is the risk that the cash flows from a financial instrument will fluctuate because of changes in market interest rates. Borrowings and investments issued at variable interest rates expose CPIT to cash flow interest rate risk. CPIT has a Debt Management policy designed to ensure debt levels are sustainable and servicing costs are minimised.

Credit risk

Credit risk is the risk that a third party will default on its obligation to CPIT causing CPIT to incur a loss.

Where appropriate CPIT undertakes credit checks on potential debtors before granting credit terms.

CPIT has no significant concentrations of credit risk in relation to debtors and other receivables.

The Parent invests funds only in deposits with registered banks and its Financial Management policy limits the amount of credit exposure to any one institution to 30% of total investment.

The CPIT Group's exposure to credit risk on its investments is managed by diversification of the investment portfolio.

Liquidity risk

Liquidity risk is the risk that CPIT will encounter difficulty raising liquid funds to meet commitments as they fall due.

CPIT's Financial Management policy allows short term borrowing to be used to manage liquidity/working capital.

Such borrowing takes cognisance of cash flow forecasting and any contingencies which may arise and does not exceed the maximum approved by the Minister of Education.

Concentration of risk

Apart from exposure to the institutions holding the Group's investments and borrowings, the Group is not exposed to any significant concentration of risk.

Note 17

Fair Value of Financial Instruments

CPIT considers that the carrying amounts of financial assets and financial liabilities recorded in the financial statements approximate their fair values. The fair values and net fair values of financial assets and financial liabilities are determined as follows:

- the fair value of financial assets and financial liabilities with standard terms and conditions and traded on active liquid markets are determined with reference to quoted market prices.
- for investments in other companies where quoted market prices are not available and valuation techniques are not appropriate, CPIT has determined fair value using cost less impairment.

For those instruments recognised at fair value in the Statement of Financial Position, fair values are determined according to the following hierarchy:

- 1 Quoted market price - Financial instruments with quoted prices for identical instruments in active markets.
- 2 Valuation technique using observable inputs - Financial instruments with quoted prices for similar instruments in active markets or quoted prices for identical or similar instruments in active markets and financial instruments valued using models where all significant inputs are observable.
- 3 Valuation techniques with significant non-observable inputs - Financial instruments valued using models where one or more significant inputs are not observable.

The following table analyses the basis of the valuation of classes of financial instruments measured at fair value in the Statement of Financial Position:

	Total	Quoted Market	Observable inputs price	Significant non-observable inputs price
	\$000	\$000	\$000	\$000
31 December 2013 - Group Financial Assets	2,557	2,557	0	0
Managed Investment Portfolio				
31 December 2012 - Group Financial Assets	2,246	2,246	0	0
Managed Investment Portfolio				

Note 18

Capital Management

CPIT's capital is its equity which comprises general funds and revaluation reserves.

Equity is represented by net assets.

CPIT manages its revenues, expenses, assets, liabilities, and general financial dealings prudently.

CPIT's equity is largely managed as a by-product of managing income, expenses, assets, and liabilities.

The objective of managing CPIT's equity is to ensure CPIT effectively achieves its goals and objectives for which it has been established, whilst remaining a going concern.

Note 19

Variances to Budget

Income Statement

Government Grants income was \$2.4m higher than budget. This was due to a funding guarantee granted on certain funding streams in 2012. The retention of these was not confirmed until 2013.

Other Income exceeded budget due mainly to a one-off donation of \$0.5m.

Employee Benefit Expenses were \$0.5m less than budget. This was mainly due to a net reduction in annual leave balances across the year.

Other Expenses were \$2.6m below budget. Notable factors in this were:

- \$0.4m of anticipated increases in insurance costs not occurring.
- \$0.4m lower delivery related materials costs.
- \$0.3m lower software related costs.
- \$0.2m lower energy costs.
- \$0.2m lower travel costs.

Overall this led to the Net Surplus being \$6.6m greater than budget.

Balance Sheet

Total Cash and Cash Equivalents and Other Financial Assets were \$10.0m higher than budget due to a number of factors. The primary factors in this were:

- 1 the actual opening balance was \$3.7m higher than the budget due to improvements in 2012 actual performance between the time of the 2013 budget being prepared and the 2012 year end
- 2 a \$9.5m capital injection from the Crown for building development
- 3 partially offsetting the above was Capital spending being \$1.4m greater than budget due to spend on the Campus development plan, approved by council after setting the annual budget.

Land and Buildings are \$3.1m below budget. This is mainly due to a \$3.6m impairment on a building where the expected life has been reduced due to it being uneconomic to bring it up to 67% of new building standards.

Cash Flow

Operating cash flow was less than budget due to the cost of earthquake related repairs being higher than budgeted and not all insurance reimbursement for these had been received at balance date.

There is a variance in the cash flows from Investing Activities due to the increase in capital expenditure and the additional funds put on term deposit compared to funds reaching maturity as at year end. This has resulted in a net shift of \$9.6m out of Cash and Cash Equivalents and into term deposits.

There is a variance in the cash flows from Financing Activities due to a capital grant from government (\$9.5m) being received which had not been anticipated in the budget.

Statement of Changes in Equity

The closing Equity variance to budget is due in 3 elements:

- 1 there is a variance in the opening Retained Earnings budget figure compared to actual due to the budget being set pre year end
- 2 a capital injection from Crown not being anticipated in the budget
- 3 the actual achieved Total Comprehensive Income outperforming the budget for the year.

Note 20 Post Balance Date Events

There were no significant events after balance date.

Note 21 February 2011 Earthquake

The Event

Following the Canterbury earthquakes there has been some damage to CPIT's buildings and assets.

The table below outlines CPIT's estimate of the total cost to its operations from the Canterbury earthquakes:

Type of earthquake damage	Total estimate as at:		Comment
	31 December 2013 \$000	31 December 2012 \$000	
Impairment of buildings	5,983	2,588	Four buildings fully impaired and one building partially impaired
Building remediation and repair	34,155	30,200	Movement due to project management costs and scoping and additional costs identified as repair work undertaken
Other costs	2,828	2,763	
Plant and equipment replaced	183	183	Plant and equipment assets
Total estimated cost of impact of earthquakes	43,149	35,734	

To date, CPIT has estimated \$34.2m building remediation and repair costs will be incurred in total from the event (2012: \$30.2m). The following sections provide more information on the costs outlined above.

Nature of Assets Affected

Land and Buildings

In 2011, CPIT's land underwent geotechnical assessment and no apparent land damage was evident. Following the earthquake events and each subsequent aftershock, all CPIT buildings were checked by independent engineers. Four buildings suffered a level of damage significant enough for them to be fully impaired. The value of these impaired buildings was \$2.2m. One building was partially impaired by \$0.4m and the associated cost to reinstate has been capitalised. All other CPIT buildings on both campuses were cleared by engineers for continued occupation and have been in full continual use since being progressively reoccupied since 4 April 2011. For 2013, C block has been impaired for \$3.4m due to the significant cost to fully repair and as such the decision has been made to shorten its useful life. There have been no other earthquake related building impairments identified. A fair value assessment of the buildings was independently carried out by the valuers during 2013 and no material differences were noted from the 2011 valuations.

Plant and Equipment

As a result of the earthquakes there has been some damage to plant and equipment. The assets that were identified as being damaged had minimal book value.

Estimated Costs to Repair Building Damage

Current estimates have quantified the damage to be in the region of \$34.2m (2012: \$30.2m). The remedial work has been estimated by independent engineers to be in the nature of repairs and maintenance. Therefore, the outstanding remedial work will be recognised as operating expenditure when incurred.

The final cost to remediate the damage resulting from the earthquakes is still to be fully quantified. As repair work is started, additional damage may be discovered and as a result the cost of repair estimates in these financial statements is likely to increase. It is expected that all costs, less insurance related excesses, will be met through the CPIT Insurance cover (refer to Note 14). A work plan that details the full extent of the building repair work is an ongoing process.

The 2012 and 2013 estimates have been established as a result of detailed engineering evaluations by Pace Project Management which have been peer reviewed. These evaluations have then been costed by quantity surveyors.

Insurance

CPIT has a comprehensive insurance policy in place covering the institution on risks associated with this event in terms of material damage and business interruption. As outlined in Note 14, CPIT has estimated that it has a contingent asset relating to insurance proceeds. CPIT has been unable to recognise any future insurance proceeds as they cannot be sufficiently reliably measured for recognition in the financial statements.

Expenditure Incurred to Date

Expenditure recognised in the Statement of Financial Performance during 2013 comprised \$6.5m of which \$6.4m related to the costs of remediating the building damage caused by the earthquakes and \$0.1m to other event related expenses.

Expenditure recognised in the Statement of Financial Performance during 2012 comprised \$6.8m of which \$6.5m related to the costs of remediating the building damage caused by the earthquakes and \$0.3m to other event related expenses.

In 2012, capital expenditure incurred amount to \$0.6m. Of this amount \$0.4m were for structural repairs and \$0.2m relates to the replacement of plant and equipment.

Costs as per Statement of Financial Performance

	2013 \$000	2012 \$000
Additional Costs		
Fees and Services	65	241
Non-Teaching Equipment	-	1
Repairs and Maintenance	6,388	1,887
Other	-	3
Expenses paid directly to contractors by insurance company	-	4,655
	6,453	6,787

The expenses paid directly to contractors by the insurance company represent a portion of the costs to remediate CPIT's buildings.

Statement of Resources

as at 31 December 2013

	Gender	Allied	Management	Teaching	Total
Academic	F	29.4	1.0		30.4
	M	9.7			9.7
		39.1	1.0		40.1
Business Development	F	24.9			24.9
	M	7.6	1.0		8.6
		32.5	1.0		33.5
Corporate Services	F	32.2			32.2
	M	61.9	1.0		62.9
		94.1	1.0		95.1
Education & Applied Research	F	91.3	1.0	188.7	281.0
	M	57.0		189.2	246.2
		148.3	1.0	377.9	527.2
Executive	F	2.5	2.0		4.5
	M	0.4			0.4
		2.9	2.0		4.9
Human Resources	F	10.2	1.0		11.2
	M	3.2			3.2
		13.4	1.0		14.4
Learning Environments	F		1.0		1.0
	M				
			1.0		1.0
Student Services	F	37.4	1.0		38.4
	M	13.0			13.0
		50.4	1.0		51.4
Early Learning	F	12.0			12.0
	M				
		12.0			12.0
Total FTES		392.7	9.0	377.9	779.6
Total FTES by Gender	F	239.9	7.0	188.7	435.6
	M	152.8	2.0	189.2	344.0
Percentage of FTES by Gender	F	61.1%	77.8%	49.9%	55.9%
	M	38.9%	22.2%	50.1%	44.1%

Note: This data is rounded to one decimal place.

Statement of Resources

as at 31 December 2013

Land and Buildings

Land area owned by CPIT	17.58 hectares
Land Area leased by CPIT	1.14 hectares
Buildings owned by CPIT	81,709 square metres gross floor area
Buildings leased by CPIT	870 square metres gross floor area

Library Collection

	2013	2012
Printed books	45,715	45,557
Electronic books	38,066	29,043
Print serial titles	327	470
Electronic serial titles	28,843	25,360

Artworks Collection

	2013	2012
Catalogued items	342	335

Independent Auditor's Report

To the readers of Christchurch Polytechnic Institute of Technology and group's financial statements and non-financial performance information for the year ended 31 December 2013

The Auditor-General is the auditor of Christchurch Polytechnic Institute of Technology (CPIT) and group. The Auditor-General has appointed me, Ian Lothian, using the staff and resources of Audit New Zealand, to carry out the audit of the financial statements and non-financial performance information of CPIT and group on her behalf.

We have audited:

- the financial statements of CPIT and group on pages 3 to 40, that comprise the statement of financial position as at 31 December 2013, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended on that date and the notes to the financial statements that include accounting policies and other explanatory information; and
- the non-financial performance information of CPIT on pages viii to xvi that comprises the statement of service performance, and which includes outcomes.

Opinion

In our opinion:

- the financial statements of CPIT and group on pages 3 to 40:
 - comply with generally accepted accounting practice in New Zealand; and
 - fairly reflect CPIT and group's:
 - financial position as at 31 December 2013; and
 - financial performance and cash flows for the year ended on that date;
- the non-financial performance information of CPIT and group on pages viii to xvi fairly reflects CPIT and group's service performance achievements measured against the performance targets adopted in the investment plan for the year ended 31 December 2013.

Our audit was completed on 30 April 2014. This is the date at which our opinion is expressed.

The basis of our opinion is explained below. In addition, we outline the responsibilities of the Council and our responsibilities, and we explain our independence.

Basis of opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the International Standards on Auditing (New Zealand). Those standards require that we comply with ethical requirements and plan and carry out our audit to obtain reasonable assurance about whether the financial statements and non-financial performance information are free from material misstatement.

Material misstatements are differences or omissions of amounts and disclosures that, in our judgement, are likely to influence readers' overall understanding of the financial statements and non-financial performance information. If we had found material misstatements that were not corrected, we would have referred to them in our opinion.

An audit involves carrying out procedures to obtain audit evidence about the amounts and disclosures in the financial statements and non-financial performance information. The procedures selected depend on our judgement, including our assessment of risks of material misstatement of the financial statements and non-financial performance information, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to CPIT and group's preparation of the financial statements and non-financial performance information that fairly reflect the matters to which they relate. We consider internal control in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of CPIT and group's internal control.

An audit also involves evaluating:

- the appropriateness of accounting policies used and whether they have been consistently applied;
- the reasonableness of the significant accounting estimates and judgements made by the Council;
- the adequacy of all disclosures in the financial statements and non-financial performance information; and
- the overall presentation of the financial statements and non-financial performance information.

We did not examine every transaction, nor do we guarantee complete accuracy of the financial statements and non-financial performance information. Also we did not evaluate the security and controls over the electronic publication of the financial statements and non-financial performance information.

We have obtained all the information and explanations we have required and we believe we have obtained sufficient and appropriate audit evidence to provide a basis for our audit opinion.

Responsibilities of the Council

The Council is responsible for preparing financial statements that:

- comply with generally accepted accounting practice in New Zealand; and

- fairly reflect CPIT and group's financial position, financial performance and cash flows.

The Council is also responsible for preparing non-financial performance information that fairly reflects CPIT and group's service performance achievements measured against the performance targets adopted in the investment plan.

The Council is responsible for such internal control as it determines is necessary to enable the preparation of financial statements and non-financial performance information that are free from material misstatement, whether due to fraud or error. The Council is also responsible for the publication of the financial statements and non-financial performance information, whether in printed or electronic form.

The Council's responsibilities arise from the Education Act 1989 and the Crown Entities Act 2004.

Responsibilities of the Auditor

We are responsible for expressing an independent opinion on the financial statements and non-financial performance information and reporting that opinion to you based on our audit. Our responsibility arises from section 15 of the Public Audit Act 2001 and the Crown Entities Act 2004.

Independence

When carrying out the audit, we followed the independence requirements of the Auditor-General, which incorporate the independence requirements of the External Reporting Board.

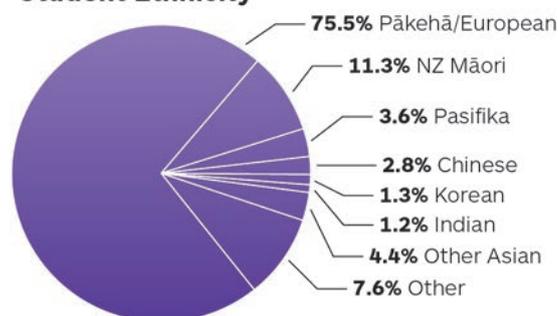
Other than the audit, we have no relationship with or interests in CPIT or any of its subsidiaries.



Ian Lothian
Audit New Zealand
On behalf of the Auditor-General
Christchurch, New Zealand

Equal Education Opportunities

Student Ethnicity



Note: Students may identify with more than one ethnicity.

Māori students

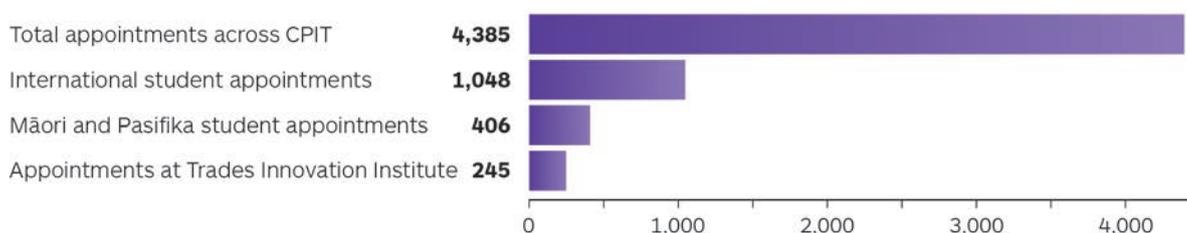


Pasifika students



Learning Services

Number of student appointments and assessments



Literacy and Numeracy

In early 2013 a three-year strategic plan was created in line with our 2012 vision statement, which covered the following achievements:

- Having implemented the Adult Literacy and Numeracy Assessment Tool (ALNAT) in 2012, the focus for ALNAT for 2013 has been to develop a system to analyse data more efficiently and create benchmarks that will inform learning and teaching. These benchmarks have been developed using 2012 data and analysis will continue in the future.
- Within the Diploma in Tertiary Learning and Teaching (DTLT), the Embedding Literacy and Numeracy course has been extended to include a greater focus on strategies for developing Academic Literacies for L4 and above, using CPIT's Academic Literacies Framework.
A short online introduction module embedding Literacy and Numeracy (LN) was also developed for teaching staff who would like to know more about Academic Literacies and Embedding LN at CPIT.
- Learning Advisors from Learning Services are supporting both individual students with their literacy and numeracy and supporting teaching staff to embed LN practice in class where appropriate.

CPIT continued to offer intensive literacy and numeracy tuition in 2013 to support students to pathway into academic programmes and the workplace.

Tertiary Students with Disabilities

In 2013, 951 enrolled students self-identified with the following impairments (with some students identifying more than one impairment and some not specifying):

Hearing	53
Vision	60
Mobility	37
Speech	3
Reading	98
Other	333

207 students accessed support provided by Disability Services. About half of these were students with a specific learning disability (eg dyslexia). Four deaf students were supported by New Zealand Sign Language interpreters to enable them to participate in courses. Over 60% of students who registered with Disability Services were under 25 years of age.

Services provided to students included note-taking support, the provision of alternative arrangements for exams (including reader/writer assistance), access to New Zealand Sign Language interpreters, access to adaptive equipment and the provision of course materials in alternative formats for students with vision impairment.

Learning Services

Learning Services continues to respond to the increasing demand for academic support from CPIT students across both campuses. The total number of students seen in one-to-one appointments across CPIT increased for the second consecutive year from 3,991 in 2012 to 4,385 in 2013. This figure included 1,048 International/EAL appointments and 406 Māori and Pasifika student appointments.

The number of appointments at Trades Innovation Institute decreased from 449 student appointments in 2012 (including 296 for Maths support), to 245 appointments in 2013 (186 for Maths). By ethnicity, this figure was comprised of 53% NZ/European, 30% Māori, 8% Pasifika and 9% other.

In 2013, Learning Services established 63 Peer Assisted Study Sessions (PASS), facilitating course-related peer support for 402 students.

English language assessments of permanent resident students for entry into programmes totalled 172 in 2013, a slight decrease from 202 in 2012.

As per our agreement with TEC, individual learning plans were undertaken with all 22 students on the Tertiary Taster Scholarship programme in 2013.

Multiculturalism

CPIT continues to support and celebrate people from the many cultures that are represented through our students and staff. This includes specific bi-lingual support in Arabic, Chinese, Japanese, Korean, Māori and Pacific languages. In addition, targeted support is available for all International Refugee and Migrant, Māori and Pasifika students. Celebration and acknowledgment of our cultural diversity is evident in a wide range of events including Powhiri, Te Wiki o Te Keo, Polyculture festival, Staff orientations, E Amo, E Rere and Taste of New Zealand, where international and domestic students learn about aspects of each other's cultures and languages.

Student Ethnicity

	2013	2012
Pākehā/European	75.5%	74.5%
Māori	11.3%	9.5%
Pacific Island	3.6%	3.1%
Chinese	2.8%	2.7%
Korean	1.3%	1.2%
Indian	1.2%	1.2%
Other Asian	4.4%	3.8%
Other	7.6%	9.3%

Note: Students may identify with more than one ethnicity.

Gender and Childcare

In 2013 54.4% of enrolled students were women and 45.6% were men. CPIT has two full-time Early Learning Centres at Madras Street Campus including a privately run Bilingual Centre (Te Waka Huruhurumanu ki Otautahi). These centres provide on-campus childcare facilities to support the educational opportunities of parents and caregivers with preschool children.

Eliminating Harassment

Information about harassment continues to be included in the Student NoteBook and on the student website (Campus Life), which makes it explicit that discrimination, harassment or intimidation are unacceptable and that the Harassment Complaint Procedure applies to all CPIT staff, students and visitors. All students are also made aware of their rights and responsibilities during orientation to their programmes. They are also informed about how and where to seek support if they are experiencing or observing harassment.

Youth Guarantee

Youth Guarantee is a youth pathway programme designed for 16-17 year olds who want to start their skills training in a tertiary environment. The programme is designed to transition youth to further training or employment.

In 2013 a total of 91 students finished their programme of study with 58 achieving the full qualification and 81 students completing courses within the programme throughout the year. 24 students will return in 2014 to complete their YG qualification.

A total of 59 students have continued into 2014 into further tertiary study, 21 have gone into employment and three into apprenticeships. Reasons for withdrawals included: Moving away, health and personal reasons, and employment.

Canterbury Tertiary College

In 2013 the Canterbury Tertiary College (CTC) continued on with the efforts to extend the dual enrolment offering to the wider group of Canterbury schools to enable access and greater success for students in NCEA Level 2.

34 secondary schools from throughout the region participated in the CTC offerings, with 398 students enrolled throughout

the year. The CTC continued to offer programmes that were regionally relevant and enabled youth to pathway into employment throughout the region.

CTC students went on to apprenticeships (30), employment (52) and other tertiary study (94). 86 students returned to their secondary school, four left New Zealand and eight cited 'other reasons'.

Targeted Funding

CPIT received targeted funding and special grants totalling \$782,000 from the Tertiary Education Commission to assist with providing courses in English Language, adult literacy and special services or additional staffing to address the needs of Māori and Pasifika peoples, tertiary students with disabilities and students with severe disabilities.

Financial assistance to students:

- Ministry of Education Supplementary Grants funding for 2013 was 18.2 EFTS.
- CPIT paid \$61,810 in Lift Scholarships in 2013.

Zero Tuition Fees

Zero tuition fees were offered for a large number of courses: Computing (C4Free), Te Reo, English Language and Adult literacy and for some community courses, to increase accessibility for people who might otherwise not have entered tertiary education or training.

Adult and Community Education

CPIT Campus Connect

CPIT operates five Campus Connect sites at the Madras Street Campus, New Brighton, Hornby, Bishopdale and Rangiora communities.

CPIT established Campus Connect to reach learners whose access to learning is restricted by geographic, economic, lifestyle or technological constraints. Targeted local engagement ensures that local needs are being met. Each site is unique, reflecting the cultural diversity and industry within the community, while programme delivery is flexible, self-paced and conveniently scheduled.

In 2013, the Campus Connect course offerings were broadened to include management training in addition to the MYOB and jobs courses previously offered. As in 2011/12, people turned to Campus Connect to cope with changed post-earthquake circumstances such as redundancy and were able to upgrade their skills and in many cases find employment. It was also pleasing to see the New Brighton and Madras Street branch enrolments return to pre-quake levels and for Rangiora to see a significant increase in enrolments due to the shifting population.

A new National Certificate in Computing Level 3 was introduced in 2012 to allow new and existing students to gain further skills for entry into the workforce and/or higher study (for example into ICT or Business programmes at CPIT). The programme is now fully established and allows an additional step for Computing for Free students to take their knowledge and skills to a higher level – both for employment and further study.

The Computing for Free programme achieved 6,100 enrolments across the National Certificate in Computing Levels 2 and 3 programmes and the ACE Fundamentals programme in 2013. 281 students completed a National Certificate in Computing Levels 2 or 3 qualifications at Campus Connect in 2013.

Campus Connect provides a gateway to CPIT's full range of programmes and courses. In 2013, approximately 150 students in CPIT programmes had either started from a Computing for Free programme or were enrolled in a Computing for Free programme to gain skills to support their learning in another programme. Learning facilitators are available to aid students' progress through self-paced course content and to help students achieve their learning and employment goals.

Māori and Pasifika

The Centre for Māori and Pasifika Achievement (CMPA) continued to engage with and support Māori and Pasifika students. In 2013 the focus for CMPA was to increase the level of engagement of Māori and Pasifika students across the institution, with a particular focus on retention of students pursuing programmes at Levels 4-7. Engagement with academic staff led to the development of a new referral and tracking process to support tutors to take a proactive role in identifying academic, cultural or pastoral needs of the students to ensure early intervention where required. This new process has resulted in a higher level of connection between the tutorial and departmental staff and the core services that are available to assist them in achieving successful outcomes for students.

CMPA's work in 2011 – 2012 around the He Toki Ki te Rika / Māori Trades initiative facilitated the engagement of staff whose efforts concentrated on student destinations. Further training, apprenticeships and industry-related employment were actively tracked and the success of students documented throughout the 2013 year.

Since its launch in 2011 and the training of 193 enrollees, there have been well over 500 further engagements in the He Toki ki Te Rika initiative, resulting in 398 enrolments. 276 successful course completions have been registered to date, resulting in 130 (84 in 2012, 46 in 2013) transitions to full-time employment and 133 (56 in 2012, 77 in 2013) enrolments in further training. The success of this collaborative approach to Māori Trades Training was recognised by key government agencies involved in the programme, and as a result He Toki ki Te Rika was used as a basis for the national Māori and Pasifika Trades initiative funded by the Government for 2014 and announced in the last quarter of 2013.

Pasifika Trades continued delivery with the on-going support of local Pasifika churches and the Ministry of Pacific Island Affairs. In 2013, 74 individuals accounted for 112 enrolments (with some students enrolling in several programmes consecutively). CPIT signed a MOU with key industry partner Allied Workforce (AWF) to collaborate with CPIT, the Pasifika community and Churches on Pasifika Trades training at the Pasifika graduation ceremony in December 2013.

Decreases in course completions were recorded in 2013 across both Māori and Pasifika Trades programmes: from 75.1% in 2012 to 69.3% this year in Māori Trades, and 76.8% to 63.1% in Pasifika Trades. A number of factors contributed to early course cessation, such as transition to employment within the Canterbury high-employment context and relocation to other parts of the country.

CMPA played a significant role in "No Limits: Speak Your Truth", a group of Māori and Pasifika Canterbury high school students who, through working collaboratively under the guidance of Sela Faletolu – Kaiwhakauru/Liaison Pasifika, composed and performed their collective story in a number of arena including a full production at the Court Theatre.

The No Limits programme was set up by Sela in 2012 to inspire secondary school Māori and Pasifika students to identify barriers to their success in education and to communicate those barriers through a theatre production using drama, singing and dance.

Kaiārahi

In May 2013 the Kaiārahi, Hana O'Regan, and Kaiārahi Assistant, Megan Grace, were invited to Taiwan's Pingtung National University to present at a conference on Language Revitalisation and Indigenous language revitalisation strategies. Hana and Megan presented at a range of academic and community-based seminars and workshops including some at Tainan National University, a Taichung government sponsored community event and the Hualien Tribal Community College. The relationships established during this trip resulted in a delegation and accompanying television crew travelling to New Zealand in September and being hosted by the Office of the Kaiārahi and Te Puna Wanaka.

The Kaiārahi continued to support Te Rūnanga o Ngāi Tahu initiatives in the tribal cultural and language areas in 2013 in an active teaching capacity and also as a member on a number of the tribal bodies, including the Kāi Tahu Cultural Advisory group, Kotahi Mano Kāika advisory group and Te Pae Kahika (an academic cultural research collective). Alongside CPIT Council Member Lynne Harata Te Aika, the Kaiārahi ran the Aoraki Matau language programme again in 2013 which supports fluent Kāi Tahu speakers to teach te reo in the community. 2013 also saw the completion of a long journey of three years with the Moeraki language whanau who, with sponsorship by Te Rūnanga o Ngāi Tahu and CPIT, completed the Akona Te Reo Level 5 Certificate in Immersion Language under the tutorage of Hana O'Regan.

Other language initiatives supported by the Office of the Kaiārahi included the Kāi Tahu Kura Reo, Kura Reo o Te Waipounamu and the Kia Kurapa series of language wānaka.

E Amo, E Rere

Although institutional movement on the E Amo, E Rere initiative was slow in 2013, there were significant steps made to collaboratively develop and implement the kaupapa with Whitireia including an MOU signed in August 2013.

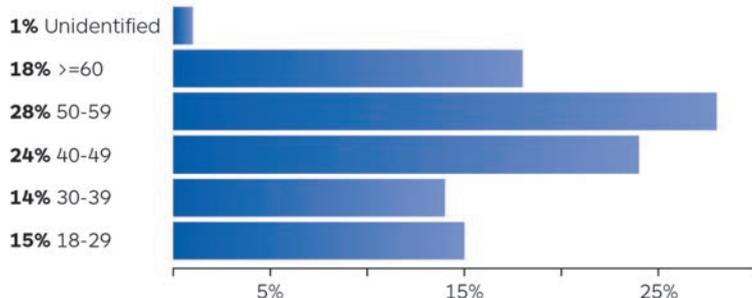
The Māori advancement kaupapa was launched in April 2013 and this was a deliberate attempt to develop a comprehensive approach to responsiveness to Māori across the institution with the aim of promoting greater retention and success by drawing attention to the profiling and support of Māori and Pasifika students in CPIT.

Equal Employment Opportunities

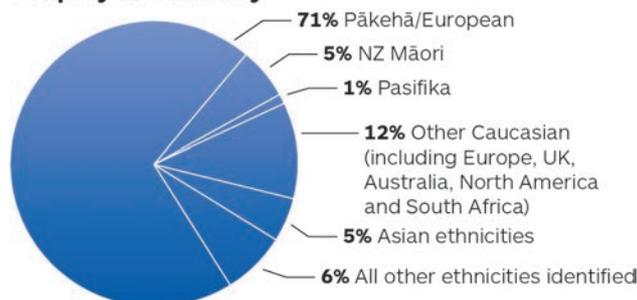
The work initiated in 2012 with regard to a focused approach to staff wellbeing and support has been continued in 2013. This approach has borne fruit in that staff survey results reflected significant positive support for the notion that CPIT is interested and concerned for the wellbeing of its staff.

CPIT maintains a focus on diversity, biculturalism and flexible working and remains a committed member of the Equal Employment Opportunities Trust (EEO). We work to ensure that the principles of EEO are embedded in all of our people, policies and practices.

Employee Age



Employee Ethnicity



Workplace Diversity

CPIT's ethnicity profile shows that the majority of our staff identify as Pakeha/NZ European and other Caucasian ethnicities from Europe, North America, Australia and South Africa.

Biculturalism

Human Resources (HR) offered three Treaty of Waitangi Awareness courses in 2013.

Staff Wellness

Our approach to supporting staff wellbeing and ensuring staff are well looked after included:

1 Staff Wellbeing Committee

Supported by Human Resources, the Staff Wellbeing Committee has increased activity through 2013, organising many events and ongoing activities. These have included Personal Journeys with regular speakers, fundraising baking competition and sales for Movember and Breast Cancer, mid-year event - Rocky Horror theme, performances put on by Elmwood Players, Poetry Week, quiz night fundraiser for Breast and Prostate Cancer and a number of others. Teams participating in the nationally run Wellbeing Game took to this extremely well, recording activities that enhanced their own and the wider team members wellbeing. The Committee, which consists of a good representation of the diverse nature of CPIT staff, meet fortnightly and plan and run these events.

2 Earthquake Leave

CPIT continued to provide special Earthquake Leave that was introduced in 2011, during 2013. This initiative has allowed staff time to deal with EQC, insurance and any associated activity related to damaged property and has been well received.

3 Smokefree at CPIT

1 January 2013 saw CPIT become smokefree. The lead-up to going smokefree included campus signage, a staff support group and support from the Health Centre.

Staff with Disabilities

CPIT supports the mainstream programme of supported employment for people with disabilities or rehabilitation following an illness or injury. This is part of our on-going commitment to a diverse workforce and will continue to be a focus as has been the case in 2013.

Staff Demographics

Reflecting international trends our employee demographics continue to show an aging population with staff aged 40+ comprising the majority of our workforce. As at the end of 2013 we had a total of 1,242 members of staff for whom we had a date of birth recorded. The statistics for this group are reported above. Further work around retirement planning workshops and other support mechanisms are scheduled for 2014.

Future Focus

CPIT's commitment to a diverse workforce and EEO programmes is aligned with the Investment Plan and the Workforce Strategy 2012-2017 with a focus on:

- Preparedness for emergency situations in a context of the campus redevelopment.
- Continuing focus on staff wellbeing.
- Identifying ways to encourage and support all academic and allied staff to operate in ways that are respectful to, and effective for, Māori/Pasifika learners.
- Developing and maintain a staff recruitment and retention plan to support existing and increasing numbers of Māori/Pasifika staff across CPIT.
- EEO programmes to align with the delivery and development of the Māori Exemplar tool and continue to incorporate the principles of the Māori Exemplar Project (MEP) into work practices for both academic and allied staff.
- Increase awareness of multiculturalism and develop overseas exchange programmes for staff.
- Continuing the Staff Day initiated in 2013 as an annual event.

External Programme Advisory Committees and Consultation Networks

CPIT is committed to working with the industries, professions and communities we serve. One way of achieving this is through Programme Advisory Committees and Consultation Networks listed below. Each programme is supported by a group of varying size and composition, depending on the needs of that programme. The Chair appointed by the group is usually external to the Institution. Most groups include student or former student representation as well as staff representatives (whose names are not included).

The members listed have given their permission to publish their names in the CPIT Annual Report. We are grateful for their support and appreciate their input throughout the year.

Canterbury Tertiary College

Grumball, Mike

Southern Institute of Technology

Lawrence, Rob

Canterbury Employers Chamber of Commerce

Morris, James

Darfield High School

Paiti, Margaret

Linwood College

Savage, Dr Catherine

Te Tapuae o Rēhua

Shearer, David

Canterbury Development Corporation

Twaddle, Shaun

Industry Training Federation of New Zealand

Wilson, Mark

Cashmere High School

Department of Applied Sciences & Allied Health

Bachelor of Applied Science (Specialisation)

Bailey, David (Chair)

Christchurch City Council

Ansell, Iain

Academy of Sport

Clearwater, Alice

Student Representative

Gloag, Nicole

Student Representative

Haggart, John

Self Employed/Sporting Coach

Hollands, Mark

High Performance Sport

Leppard, Jonathan

Student Representative

Logan, Lisa

Industry Representative

Mene, Chris

Community and Public Health

Murray, Dave

Student Representative

Ruscoe, Melissa

Industry Representative

Winslow, Kelly

Student Representative

Vabulis, Sophue

Sport Canterbury, Industry Representative

Medical Imaging

Niven, Shona (Chair)

Nelson Marlborough District Health Board

Butler, Dr Anthony

Royal Australian and NZ College of Radiologists

Duncan, Jamie

Capital and Coast District Health Board

Gearry, Jessica

Student Representative (Year 2)

Gibson, Lynda

South Canterbury District Health Board

Hislop, Amy

Student Representative (Year 3)

Janssens, Roseanna

New Graduate

Jones, Alan

Student Representative (Year 1)

Kelly, Beryl

Counties Manukau District Health Board

Lister, Jason

West Coast District Health Board

Metcalf, Julia

Medical Radiation Technologists Board

Miller, Kathryn

Invercargill Representative

Nelis, Henri

Student Representative (Year 2)

Oliver, Jill

Southern District Health Board

Speechlay, Therese

Canterbury District Health Board

Thomas, Harriet

Student Representative (Year 1)

Thomas, Philip

Nelson Marlborough District Health Board

Wilkinson, Lauren

Capital Coast District Health Board

Wilson, Irene

Southern District Health Board

Midwifery

Fauls, Kay (Chair)

NZ College of Midwives

Anderson, Sally

Canterbury District Health Board

Baddock, Sally

Otago Polytechnic

Barnes, Karen

Canterbury District Health Board

Bigsby, Marg

Plunket

Burke, Samantha

Canterbury District Health Board

Carter, Jenny

Plunket

Cronje, Alex

La Leche League

Cleave, Candice

Student Representative

Cunningham, Elizabeth

Rōpu Kawa Whakaruruahau

Daniell, Amanda

Canterbury District Health Board

Dockrall, Julie

South Canterbury District Health Board

Erkkia, Marnie

Home Birth Association

Frater, Tracey

Parents Centre

Fisher, Debbie

Nelson Marlborough District Health Board

Gray, Elaine

NZ College of Midwives

Gray, Sonya

Consumer Group Representative

Green, Catherine

Canterbury District Health Board

Keepa Hunuhunu, Diana

Rōpu Kawa Whakaruruahau

King, Lynne

Canterbury District Health Board

McClure, Liz

Plunket

McGowan, Margaret

St George's Hospital

Pairman, Sally

Otago Polytechnic

Phipps, Pam

Parents Centre

Procter, Susan

La Leche League

Ryde, Jo

Midwife

Salton, Suzanne

Canterbury District Health Board

Stephens, Rosie

Student Representative

van Uden, Anna

St George's Hospital

Vares, Tinna

Tertiary Education Sector

Science

Pasco, Dr Neil (Chair)

Lincoln Ventures Ltd

Keller, Joe (Deputy Chair)

Retired

Bailey, Dr Karen

Gribbles Veterinary Pathology

Brennan, Jane

RED HOT (Fire & Forensic Investigations)

Franks, Caroline

Goodman Fielder, Meadowfresh Food Laboratories

Love, Dr John

Environmental Science & Research (ESR), Christchurch

Schiefer, Tanya
Fulton Hogan Laboratory

Scholes, Paula
*Environmental Science & Research (ESR),
Christchurch*

Veterinary Nursing & Animal Care

Bailey, Dr Karen (Chair)
Gribbles Veterinary Pathology

Cawley, Catie
Student Representative

Cowles, Deborah
Student Representative

Eddy, Barbara
The Veterinary Centre

Fernandez, Tania
The Veterinary Centre

King, Tahlia
The Veterinary Centre / Graduate

Mahalm, Jasmine
*Society for the Prevention of Cruelty to
Animals (SPCA)*

Mehrtens, Dr Geoff
Veterinary Surgeon

Milne, Kate
Pet Doctors at Harewood Veterinary Hospital

Lewis, Jasmine
*Society for the Prevention of Cruelty to
Animals (SPCA)*

Walker, Pamela
Student Representative

Department of Business

Retimana, Lee (Chair)
Muritai Marketing

Coldicott, Peter
St John Ambulance Services

Harrington, Murray
PricewaterhouseCoopers

Magee, Jim
Nurse Maude

Naiman, Adam
Christchurch City Council

Smith, Ian
Arrow International

West, James
Student Representative

Department of Computing

Ascroft, John (Chair)
Jade Software

Black, Graham
Gen-i, a Division of Telecom NZ Ltd

Burgess, Ian
The Total Team

Butler, Susan
DICT Student Representative

Brock-Smith, Sam
Snap

Carter, Jan
Careers New Zealand

Connor, Ana
Foodstuffs (South Island) Ltd

Daly, Connon
hairyLemon

Dever, Chris
Canterbury District Health Board

Geradts, Duncan
BICT Student Representative (Year 1)

Glynn, Kerry
Systems Software and Instrumentation Ltd

Marriott, Douglas
CICT Student Representative

Rankin, David
DipCN Student Representative (Year 1)

Smith, Nathan
BICT Student Representative (Year 2)

Whitfield, Scott
Jade Software

Wild, Steven
Wild Software Ltd

Department of Creative Industries

Bachelor of Musical Arts

Clark, Iain (Chair)
Producer

Barus, Matt
Songwriter

Bell, Judith
Educationalist

Royal, Marc
Christchurch Music Industry Trust (CHART)

Certificate in Design

Bierque, Lieve
Self Employed

Feeny, Warren
CoCA Gallery

Miller, Caroline
*Ex Student Completed Certificate in Design
and Bachelor of Design*

Solltero, Mark
Papanui High School

Digital Video Post-Production

Coombe, Marten
Sauce, Wellington

Gribble, Emma
Whitebait TV

Kennard, Raymond
Red 5

McInnes, Tim
Ruffell Films

Mills, Chris
TV3, Auckland

Slack, Jacob
TVNZ, Auckland

Fashion

Coleman, Jane
Longbeach Holdings

Crighton, Emma and Sonia
Lavish Clothing

Dupta, Amit
Snowy Peak

Micky and Ra
MisteR

Moran, Jono
Infinite Definite Boutique

Rapley, Keri
Longbeach

Scandrett, Denise
Ballantynes

Strangwick, Tara
Kathmandu

van Roosemalen, Mark
Self Employed

Graduate Diploma in Information Design

Harding, Emma (Chair)
Streamliners

Churches, Kay
AMI Insurance

Crossland, John
Allied Telesis Labs NZ

Panckhurst, Jenna
Jade Software

NASDA

Aldridge, Philip
The Court Theatre

Bartlett, John
Pacific Blue

Gänzl, Kurt
Encyclopaedia of Musical Theatre

Morrow, Shane
Riccarton High School

Spooner, Rutene
Performer

New Zealand Broadcasting School – Broadcast Journalism

Francis, Bill (Chair)
Radio Broadcasters Association

Fletcher, Mike
*New Zealand Journalists Training
Organisation (JTO)*

Gillespie, John
TVNZ

Griffiths, Brenda
TVNZ

Gurney, Dallas
The Radio Network

Jennings, Mark
TV3

Jones, Melanie
RadioWorks

Woods, Gael
Radio NZ

**New Zealand Broadcasting School –
Radio Broadcasting**

Francis, Bill (Chair)
Radio Broadcasters Association

Clamp, Rodger
Mediaworks

Gandy, Sarah
ZM

Winstanley, Jason
Classic Hits

Wratt, Leon
Mediaworks Radio

**New Zealand Broadcasting School –
Digital Film and Television Production**

Hedges, Paul (Chair)
TVNZ

Clarke, Laurie
Top Shelf

Cunningham, Hayley
TV3

Lamb, Andrea
Greenstone

O’Meagher, Steven
Desert Road

Taylor, Mark
Eyeworks

Professional Photography

Wethey, David (Chair)
Southern Cross Digital Ltd

Linton, Richard
Linton Photography

McPhail, Damon
Damon Photography

Meredith Dyer
Meredith Clare Photography

van Kan, Johannes
Flax Studios

van Heyningen, Diederik
Lightworkx Photography

**Department of Engineering &
Architectural Studies**

Architecture

Cumberpatch, Ian (Chair)
Cumberpatch Architects

Arnold, Jen
MWF

Corsbie, Colin
Opus International

Gregory, Bill
Warren & Mahoney

Hill, Colin
Hill & Miles Architecture

Miles, Grant
Hill & Miles Architecture

Rooney, Jane
Wilson and Hill Architecture

Turner, Angela
Warren & Mahoney

Engineering

Burgess, Ian (Chair)
The Total Team

Allan, Graham
Structex

Banks, Geoff
Structex

Blokland, Geoff
CADPRO Systems

Cooper, Dave
Airways NZ

Duthie, Sheldon
Allied Telesis Labs NZ

Fulton, Michael
Fulton Hogan Ltd

Harteveld, Stephen
Connetics Ltd

Haslett, Greg
University of Canterbury Quake Centre

Hirsch, Greg
Orion NZ

Hodge, Graham
Consultant

Ikin, Gary
Downer EDI Works Limited

Kennedy, Steve
SunGard Systems

Macgregor, Joanne
C Lund and Son Ltd

Murray, Haydn
ABB Flow Measurements

Napier, Robert
AECOM Technology Corporation

Norris, David
*New Zealand Manufacturers and Exporters
Association (NZMEA)*

Pettigrew, Warren
Dynamic Controls

Preston, Greg
University of Canterbury

Read, Andrew
Pedersen Read

Richards, David
Enable New Zealand

Ritchie, Tracey
Tait Electronics

Schwass, Barry
Powell Fenwick Consultants

Sharp, David
*TYCO and Institution of Professional
Engineers (IPENZ) Canterbury*

Sullivan, Kevin
Cisco

Van der Peet, Tony
Telecom New Zealand Limited

Van Wieren, Daniel
Tait Electronics

Vogt, Rainer
Pedersen Read

Walley, John
*New Zealand Manufacturers and Exporters
Association (NZMEA)*

Wells, Graeme
*Design Association of New Zealand/
Structural Design*

Interior Décor & Design

Webb, Dudley (Chair)
Weco Manufacturing

Ackroyd, Colin
Design Resource Centre

Attwood, Chris
Dore’s for Floors Ltd

Breen, Donna-Maree
The Laminex Group

Corson, Don
Donald W Corson Handmade Watches

Hiatt, Henrietta
Resene Colour Shop

Weir, Donna
Donna Weir Design

**Department of Food,
Hospitality & Trades
(Madras Street)**

Food & Hospitality

Wall, Ed (Chair)
Southern Hospitality

Balderstone, Briar
Student Representative

Binney, Craig
Scenic Hotel Group

Caves, Samuel
Student Representative

Clarke, Andrew
Just Desserts

Coleman, Trish
Nor’wester Café

Cook, Ciaran
Student Representative

Jeursen, Belinda
Baking Industry Association of New Zealand

Maynard, Nathan
The George

Miller, Gary
Kitchen Productions

Patterson, Michael
Cophorne Commodore Hotel

Porteous, Gary
Aranui High School

Schwass, Jonny
Schwass in a Box, Gorilla Eatery

Straight, Vivienne
Marian College

Wall, James
LoneStar Papanui

**Department of Food,
Hospitality & Trades
(Sullivan Avenue)**

Autobody

Andrews, Roy

Andrews and Gilmore

Ashby, Wayne

Reliance Panel and Paint

Butland, Paul

Atomic Panel & Paint

Easton, Brian

Super Finish Panel and Paint

Granger, Darryn

Gary A Smith

Fletcher, Andrew

Brown and Paterson

Flowerday, Warren

Tandem Smash Repairs

Lockie, Dave

R J Paterson

Raxworthy, Graeme

Autobody Equipment (ABE)

Smith, Shane

Action Autobody

Stevenson, Adam

Elite Panel & Paint

Trumper, Andy

Autobody Equipment (ABE)

Automotive

Clinch, Shane

Clinch Automotive

Crabb, Wayne

Edgware Automotive

Crowe, Trevor

Crowe Sport

Frith, Anthony

Paul Kelly Motor Company (PKMC)

Graves, Wayne

Autothority

Hills, Christine

Motor Trade Association

McCormick, Andrew

McCormick Motors

Sanders, Joris

Leading Edge Automotive

Smith, Kent

Jeff Gray BMW

Building/Construction

Allen, Nigel

Nigel Allen Builders Ltd

Chrisholm, Colin

Fulton Hogan Civil

Freeman, Dave

Higgs Builders Ltd

Gibb, Richard

HRS Construction Ltd

Goss, Graham

Graham Goss Builder

Harris, Jack

Fletchers Construction

Jenkins, Paul

Stonewood Homes

Simon, Rei

Simon Developments Ltd

van der Pol, Steven

Arrow International Ltd

Wheeler, Anthony

Wheeler Renovations

Ward, Neville

*Building and Construction Industry Training
Organisation (BCITO)*

Civil

Caddick, Bernard

Caddick Plaster

Chapman, Rachel

City Care

Downer, Andy

Downer

Peck, Bill

Frith Industries

Sutton, Dominic

Frith Industries

Thelning, Simon

S A Thelning Brick & Blocklayer

Tolerton, Mason

SCIRT

Electrical

Byers, Stephen

Orion Group NZ Limited

Dawson, Mark

*Electrotechnology and Telecommunications
Industries Training Organisation (ETITO)*

Goodenough, John

Connetics

Hughes, Warren

Melray Electric Ltd

Matheson, Marty

*Electrotechnology and Telecommunications
Industries Training Organisation (ETITO)*

Prebble, Rex

Christchurch Electrical

Ray, Robbie

Aotea Electric Ltd

Stevens, Doug

Tucker Electrical

Trotter, Geoff

Saxon Appliances

Wojtas, Stan

Skills Organisation

Joinery & Furniture

Bisphan, Don

R A Hale Ltd

Cowan, Stuart

J B Joinery Ltd

Donaldson, Hugh or Hunt, Bernie

Sydenham Joinery Ltd

Dreaver, Graeme

Classique Furniture

Hunt, Bernie

Sydenham Joinery LTD

McClintock, Don

Don's Joinery

McKenzie, Alister

Royal Furniture

McLachlan, Evan

Joinery by Design

Moore, Nathan

Hagley Building Products

van der Zwet, Rick and Wright, Kelvin

Display Manufacturing

Van Vureen, Don

David Shaw Furniture

Ward, Neville

*Building and Construction Industry Training
Organisation (BCITO)*

Wright, Kelvin

Display Manufacturing

Painting & Decorating

Dietmar, Dyck

Canterbury Master Painters Association Inc

Gill, Andrew

Pacific Wallcoverings

McNicholl, Glen

Dulux New Zealand

Milligan, Steve

0800 we Paint

Montgomery, Dan

Inside Out Painters

O'Donnell, Paul

Canterbury Master Painters Association Inc

Pender, Phil

Flooring NZ

Ranger, Wayne

Wayne Ranger Painting LTD

Spencer, Jeremy

Spencer Painters

Spencer, Layton

Spencer Painters

Spencer, Peter

Spencer Painters

Taylor, Rodney

Complete Coatings

Thomas, Greg

The Makeover Decorating Company

Walker Tony

Competitive Painters

Ward, Neville

*Building and Construction Industry Training
Organisation (BCITO)*

Wheeler, Anthony

Wheeler Renovations

Plumbing

Brown, Robyn

Skills Organisation

De Gouw, Martin

Clyne and Bennie

Diver, Michael

Peter Diver Plumbing

Hooker, Geoff
G G Don Ltd

Walsh, Simon
Gascraft Engineering

Whitehead, Mark
Whitehead Plumbing and Gas

Welding & Manufacturing

Anderson, Stuart
Lyttelton Engineering

Bond, David
Competenz

Buchanan, Wayne
Canterbury Steel Structure

Cameron, Grant
Hamilton Jet

Howman, Steve
Taymac

Lawry, Tania
Integrated Hydraulics

Lattimore, Alan
Texco Steel

Morgan, Glenn
Patience & Nicholson (NZ) Ltd

McGillicuddy, Troy
Wyma Solutions

Mitchell, Ross
Competenz

Roche, Steve
ENZTEC

Taege, Keith
Taege Engineering

Department of Humanities

English Language

Bagnall, Glenys
Christchurch College of English Ltd

O'Connor, Patrick
PEETO

Quinn, Heidi
University of Canterbury

Saunders, Sue
*Canterbury Teachers of English to Speakers
of Other Languages (CANTESOL)*

Taylor, Gill
English Language Partners

Watson, Kevin (resigned 2013)
University of Canterbury

Wu, Nancy
Refugee Settlement Support

Foreign Languages

Fresia, Maria
Interpreting Canterbury

Liu, Henry
*Member for Canterbury Employers Chamber
of Commerce*

McCormick, Nicola
Villa Maria College

Tappenden, Linda
Cashmere High School

Willmott, Professor Bill
Chinese Friendship Society

Key Skills Consultancy Network

Lawson, Suzy (Acting Chair)
Independent

Black, Dee
CCS Disability Action

Campbell, Lesley
LifeLinks

Rose, Anne-Marie
Hagley Community College

Tatana, Linda
Ministry of Social Development

Matua Pasifika

Esera, Mrs Atagai

Faitotonu, Mr Siale

Filoialii, Mr Patele Paulo

Gower, Mrs Louisa

Lagatule, Mrs Tufuga

Newport, Mrs Guinivere

Parr, Mrs Sulia

Peaufa, Mr Mike

Pitomaki, Mr John

Tatafu, Dr Makafalani

Vili, Rev Tumama

Outdoor Recreation

Allan, Stu
Active Voice

Bennett, Matt
Sir Edmund Hillary Outdoor Pursuits Centre

Boyes, Mike
University of Otago

Brash, Dave
Dunedin Climbing Company

Brown, Mike
University of Waikato

Burtenshaw, Chris
*New Zealand Outdoor Instructors
Association (NZOIA)*

Cameron, Bruce
St Bede's College

Campbell, Rich
Appalachian State University, USA

Cant, Matt
*New Zealand Outdoor Instructors
Association (NZOIA)*

Carpenter, Daryll
New Zealand Mountain Safety Council

Chaplow, Paul
Outdoors New Zealand

Cooper, Peter
Oxford Area School

Colagiuri, Paul
Somerset Camp

Dawkings, Peter
St Andrews College

Entwistle, John
Peak Experience

Grogan, Dave
Mt Hutt Ski School

Gulley, Garth
OutdoorsMark

Haddock, Cathye
Ministry of Education

Holland, Penny
*New Zealand Outdoor Instructors
Association (NZOIA)*

Hopkinson, Mick
NZ Kayak School

Magnall, Dave
Outward Bound NZ

Murphy, Eddie
Christchurch Boy's High School

Noble, John
Redcliffs Primary School

Papprill, Jocelyn
*Environment Canterbury Regional Council
(ECan)/NZ Association of Environmental
Education*

Taylor, Chris
St Patrick's College, Wellington

Thevenard, Liz
Education Outdoors New Zealand (EONZ)

Thompson, Andy
*Otago Polytechnic Outdoor Programme
and New Zealand Outdoor Instructors
Association (NZOIA) President*

Whethey, Tim
The Roxx

Teacher Education

McGregor, Joy (Chair)
Independent Consultant

Dillon, Jane
Nelson Marlborough Institute of Technology

Evans, Karen
Avonmore Tertiary Institute

Hitchcock, John
Wellington Institute of Technology

La Porte, Therese
New Zealand Institute of Management

Lyons, Mark
Avonmore Tertiary Institute

O'Steen, Billy
University of Canterbury

Stewart, Deb
Eastern Institute of Technology

Te Kāhui Kaumātua

Batchelor, Marion

Burke, Jane

Connell, Alamein

Edwards, Bill

Hutchen, Mrs Kiwa

Kaa, Mr Wharekawa

Roder, Mrs Elsie

Te Hae, Mita

Tukaki, Te Herehere

Ward, May

**Te Mātāpuna o Te Mātauraka
Advisory Network**

Connell, Alamein

Cunningham, Elizabeth

Hond, Ruakere

Hughes, Marina

Hutchen, Mrs Kiwa

Ngarimu, Ranui

O'Regan, Sir Tipene

Pokaia, Mr Ruawhitu

Rangipunga, Charisma

Rewi, Dr Poia

Riddell, Evelyn

Rigby, Paula

Roder, Mrs Elsie

Rohs, John

Tarena, Eruera

Ward, May

**Te Ngāi Tū Ahuriri Rūnanga
Advisory Committee**

Reriti-Crofts, Aroha (Representing the
Committee)

*Ōtautahi Māori Women's Welfare League
Member, Te Roopu Kawa Whakaruruhau
Ngāi Tū Ahuriri*

**Department of Nursing &
Human Services**

Human Services

Grant, John (Chair)
Skillwise

Buchanan, Richard
Private Consultant – Disability Sector

Gnad, Carolina (until Nov 2013)
Providing Access to Health Solutions (PATHS)

Johnstone, Mark
Open Home Foundation

Mason, Linley (until May 2013)
Rōpu Kawa Whakaruruhau

Meechang, Maree (from November 2013)
Child, Youth and Family Services

Meyer, Marie
New Zealand Association of Counsellors

Millar, Robin (until May 2013)
Child, Youth and Family Services

Rewha, Christopher
Child, Youth and Family Services

Williamson, Catherine (until March 2013)
*Aotearoa New Zealand Association of Social
Workers*

Avia, Loluama
Ministry of Justice

Nursing

Palmer, Trish (Chair) (Chair until August
2013)
Aged Care Association New Zealand

Gunn, Diana (Chair from November 2013)
Canterbury District Health Board

Anderson, Julia
New Zealand Nurses' Organisation

Bigwood, Stu (until March 2013)
Canterbury District Health Board

Dallas, Janette
Canterbury District Health Board

Finlay, Annette
Rōpu Kawa Whakaruruhau

Henderson, Robyn
Nelson Marlborough District Health Board

Hickmott, Rebecca
Canterbury District Health Board

Kelley, Karyn
West Coast District Health Board

Lee, Phillippa (from August 2013)
Student Representative

Monahan, Karen
Nelson Marlborough Institute of Technology

Patira, Phil (from March 2013)
*Canterbury District Health Board Specialist
Health*

Pereiro, Rochelle (until August 2013)
Student Representative

Phillips, Gail
NZ College of Mental Health Nurses

Rees, Jane
College of Nurses Aotearoa (NZ) Inc

Robertson, Kelly
Primary Health Care Nursing

Schluter, Philip (from July 2013)
University of Canterbury

Sutton, Caitlin (until August 2013)
Student Representative

**Mental Health Support Work
Reference Group**

Sutton, Kim (Chair)
Stepping Stone Trust

Cooper, Vicki
Comcare Trust

Cottle, Cheryl
Brackenridge Estate

Grant, Elly
Purapura Whetu Trust

Harris, Joyce
Supporting Families in Mental Illness

Jacobs, Lydia
Te Awa Trust

Nobes, Beth
*Mental Health Advocacy and Peer Support
(MHAPS)*

O'Malley, Lyn
Cannon Hill Residential Care

Quigley, Teresa
Canterbury District Health Board

Wilkinson, Adele
*Mental Health Education and Resource
Centre*

Rōpu Kawa Whakaruruhau
*(Programmes in Nursing, Midwifery, Social
Work)*

Cunningham, Elizabeth
(Kaiwhakahaere/Chair)

Dallas-Katoa, Wendy
Registered Nurse

Finlay, Annette
Registered Nurse

Keepa Hunuhunu, Diana
Registered Midwife

Reriti-Crofts, Aroha
Taua

Staff Research Outputs

Academic Division

Book – Chapter

Chan, S., Fisher, K., and Sauer, P. (2013). Student development of e-workbooks: A case for situated-technology enhanced learning (STEL) using net tablets. In McConatha, D., Penny, C., Schugar, J. & Bolton, D. (Eds.) *Mobile Pedagogy and Perspectives on Teaching and Learning* (pp. 20-40). Hershey, PA: IGA Global.

Conference Contribution - Full conference paper

Chan, S. (2013). Enhancing deliberate reflective practice through role play by using situated technology-enhanced learning with tablets. Australian Vocational Education and Training Research Association Conference. Fremantle, Australia. 3-5 April.

Conference Contribution - Oral presentation

Bond, C., Spronken-Smith, R., McLean, A., Jenkins, M., Marshall, S., Frielick, S., and Smith, N. (2013). Academic leaders' views of the key factors enablers of the development of graduate attributes – issues of context and interdependence. Presented at Higher Education Research and Development Society of Australasia, Auckland. 1-4 July.

Chan, S. (2013). Situated technology-enhanced learning: Improving the learning of a trade. Presented at ITF NZ Vocational Education Research Forum, Wellington. 11-12 April.

Chan, S. (2013). Situated technology-enhanced learning: Mobile learning with tablets to improve learning in the trades. Presented at National Tertiary Learning and Teaching Conference, Invercargill. 2-4 October.

Chan, S. (2013). Learning a trade through apprenticeship. Presented at Sino-New Zealand Vocational Education Forum, Qingdao, Shandong, Peoples Republic of China. 23-24 September.

Spronken-Smith, R., Bond, C., McLean, A., Frielick, S., Smith, N., Jenkins, M., and Marshall, S. (2013). The places and spaces of graduate outcomes in tertiary institutions in Aotearoa/ New Zealand. Presented at Higher Education Research and Development Society of Australasia, Auckland. 1-4 July.

Journal Article

Chan, S. (2013). Learning through apprenticeship: belonging to a workplace, becoming and being. *Vocations and Learning*. 6, 3 : 367-383.

Chan, S. (2013). Proximal participation: a pathway into work. *Journal of Vocational Education and Training*. 65, 4 : 474-488.

Chan, S. (2013). Using videos and multimodal discourse analysis to study how students learn a trade. *International Journal of Training Research*. 1, 1 : 69-78.

Hewitt, J., Greening, G.E., Leonard, M., and Lewis, G.D. (2013). Evaluation of human adenovirus and human polyomavirus as indicators of human sewage contamination in the aquatic environment. *Water Research*. 47, 17 : 6750-6761.

Report - Commissioned for external body

Chan, S. (2013). Learning a trade: Becoming a tradesperson through apprenticeship. Report prepared for Ako Aotearoa Southern Hub. Wellington. 19 December.

Chan, S., McEwan, H., and Taylor, D. (2013). Extending hospitality students' experiences of real-world practice. Report prepared for Ako Aotearoa Southern Hub. Wellington. 18 July.

Department of Applied Science and Allied Health

Book – Chapter

Ryan, C., and Thorpe, H. (2013). Athletes' careers in New Zealand (Aotearoa): The impact of the Graham Report and the carding system. In N. B. Stambulova and T.V. Ryba (Eds.), *Athletes' Careers Across Cultures* (pp. 148-159). London: Routledge.

Conference Contribution - Oral presentation

Daellenbach, R., Anderson, J., and Kensington, M. (2013). Using the right methodology to inform midwifery practice. Do ethics play a part? Presented at the Sixth Biennial Joan Donley Midwifery Research Forum. Queenstown. 19-20 September.

Hayes, J. (2013). Population attributable risks for lifestyle factors and breast cancer in New Zealand women. Presented at New Zealand Institute Medical Radiation Technology International Conference, Hamilton. 29 August-1 September.

Ryan, C., and Thorpe, H. (2013). Athlete's careers in New Zealand (Aotearoa): The impact of the Graham Report and the Carding System. Presented at ISSP 13th World Congress of Sport Psychology, Beijing, China. 21-25 July.

Conference Contribution - Other

Hayes, J. (2013). WORKSHOP – Image Interpretation. New Zealand Institute Medical Radiation Technology International Conference. Hamilton. 29 August-1 September.

Conference Contribution - Poster presentation

Hayes, J., Richardson, A., and Frampton, C. (2013). Population attributable risks for modifiable lifestyle factors and breast cancer in New Zealand women. Presented at Breast Cancer Symposium. San Francisco, CA. 7-9 September.

Minnoch, P., Olsen, P., and Naylor, G. (2013). The effect of qualitative and quantitative feedback on the performance of cervical mobilisations. Presented at Physioforward Conference, Dunedin. 5 May.

Journal Article

Clark, J. M. (2013). A new hypertrichous larval Erythrites (Erythraeinae) from Banks Peninsula. *International Journal of Acarology*. 39, 5 : 393-399.

Davies, LD. (2013). Sitting next to Nellie: Induction of labour for post-term pregnancy. *Essentially MIDIRS*. 4, 6 : 40-45.

Davies, LD. (2013). Sitting next to Nellie: Issues around Baby Care part 2. *Essentially MIDIRS*. 4, 3 : 40-45.

Hawke, D. J., Ni, X., Cheng, C., and Shigemi, N. (2013). Closing the circle: how ecologists can prepare their own quality control material to increase confidence in stable isotope data. *Methods in Ecology and Evolution*. 4 : 939-943.

Hayes, J., Richardson, A., and Frampton, C. (2013). Population attributable risks for modifiable lifestyle factors and breast cancer in New Zealand women. *Internal Medicine Journal*. 43, 11 : 1198-1204.

Holdaway, R. N., Williams, M., and Hawke, D. J. (2013). A comparison of pre-human and present isotopic niches of brown teal (*Ana chlorotis*): implications for conservation. *Notornis*. 60 : 233-244.

Kimber, N.E., Cameron-Smith, D., McGee, S.L., and Hargreaves, M. (2013). Skeletal muscle fat metabolism after exercise in humans: influence of fat availability. *Journal of Applied Physiology*. 114, 11 : 1577-1585.

Martis, R. (2013). Intermittent auscultation - 'ripped away from my peaceful place'. *Essentially MIDIRS*. 4, 5 : 46-49.

Martis, R., and Stufkens, J. (2013). The New Zealand/Aotearoa baby-friendly hospital initiative implementation journey: Piki ake te tihi - Strive for excellence. *The Journal of Human Lactation*. 29, 2 : 140-146.

Other form of assessable output

Davies, L., Deery, R., and Katz-Rotman, B. (2013). Pregnancy and food. *Encyclopaedia of Food and Agricultural Ethics*. <http://www.springerreference.com/docs/html/chapterdbid/334988.html>.

Department of Business

Conference Contribution - Paper in published proceedings

Harris, H.S., and O'Sullivan, J.G. (2013). The importance of Māori greetings in Business in Aotearoa / New Zealand. Australian and New Zealand Academy of Management Conference Proceedings. Hobart, Australia. 4-6 December.

Kahiya, E.T. (2013). Hit and mis(classification): The application of discriminant analysis in export research. Australia New Zealand Marketing Academy. Auckland. In Brodie, R. (Ed.) *Proceedings of ANZMA Retrieved from <http://anzmac.info/conference/2013/papers/anzmac2013-010.pdf>*.

Kahiya, E.T., Forbes, S., and Balderstone, C. (2013). An exploratory analysis of snack food purchasing behaviour in New Zealand. In C. Campbell and J. Ma (Eds.) *Proceedings of the Academy of Marketing Science, World Marketing Congress*. XVI : 66-74.

Journal Article

Kahiya, E.T. (2013). Export barriers and path to internationalisation: A comparison of conventional enterprises and international new ventures. *Journal of International Entrepreneurship*. 11, 1 : 3-29.

Report - Confidential report for external body

Pellegrino, J., and Schwellnus, T. (2013). Supporting the international expansion of local small and medium enterprises (SME), research report SME 1. Christchurch. CPIT. 22 February.

Department of Computing

Conference Contribution – Abstract

Asgarkhani, M. (2013). An overview of the practice of IT governance. *The Global Business, MIS, Economics and Finance Research Conference*, Tokyo. 24-27 July.

Asgarkhani, M. (2013). Corporate ICT governance: A tool for ICT best practice. In V. Ribiere & L. Worasinch (Eds.) *Abstracts of the papers presented at the International Conference on Management, Leadership and Governance*. 1 : 1. Reading, UK: Academic Conferences and Publishing International Limited.

Conference Contribution - Oral presentation

Asgarkhani, M. (2013). Strategic development of skilled IT workforce. Presented at Global Business, MIS, Economics and Finance Research Conference. Tokyo, 24–27 July.

Asgarkhani, M. (2013). Workshop on strategic development of IT skilled workforce - Skills frameworks. Presented at 3rd IEEE International Workshop on Complex Information Flows. Kyoto, Japan. 22–28 July.

Wieck, M. D. (2013). Technology-assisted education. Presented at ITTP National Conference. Tauranga. 23–25 October.

Conference Contribution - Paper in published proceedings

Asgarkhani, M. (2013). IT governance: A decision making tool for value and use of IT solutions in organizations. Proceedings of the 2013 International Conference on Business and Information. (pp. A257–A259). BAI.

Asgarkhani, M., and Wieck, M.D. (2013). Developing a framework for evaluating e-Learning. In P.V. Virparia (Ed. in Chief). International Journal of Information Technology & Computer Science. 12, 2 : 40–50.

Bracken, D. (2013). Add-Fun(PowerShell, a soldering iron, some led's, a synthesizer). In M. Lopez & M. Verhaart (Eds.) Poster in Proceedings of the 4th Annual Conference of Computing and Information Technology Education and Research in New Zealand. Hamilton: CITRENZ.

Correia, E., and Watson, R. (2013). Cloud Technologies in Technical Education: A Case Study. In E. Ivala (Ed.) Proceedings of the 8th International Conference on e-Learning. (pp. 91–96). Reading, UK: Academic Conferences and Publishing International Limited.

Hines, N., and McCarthy, C. (2013). Programming goes to school. In M. Lopez & M. Verhaart (Eds.) Poster in Proceedings of the 4th Annual Conference of Computing and Information Technology Research and Education in New Zealand (pp. 174–175). Hamilton: CITRENZ.

Lopez, M., and Lopez, D. (2013). Staff and student perceptions of NZQA level expectations. In M. Lopez & M. Verhaart (Eds.) Proceedings of the 4th Annual Conference of Computing and Information Technology Research and Education in New Zealand (pp. 49–55). Hamilton: CITRENZ.

Lopez, M., and Lopez, D. (2013). Students' perceptions of work quality in a cooperative learning environment. In M. Lopez & M. Verhaart. Proceedings of the 4th Annual Conference of Computing and Information Technology Education and Research in New Zealand (pp. 56–60). Hamilton: CITRENZ.

Lopez, M., Lopez, D., McCarthy, C., and Oliver, R. (2013). Analysis of prerequisites: Methodology and a case study. In M. Lopez & M. Verhaart (Eds.) 4th Annual Conference of Computing and Information Technology Research and Education in New Zealand (pp. 42–48). Hamilton: CITRENZ.

Lopez, M., Weir, D., and Xu, L. (2013). Web Site Evaluation: Content analysis of comments. Poster in Proceedings of the 4th Annual Conference of Computing and Information Technology Research and Education in New Zealand (pp. 196–197). Hamilton: CITRENZ.

Lopez, M., Weir, D., and Xu, L. (2013). Web site evaluation: Participants' perceptions of sites. Poster in Proceedings of the 4th Annual Conference of Computing and Information Technology Research and Education in New Zealand (pp. 192–193). Hamilton: CITRENZ.

Lopez, M., Weir, D., and Xu, L. (2013). Web site evaluation: Student perceptions and impact. Poster in Proceedings of the 4th Annual Conference of Computing and Information Technology Research and Education in New Zealand (pp. 194–195). Hamilton: CITRENZ.

Lopez, M., Weir, D., and Xu, L. (2013). Web site evaluation: Towards a validated instrument. Poster in Proceedings of the 4th Annual Conference of Computing and Information Technology Research and Education in New Zealand (pp. 190–191). Hamilton: CITRENZ.

McCarthy, C. (2013). To scroll or not to scroll - the age-old question. In M. Lopez & M. Verhaart (Eds.) Poster in Proceedings of the 4th Annual Conference of Computing and Information Technology Research and Education in New Zealand (pp. 198–199). Hamilton: CITRENZ.

Sarkar, A., and Bell, T. (2013). Teaching black box testing to high school students. WiPSCE. Aarhus, Denmark. 11–13 November.

Sarkar, A., and Wingreen, S. (2013). IS resilience in SMEs in post-earthquake Christchurch. In P. Teirlinck, S. Kelchtermans & F. de Beule. Proceedings of the 8th European Conference in Innovation and Entrepreneurship (2 : 573–580). Reading, UK: Academic Conference and Publishing International Limited.

Sarkar, A., Lance, M., Lopez, M., Oliver, R., and Xu, L. (2013). Student mistakes in an introductory programming course. In M. Lopez and M. Verhaart (Eds.) Proceedings of the 4th Annual Conference of Computing and Information Technology Research and Education in New Zealand (pp. 82–85). Hamilton: CITRENZ.

Sarkar, A., Lopez, M., Lance, M., Oliver, R., and Xu, L. (2013). Student mistakes in an introductory programming course: Sample problems. In M. Lopez & M. Verhaart (Eds.) Poster in Proceedings of 4th Annual Conference of Computing and Information Technology Research and Education in New Zealand (pp. 216–217). Hamilton: CITRENZ.

Sarkar, A., Wingreen, S., and Cragg, P. (2013). Organisational IS resilience: A pilot study using Q-methodology. Presented at 24th Australasian Conference on Information Systems. Melbourne, Australia. 4–6 December.

Venz, A., and McCarthy, C. (2013). Robots like us: Robots that work with or beside people. In M. Lopez & M. Verhaart (Eds.) Poster in Proceedings of the 4th Annual Conference of Computing and Information Technology Research and Education in New Zealand (pp. 230–231). Hamilton: CITRENZ.

Watson, R., and Correia, E. (2013). Platforms and possibilities for teaching cloud computing. In M. Lopez & M. Verhaart (Eds.) Poster in Proceedings of 4th Annual Conference of Computing and Information Technology Research and Education in New Zealand (pp. 233–234). Hamilton: CITRENZ.

Wieck, M.D., and Welsh, C. (2013). 3-D Printing Process de-mystified. In M. Lopez & M. Verhaart (Eds.) Poster in Proceedings of 4th Annual Conference of Computing and Information Technology Research and Education in New Zealand (pp. 235–236). Hamilton: CITRENZ.

Conference Contribution - Poster presentation

Clear, A., Craig, A., and Lang, C. (2013). Women in technology: An international collaborative celebration. Presented at 44th ACM Technical Symposium on Computer Science Education. 733. Denver, CO. 6–9 March.

Clear, A., Lance, M., and Sarkar, A. (2013). How Students Learn: Ripples in Computer Science/ Software Engineering Curriculum. Presented at SIGCSE 44th ACM Technical Symposium on Computer Science Education (p. 738). Denver, CO. 6–9 March.

Nock, Peter. (2013). Community Education: Visualising students' feedback. Asian Conference on Society, Education and Technology. Osaka, Japan. 23–27 October.

Nock, Peter. (2013). Living with LINK. Presented at 4th Annual Conference of Computing and Information Technology Education and Research in New Zealand. Hamilton. 6–9 October.

Nock, Peter. (2013). WOODLE - Visualising student feedback. Presented at 4th Annual Conference of Computing and Information Technology Education and Research in New Zealand. Hamilton. 6–9 October.

Sarkar, A., Clear, A., and Lance, M. (2013). How students learn: Ripples in computer science/ software engineering curriculum. Presented at ACM Special Interest Group on Computer Science Education. Denver, CO. 6–9 March.

Journal Article

Sarkar, A., and Lopez, M. (2013). Engaging software engineering students with natural numbers. International Journal of Computer Applications Special Issue on International Conference on Communication, Computing and Information Technology. 3 : 11–16.

Thesis - Awarded Doctoral

Lopez, D. (2013). The development and application of an educational technology acceptance model. Doctor of Philosophy. Curtin University, Perth, Western Australia: Science and Mathematics Education Centre.

Department of Creative Industries

Book - Chapter

Zanker, R., and Lustyik, K. (2013). Is there local content on television for children today? The International Encyclopaedia of Media Studies: Content and Representation 3 : 179–202.

Conference Contribution - Full conference paper

Reed, M., and Meade, X. (2013). Whakawhiti/ Exchange. Impact 8 International Printmaking Conference & Print Festival Scotland, Dundee, Scotland. 28 August–1 September.

Conference Contribution - Oral presentation

Marrett, R.W. (2013). I've heard that song before - 100 Years of Sammy Cahn. International Congress of Voice Teachers, Brisbane, Queensland. 10–14 July.

- McCaffrey, T. (2013). 'Where is disability disabled?': aesthetic, ethical and political implications of involving people with intellectual disabilities in contemporary performance. Presented at International Federation for Theatre Research Conference: Re-Routing Performance, Re-Caminant L'Escena. Institut del Teatre, Barcelona, Spain. 22–26 July.
- McCaffrey, T. (2013). The city disabled; performance retarded: responses to the earthquakes in Christchurch in performance by people with intellectual disabilities. Performance Studies International Conference PSI 19, Palo Alto, CA. 26–30 June.
- McCaffrey, T. (2013). The city in a different light: rethinking the political through education by means of performance by people with intellectual disabilities. Disability Studies in Education Conference, Christchurch. 7–9 June.
- Conference Contribution – Other*
- McCaffrey, T. (2013). Panel Chair. New Scholars' Forum. Theatre, Education and Development. International Federation for Theatre Research Conference: Re-Routing Performance, Re-Caminant L'Escena. Institut del Teatre, Barcelona, Spain. 22–26 July.
- McCaffrey, T. (2013). PSI 19 Now Then: Performance and Temporality. Panel Chair. Performance and (Post) Communism. Performance Studies International Conference PSI 19, Palo Alto, CA. 26–30 June.
- Conference Contribution - Poster presentation*
- Reed, M. (2013). Transgressions/medals of dishonour. Presented at Impact 8 International Printmaking Conference & Print Festival, Dundee, Scotland. 28 August–1 September.
- Exhibition group*
- Aitken, P. Aitken, A. Aitken, C. (2013). AITKEN - AITKEN - AITKEN. Sumner, Art Window, Christchurch. 5 July.
- Dawe, B. S., Reid, B. Moyle, E. (2013). New works. Gallery 33, Wanaka. 1–21 March. Curator M.C. Reimer.
- Dawe, B. S. (2013). 'Tuna' a bronze representation of our native long finned eel. Auckland Botanic Gardens, Auckland. Sculpture in the Gardens, Auckland City Council. 9 November 2013–16 February 2014.
- Dawe, B. S. (2013). Collected fictions. Hamilton, Waikato Museum, Hamilton. 17 October 2012–25 January 2013. Curators K. Paton & G. Williams.
- Maillard, J. (2013). Cliff to clay: Pottery & photography. 1 Queens Wharf, Wellington. NZ Academy of Fine Arts. 16 May–9 June.
- Maillard, J. Aitken, P., Clarke, W., Dawe, B., Gray, R., King, C., Maillard, J., Reed, M., Roberts S., Thomson S. and Tutty, E. (2013). Out of the work comes the work. Ten artists from CPIT's Art & Design Department. Chambers 241, Christchurch. 4–11 May.
- Reed, M., and Meade, X. (2013). Aotearoa liberators & Purakau. Duncan of Jordanstone College of Art & Design, Dundee, Scotland. Conference Exhibition, Impact 8 International Printmaking Conference & Print Festival Scotland. 28 August–1 September.
- Reed, M., and Stern, N. (2013). Critical Mass/Edge, 44 international artist print portfolio. Milwaukee, Wisconsin, 20–23 March. Southern Graphics Council International, MKE Conference. Curator Nathaniel Stern.
- Reed, M., Stern, N., and Candiani, A. (2013). Critical Mass/Edge, 44 international artist print portfolio. Fundación'ace, Buenos Aires, Argentina. Critical Mass/Edge, 150 Circles International Project. 30 November 2013–24 January 2014. Curator Alicia Candiani.
- Reed, M., Stern, N., and Eggermont, M. (2013). Critical Mass/Edge, 44 international artist print portfolio. Little Gallery, Department of Art, University of Calgary, Alberta, Canada. 3–14 June. Curator Marjan Eggermont.
- Reed, M., Stern, N., Schneider, M., and Svenungsson, J. (2013). Critical Mass/Edge, 44 international artist print portfolio. Wien, Austria, Universitat fur Angewandte Kunst Wien, Ausstellungszentrum Heiligenkreuzerhof. 4–31 May. Curator Michael Schneider.
- Reed, M.L. (2013). Iho (Heart), Stone, wood, shell, textile and fibre. Pavilion Gallery, Waiheke. 25 January–17 February.
- Thomson, S. (2013). Parkin Drawing Prize. NZ Academy of Fine Arts, Wellington. 27 July–25 August.
- Thomson, S. Dawe, B., Jaeger, K., Bond, T., Macleod, E., Truettum, P., and others (2013). (IN)box. Untitled, pen and ink. Artbox, Christchurch. 21 November–15 December.
- Exhibition solo*
- Dawe, B. S. (2013). Solo show based on a continuing collective body of work titled Dowsing and Divining. In addition to this 8 smaller works based on and adding to the collective body of work titled Head Count. Whitespace Gallery, Auckland. 23 July–18 August.
- Maillard, J. P. (2013). Winning entry – Photography, for display of photograph digitally printed onto a skin and mounted onto two stacked shipping containers. Wakefield Avenue, Sumner, Christchurch. 18 March. The Great Big Sumner Art Collection.
- Journal Article*
- McCaffrey, T. (2013). Still lives: A different light script. Australasian Drama Studies. 62, April : 79–83.
- Zanker, R., Lustyik, K. (2013). Children's digital channels: A comparative analysis of three locally launched channels. International Journal of Digital Television. 4, 2 : 159–176.
- Zanker, Ruth. (2013). Children's television. SCRIPT: The Journal of National Association of Media Educators. 83 : 9–11.
- Zanker, Ruth. (2013). Earthquake: Script: The Journal of the National Association of Media Educators. 84 : 12–15.
- Oral Presentation (non conference)*
- Maillard, J. (2013). Reframing the land. Presented to Christchurch Photographic Society. Christchurch.
- Maillard, J. (2013). Reframing the land. Seminar and presentation to School of Landscape Architecture Faculty of Environment, Society and Design. Lincoln.
- McCaffrey, T. (2013). How can we get to the stage? Presented at Pallet Pavilion Christchurch. 27 February.
- Pauli, D.E. (2013). Thinking about contemporary art. Presented to Canterbury Workers Educational Organisation. Christchurch. March–April.
- Other form of assessable output*
- McKellar-Smith, S. M. (2013). Workshop director for new New Zealand play - The War Artist for The Court Theatre, Christchurch.
- Ryan, L. Christchurch Music – Interview with Kim Hill. National Radio. 4 September.
- Ryan, L., Cook, A. Dugan, B. (2013). Country Storm. Nelson School of Music, Nelson. Nelson Winter Music Festival. Musical Director. 21 July.
- Performance - musical*
- Bailey, J., Rainey, T., Reynolds, G., Story, M., and Kennedy, D. (2013). Ella Fitzgerald Tribute. Baycourt Theatre, Tauranga. Tauranga National Jazz Festival. 31 March.
- Berkman, D. and Pearce, C. (2013). Long tones in moderation (CD). Christchurch. CPIT. 28 May.
- Christchurch Symphony Orchestra and Pearce, C. (2013). Firebird. CSO. Wigram Air Force Museum, Christchurch. 23 March.
- Christchurch Symphony Orchestra and Pearce, C. (2013). Hollywood concert. CSO. Wigram Air Force Museum, Christchurch. 8 June.
- Christchurch Symphony Orchestra and Pearce, C. (2013). Pirates of the Caribbean: The Curse of the Black Pearl. CSO. CBS Arena, Christchurch. 12 October.
- Christchurch Symphony Orchestra and Pearce, C. (2013). Swan Lake. CBS Arena, Christchurch. The Royal New Zealand Ballet. 3 August.
- Christchurch Symphony Orchestra and Pearce, C. (2013). The Rite. CSO. Wigram Air Force Museum, Christchurch. 31 August.
- Christchurch Symphony Orchestra, Christchurch City Choir and Pearce, C. (2013). Last Night of the Proms. CSO. Wigram Air Force Museum, Christchurch. 1–2 November.
- Christchurch Symphony Orchestra, Mitchell, L., Pickering, D., and others. (2013). LA Mitchell & Friends Dave Dobbyn, Anika Moa, Mark Vanilau and Dukes. CBS arena, Christchurch. Christchurch Symphony Orchestra. 6 July.
- Reynolds, G., Pearce C., Taitoko S., and Pickering, D. (2013). Midday Monday Concert Series - Nick Granville. Doug Caldwell Concert Room, Christchurch. CPIT. 5 August.
- Harper, A., Marrett, R., Reynolds, G., Pearce, C., Taitoko, S., and 6 others. (2013). Ali Harper 'Naughty and Nice' in Concert. Rossburn Receptions, Rangiora & Court Theatre, Christchurch. 18–19 May.
- Marrett, R.W. (2013). Phantom of the Opera, Andrew Lloyd Webber. St James Theatre, Wellington. Wellington Musical Theatre. 13 June–6 July.
- Marrett, R.W., and Harper, A. (2013). Naughty and Nice. Old St Paul's, Wellington. 11 May.
- Marrett, R.W., and Harper, A. (2013). Naughty and Nice. Southwards Theatre, Paraparaumu. 10 May.

- Marrett, R.W., and Kyle, N. (2013). Who's Afraid of Musical Theatre? The Court Theatre, Christchurch. 28 July.
- Marrett, R.W., and Robertson, S.J. (2013). Avenue Q. Aurora Centre for the Performing Arts, Christchurch. Showbiz. 24 April–4 May.
- Marrett, R.W., and Robertson, S.J. (2013). Grease. Civic Theatre, Invercargill. Invercargill Musical Theatre. 18–27 July.
- New Zealand Army Band, Taitoko, S., Reynolds, G., Mclachlan, I., and Hina, R. (2013). The Big Band Sound. Eim Church, Christchurch. Canterbury Brass and Tyme Marsters. 9 November.
- Pearce, C., Pickering, D., Story, M., McCallum, J., Harrison, H., Reynolds, G., and Taitoko, S. (2013). Midday Monday concert series featuring Cameron Pearce. Doug Caldwell Concert Room, Christchurch. CPIT. 23 September.
- Pearce, C. (2013). If you leave me now. Arrangement for Ali Harper. New Birdland Jazz Club, New York, USA. 24 June.
- Pearce, C., Reynolds-Midgley, J., Taitoko, S., Reynolds, G., Pickering, D., Rainey, T. and others (5) (2013). Blast off with the big band. Geo Dome, Christchurch. Jazz and Blues Festival. 7 April.
- Pickard, R., Reynolds, G., Taitoko, S., Genge, A., Pickering, D., and 2 others. (2013). Oval Office. Fashion Island; DeVille; Golden Bear Brewery (Mapua); Lambrettas, Nelson. Woollaston Jazz & Blues Festival. 3–5 January.
- Pickering, D. and Reuben, D. (2013). Old man jazz. St Augustines Church, Christchurch. Music Centre of Christchurch Musical Mentors Concert Series. 31 May.
- Pickering, D., Story, M., Derrick, R., and McCallum, J. (2013). Wombat. NG Gallery, Christchurch. CPIT. 1 April.
- Reynolds, G. (2013). Glen Wagstaff Project. CJC Jazz Club Aotearoa, Auckland. 25 September.
- Reynolds, G., and Rainey, T. (2013). Celebrating Women in Jazz, Mary Coughlan, Jennine Bailey and Naomi Ferguson. Geo Dome, Christchurch. Christchurch International Jazz & Blues Festival. 6 April.
- Reynolds, G., and Rainey, T. (2013). Ella Fitzgerald Tribute. Woollaston Estates, Nelson. Woollaston Jazz & Blues Nelson Festival. 3 January.
- Reynolds, G., Pearce, C., and Rainey, T. (2013). Six-plus tallest jazz band in the land. Doug Caldwell Concert Room, Christchurch. CPIT. 9 September.
- Reynolds, G., Pearce, C., and Taitoko, S. (2013). Midday Monday Series - Glen Wagstaff. Doug Caldwell Concert Room, Christchurch. CPIT. 18 March.
- Reynolds, G., Pickering, D., Harrison, H., Pearce, C., and Meager, T. (2013). Midday Monday Series with Ted Meager. Doug Caldwell Concert Room, Christchurch. CPIT. 25 February.
- Ryan, L., Cook, A. and Hetherington, D. (2013). The Sou'Westers. The Boathouse, Nelson. 6 December.
- Ryan, L., Cook, A. and Hetherington, D. (2013). Going West (CD). Torch Records/Futures Entertainment. August 1. Producer/writer.
- Ryan, L., Cook, A. and Hetherington, D. (2013). The Sou'Westers. The Good Morning Show. TVNZ, 19 August.
- Ryan, L., Cook, A. and Hetherington, D. (2013). The Sou'Westers. Amamoor Creek State Forest Park, Queensland. Gympie Music Muster. 5 performances. 22–25 August.
- Ryan, L., Cook, A. and Hetherington, D. The Sou'Westers. The Mussell Inn, Takaka. 7 December.
- Ryan, L., Roebuck, M., Bishop, S., Olsen, G., and Tatley, J. (2013). The Lizard Kings. The music and poetry of Jim Morrison and The Doors. Bedford, Christchurch. 20 September.
- Sellars, T., Baker, B., Blecher, L., Wells, C., and Reynolds, G. (2013). Midday Monday Concert featuring Tim Sellars. Doug Caldwell Concert Room, Christchurch. CPIT. 27 May.
- Wagstaff, G., Cook, G., Reynolds, G., Taitoko, S., and 7 others. (2013). The Glen Wagstaff Project. NG Gallery, Christchurch. CPIT. 1 April.
- Performance – play*
- McCaffrey, T. (2013). Canterbury Tales. Cathedral Square, Christchurch. Festival of Transitional Architecture. 27 October.
- McCaffrey, T. (2013). It only takes a split second. Crash bash tour. Various locations, played to 12,000 secondary school pupils in Christchurch. Christchurch City Council. 25 February–27 March.
- McCaffrey, T. (2013). The lonely and the lovely Part two. Plenary performance by Different Light Theatre Company for the Disability Studies in Education Conference. Jack Mann Auditorium, University of Canterbury, Christchurch. 8 June.
- McKellar-Smith, S. M., McKellar, R., Reynolds-Midgley, R. and others (2013). August: Osage County. The Court Theatre, Christchurch. 16 February–9 March.
- Department of Engineering and Architectural Studies**
- Conference Contribution - Paper in published proceedings*
- Cronje, T. F., and Gaynor, P. T. (2013). High voltage and frequency bipolar pulse generator design for electroporation-based cancer therapy. Proceedings of Australasian Universities Power Engineering Conference. Hobart, TAS. 29 September–3 October.
- Robson, D. E., and Kennedy, D. (2013). Interactive teaching using tablet PCs: Designing effective questions. Lighthouse Delta 2013 Proceedings (pp. 161–171).
- Robson, D. E., and Kennedy, D. (2013). Using tablet PCs for active learning: Learning from others' mistakes. In V. Steinle, L. Ball & C. Bardini (Eds.) Proceedings of the 36th annual conference of the Mathematics Education Research Group of Australasia (pp. 578–585). Melbourne: MERGA.
- Journal Article*
- Robson, D. E., Abell, W., and Boustead, T. (2013). Applying user interface guidelines to the development of educational software for equation solving. Journal of Applied Computing and Information Technology. 17, 1. Retrieved from http://citrenz.ac.nz/jacit/JACIT1701/2013Robson_UserInterface.html.
- Underwood, L., and Jermy, M.C. (2013). Optimal handlebar position for track cyclists. Sports Engineering. 16, 2 : 81–90.
- Oral Presentation (non conference)*
- Brown, C. O. (2013). Disaster waste management: learning from our experiences. Presented at Regional Waste & Contaminated Land Forum. Christchurch. 9 May.
- Brown, C.O. (2013). Insurance: a help or hindrance to recovery? Hazardous World. Presented at Resilient Organisations Research Symposium. University of Canterbury. 27 August.
- Report - Commissioned for external body*
- Brown, C. O., Seville, E., and Vargo, J. (2013). The role of insurance in organisational recovery following the 2010 and 2011 Canterbury earthquakes. Report prepared for Resilient Organisations. Christchurch. April.
- Department of Humanities**
- Book – Edited*
- Dofs, K. I., and Hobbs, M. (2013). Autonomy in a networked world: Te Tū Motuhake i te Ao Kōtuitui iLAC Selections, 5th Independent Learning Association Conference 2012. Independent Learning Association.
- Conference Contribution - Oral presentation*
- Dofs K. (2013). Autonomous study guides: bridging classroom and self-access centre learning. Presented at 47th Annual International Association of Teachers of English as a Foreign Language Conference and Exhibition. Liverpool, England. 9–12 April.
- Dofs, K. (2013). Autonomous learning - supporting learners. Presented at Spotlight on Tertiary Teaching and Learning. Christchurch. 14 June.
- Gawith, L. (2013). The on-going psychological toll on Christchurch citizens after our earthquakes (2011-2013). Presented at New Zealand Communications Association Conference. Wellington. 2–3 December.
- Irwin, D. (2013). Trying on a different hat: Constructing a sustainability identity through tertiary outdoor education. Presented at 6th International Outdoor Education Research Conference. Dunedin. 26–29 November.
- Mutch, C., and Gawith, L. (2013). Leadership in times of crisis: Three Canterbury principals tell their stories. Presented at International Association for Citizenship, Social & Economics Education. Auckland. 18–20 July.
- Straker, J. (2013). The outdoors: It's more than the opposite of indoors. Presented at 6th International Outdoor Education Research Conference. Dunedin. 26–29 November.
- Conference Contribution - Paper in published proceedings*
- Harris, H.S., and O'Sullivan, J.G. (2013). The importance of Māori greetings in Business in Aotearoa / New Zealand. Australian and New Zealand Academy of Management Conference Proceedings. Hobart, Australia. 4–6 December.
- Journal Article*
- Arnold, S. (2013). Sunlight on water (short story). TEXT. 21 Special issue. Retrieved from <http://www.textjournal.com.au/speciss/issue21/Arnold.pdf>.

Dofs, K.I. (2013). Giving speaking practice in self-access mode a chance. *Studies in Self-Access Learning Journal*, 4, 4 : 308–322.

Gawith, L. (2013). The on-going psychological toll from the Canterbury earthquakes: Stories from one community. *Disaster Prevention and Management*, 22, 5 : 395–404.

Oral Presentation (non conference)

Dofs, K. I. (2013). Learning and growing as learners: Innovative use of strategy instruction to enhance language education. Presented at Research Month, CPIT, Christchurch. 22 August.

Harris, H. (2013). Kīorahi. Presentation and workshop delivered to Linwood community for the LYFE Festival, Linwood Park; Aranui High School students level 9-13; Aotahi: School of Māori and Indigenous Studies, University of Canterbury; St Thomas College of Canterbury students; Hornby High School staff and students; Christchurch.

Harris, H. (2013). Kīorahi. Presented at Student Wellbeing event, CPIT, Christchurch.

Harris, H. (2013). Ngā taonga tākaro o tō tātou tūpuna: Kīorahi. Presented to University of Canterbury Full-immersion classes level 100-200. University of Canterbury, Aotahi: School of Māori and Indigenous Studies, Christchurch.

Harris, H., and Tiatia, J. (2013). Māori and Pasefika achievement in physical education. Presented to staff at Burnside High School, Christchurch.

Harris, H., and Tiatia, J. (2013). Ngā taonga tākaro: Kīorahi presentation and workshop delivered to staff and students of Burnside High School, Christchurch.

Harris, H., Reedy, S., and Tiatia, J. (2013). Hauora: Māori and Pasefika physical wellbeing. Presentation on sports and nutrition at Rowley Avenue School, Christchurch.

Irwin, D. (2013). Organisational change and identity work - the intersection of individual and organisational framing around sustainability. Presented at Research Month, CPIT, Christchurch. 22 August.

Department of Nursing and Human Services

Book - Chapter

Bowen-Withington, J. and Hill, R. (2013). Comprehensive health assessment. In J. Dempsey, J., Hillege, S., and Hill, R. (Eds.) *Fundamentals of Nursing and Midwifery* (pp. 580–629). Broadway, NSW: Lippincott Williams & Wilkins.

Dempsey, J. and Bowen-Withington, J. (2013). Healthcare delivery systems. In J. Dempsey, J., Hillege, S., and Hill, R. (Eds.) *Fundamentals of Nursing and Midwifery* (pp. 56–75). Broadway, NSW: Lippincott Williams & Wilkins.

Dempsey, J. and Bowen-Withington, J. (2013). History, knowledge and theory. (2013). In J. Dempsey, J., Hillege, S., and Hill, R. (Eds.) *Fundamentals of Nursing and Midwifery* (pp. 169–176). Broadway, NSW: Lippincott Williams & Wilkins.

Dempsey, J. and Bowen-Withington, J. (2013). Inquiry research and evidence-based practice. In J. Dempsey, J., Hillege, S., and Hill, R. (Eds.) *Fundamentals of Nursing and Midwifery* (pp. 164–177). Broadway, NSW: Lippincott Williams & Wilkins.

Harmon, C., Petrie, P., and Taua, C. (2013). Intellectual disabilities. In R. Elder, K. Evans, & D. Nizette (Eds.) *Psychiatric and mental health nursing*, 3rd ed. (pp. 213–233). Sydney, Australia: Elsevier.

Josland, H. (2013). Stress and Stress Management In Brian Dolan and Lynda Holt (Eds.) *Accident and Emergency Nursing: Theory into Practice*, 3rd ed. (pp. 191–199). Ballière Tindall Elsevier.

Reed, K., Taua, C., and Walke, S. (2013). Gender and wellbeing. In S. Shaw, W. Lindsay White & B. Deed (Eds.) *Health Wellbeing and Environment in Aotearoa New Zealand* (pp. 194–206). Melbourne, Australia: Oxford University Press.

Conference Contribution – Abstract

Neville, C., and Taua, C. (2013). Collaborative research: Navigating consent for people with diminished capacity. *International Journal of Mental Health Nursing*, 22, 1 : 25.

Conference Contribution - Full conference paper

Seaton, P., Seaton, L., and Yarwood, J. (2013). Seismic shifts in trends, traditions, & technologies: Educational management in a natural disaster. Tertiary Education Management Conference. Hobart, Tasmania, Australia. 15–18 September.

Conference Contribution - Oral presentation

Cowan, L., Josland, H., Richardson, A., Richardson, S., and McKay, L. (2013). Impact of crisis event of earthquakes on nursing student education. Presented at Australasian Nurse Educators Conference. Wellington. 9–11 October.

Jamieson, I. (2013). Purposeful Partnerships for Practice: Connecting with Gen Y nurses. Presented at Australasian Nurse Educators Conference. Wellington. 9–11 October.

Taua, C., Neville, C., and Hepworth, J. (2013). 'If it doesn't work, try a different way' : Exploring the nurse's role in dual disability, (mental health and intellectual disability). Presented at 1st Australasian Mental Health and Addiction Nursing Conference. Auckland. 19–21 June.

Conference Contribution - Paper in published proceedings

Yarwood, J., Seaton, L., and Seaton, P. (2013). Managing, sustaining, and future proofing the business of educational provision following large-scale disaster and disruption. 78 : 970–975. Istanbul, Turkey: World Academy of Science, Engineering and Technology.

Journal Article

Bentin, J., Betony, K., Moore, L., and Yarwood, J. (2013). Community DEU empowers students and staff. *Kai Tiaki Nursing New Zealand*, 19, 1 : 18–19.

Betony, K., and Yarwood, J. (2013). What exposure do student nurses have to primary health care and community nursing during the New Zealand undergraduate Bachelor of Nursing programme? *Nurse Education Today*, 33, 10 : 1136–1142.

Jamieson, I., Kirk, R., and Andrew, C. (2013). Work-life balance: What generation Y nurses want. *Nurse Leader*, 11, 3 : 36–39.

Sims, DA, and Cook, D. (2013). Canterbury DEUs Foster Collegiality. *Kai Tiaki Nursing New Zealand*, 19, 1 : 16–17.

Oral Presentation (non conference)

Lienert-Brown, M. (2013). Attracting nursing students to mental health and addiction nursing. Keeping them close to home. Presented at Research Month, CPIT, Christchurch. 22 August.

Seaton, L., Seaton, P., Yarwood, J., Ryan, M., and Absalom, I. (2013). Preparedness for sudden change: Lessons from managing large scale disruption within a Bachelor of Nursing Community. Presented at Research Month, CPIT, Christchurch. 22 August.

Taua, C., Neville, C., & Scott, T. (2013). A comparative study of the inpatient experiences of people with dual disability, carers, and nurses. Presentation to the College of Education Colloquium, Special Education Department, University of Hawaii at Manoa as part of Fulbright Award. 13 November.

Taua, C., Neville, C., & Scott, T. (2013). Nursing care in Dual Disability: A comparative study. Presentation to the School of Nursing & Dental Hygiene, University of Hawaii at Manoa as part of Fulbright Award. 14 November.

Taua, C., Neville, C., and Scott, T. (2013). Meaningful participation: People with intellectual disability consenting to research. Presented to New Zealand Schizophrenia Research Group Conference. Auckland. 18 November.

Report - Commissioned for external body

Richardson, S., Richardson, A., Josland, H., Cowan, L., and McKay, L. and 10 others. (2013). Recognising the impact on students of a crisis event in an educational setting – developing response recommendations. Christchurch Earthquake Health Professionals Research Group. Executive Summary. Report to Ako Aotearoa. Wellington. September.

Report – Technical

Edgecombe, K., Seaton, P., Monahan, K., Mayer, S., Lepage, S., and Erlam, C. (2013). *Clinical Simulation in Nursing: A literature review and guidelines for practice*. A report for Ako Aotearoa. Wellington. June.

Thesis - Awarded Research Masters

Lienert-Brown, M. (2013). Exploring undergraduate nursing students' experiences of their first clinical placement in an acute adult mental health inpatient service. Masters. University of Otago, Christchurch, Health Science.

Student Services Division

Book - Chapter

O'Regan, H. (2013). Modern Composition. In R. Ka'ai-Mahuta, T. Ka'ai, and J. Moorfield (Eds.) *Kia Ronaki: The Māori Performing Arts* (pp. 227–245). Auckland: Pearson.

O'Regan, H. (2013). My Language Story. In L. Hinton (Ed.) *Bringing Our Language Home - Language revitalisation for families* (pp. 80–90). Berkeley: Heyday Books.

Conference Contribution - Oral presentation

O'Regan, H. (2013). Ka Whaka-Kāi Tahu au i ahau. Presented at Te Puna o te Kī - Open subject conference in the medium of te reo Māori. AUT, Te Ara Poutama, Auckland. 4–6 December.

Oral Presentation (non conference)

O'Regan, H. (2013). Implementing a family language planning strategy in the home? Presented at Indigenous Language Maintenance Seminar National Donghua University. Hualien County, Taiwan; 5 June.

O'Regan, H. (2013). The role of language revitalisation in formal education. Presented at Early Childhood Department Tainan National University. Tainan City, Taiwan; 30 May.

O'Regan, H. (2013). What is the difference between "Teaching" and "Sharing" the language in a language acquisition context. Presented at Immersion language teaching Seminar Taphalong tribe. Hualien County, Taiwan; 6 June.

Contribution to Research Environment

Academic Division

External Research Funding

Chan, S. Ako Aotearoa Southern Hub: Learning a trade: Becoming a tradesperson through apprenticeship.

Department of Computing

Facilitating Networks

Lopez, M. Workshop with Dobrila Lopez on Collaborative Learning at the 4th Annual Conference of Computing and Information Technology Education and Research in New Zealand, Hamilton.

Lopez, M. Workshop with Rob Oliver on Scratch and BYOB at the 4th Annual Conference of Computing and Information Technology Education and Research in New Zealand. Hamilton.

Research Discipline

Asgarkhani, M. International Committee - International Conference on Management, Leadership and Governance.

Asgarkhani, M. International Committee Chair - European Conference on e-Government.

Asgarkhani, M. Track Chair - 2013 European Conference on e-Government.

Lopez, M. Chair of CITRENZ research and support working group.

Department of Humanities

Facilitating Networks

Irwin, D. Editor of "Out and About" teachers journal published by Education Outdoors New Zealand: Issue 28, Winter.

Department of Nursing and Human Services

Facilitating Networks

Jamieson, I. Member New Zealand Nurses Organisation Perioperative Nurse College Advisory Group 2013.

Peer Esteem

Academic Division

Conference Addresses

Chan, S. Invited presenter at the inaugural Sino-NZVET conference - Qingdao, People's Republic of China. 23-24 September.

Chan, S. Panel - representing 10 years of vocational education research in New Zealand.

Editorial/Refereeing

Chan, S. Peer reviewer - article for Journal of Multiple Research Approaches.

Chan, S. Reviewer of article for Vocations and Learning.

Jenkins, M. Review two articles for Journal Digital Creativity.

Jenkins, M. Reviewed paper for Journal of University Teaching and Learning Practice.

Jenkins, M. Reviewer with Australasian Journal of Educational Technology.

Department of Applied Science and Allied Health

Appointments

Davies, L. Expert Advisor for the Health and Disability Commission and ACC.

Conference Addresses

Hayes, J. Panel member for the Mentoring and Publishing workshop at the Australian Institute of Radiography Annual Conference.

Editorial/Refereeing

Hayes, J. Associate Editor for the Journal of Medical Radiation Sciences.

Other Evidence of Peer Esteem

Cullens, R. Invited to judge presentations at the NZIMRT National Conference. 10 presentations in the academic, clinical and the first time presenter categories of the Conference were judged.

Department of Computing

Appointments

Asgarkhani, M. Editorial Board, International Journal of Business and Economics.

Asgarkhani, M. Editorial Board, Journal of Contemporary Management Research.

Asgarkhani, M. National Council, Institute of IT Professionals.

Clear, A. Elected to the ACM SIGCSE as a Board member 2013-2016.

Sarkar, A. Invited to be a program committee member of ACIS 2013 (24th Australasian Conference on Information Systems), Melbourne, Australia.

Sarkar, A. Poster Chair for CITRENZ, Hamilton.

Sarkar, A. Reviewer of ACIS2013 (24th Australasian Conference on Information Systems), Melbourne, Australia.

Conference Addresses

McCarthy, C. Member of a Conference Panel on the Mandatory Review of Qualifications at the 4th Annual Conference of Computing & Information Technology Research & Education in New Zealand. Hamilton. 8 October.

Editorial/Refereeing

Asgarkhani, M. International Journal of Cyber Society and Education.

Asgarkhani, M. Reviewer - 2013 European Conference on e-Government.

Lopez, M. Editor proceedings of the 4th Annual Conference of Computing and Information Technology Education and Research in New Zealand. Hamilton.

Lopez, M. Reviewer for 4th Annual Conference of Computing and Information Technology Education and Research in New Zealand.

Lopez, M. Reviewer for ACM Inroads.

Lopez, M. Reviewer for NZ Journal of Applied Computing and Information Technology (JACIT).

McCarthy, C. Reviewer for 4th Annual Conference of Computing and Information Technology Education and Research in New Zealand.

Weir, D. Reviewer for Proceedings of the 4th Annual Conference of Computing and Information Technology Education and Research in New Zealand - Conference programme.

Wieck, M. Reviewer for 4th Annual Conference of Computing and Information Technology Education and Research in New Zealand.

Other Evidence of Peer Esteem

Sarkar, A. Invited reviewer of Journal of Electronic Commerce Research (JECR).

Prizes and Awards

Lopez, M., Lopez, D., McCarthy, C., and Oliver, R. Best paper - jointly awarded for Analysis of prerequisites: Methodology and a case study. In M. Lopez & M. Verhaart (Eds.) Proceedings of the 4th Annual Conference of Computing and Information Technology Research and Education New Zealand (pp. 42-48). Hamilton: CITRENZ.

Lopez, M., and Lopez, D. Highly commended jointly awarded for staff and student perceptions of NZQA level expectations. In M. Lopez & M. Verhaart (Eds.) Proceedings of the 4th Annual Conference of Computing and Information Technology Education and Research in New Zealand (pp. 49-55). Hamilton: CITRENZ.

Department of Creative Industries

Appointments

Johnson, A. The New Zealand National Singing School 2013: Invited member of the faculty for the national school.

Marrett, R. Appointed Music Theatre Director for 26th New Zealand National Singing School 2013. Eastern Institute of Technology Campus, Napier. 4-14 January.

Zanker, R. Invited trustee of the New Zealand Children's Screen Trust.

Conference Addresses

Zanker, R. Framing address and facilitated a 90 minute session on the future of children's television at the Big Screen Symposium.

Editorial/Refereeing

Beatty, B. Invited reviewer of an article for the International Journal of Social Semiotics.

Favourable reviews

Reynolds, G. 25th September 2013. Glen Wagstaff Project @ CJC.

Fellows/memberships

Johnson, A. Council member of New Zealand Association of Teachers of Singing.

Other Evidence of Peer Esteem

Johnson, A. Invited to facilitate a workshop for the Queenstown Musical Society for their production of Chicago.

Zanker, R. Presented research to the NZ On Air Board with fellow NZ Children's Screen Trust Trustees Yvonne Mackay, Ian Hassall and Janette Howe.

Department of Engineering and Architectural Studies

Editorial/Refereeing

Brown, C. Invited by WasteMINZ to review the draft "Technical guidelines for the disposal to land of residual waste and other material".

Other Evidence of Peer Esteem

Underwood, L. Reviewed a paper for the Journal of Biomechanics.

Department of Humanities

Other Evidence of Peer Esteem

Dofs, K. Invited guest speaker on the topic of Autonomous Learning at the MANTESOL AGM in Palmerston North. 16 November.

Dofs, K. Invited to run a workshop at the English New Zealand Professional Development Workshops at DynaSpeak, Queen St, Auckland, 6 September.

Dofs, K. Invited to lead a professional development day for tutors around Autonomous Learning at Nelson Marlborough Institute of Technology, Nelson.

Dofs, K. Part of a committee setting up the "Association Internationale de Linguistique Appliquee Research Network on Learning Autonomy: Resources for Beginners" website.

Department of Nursing and Human Services

Conference Addresses

Jamieson, I. Invited guest speaker for Northland District Health Board International Nurses Day celebrations held in May 2013.

Jamieson, I. Invited key note speaker at the Post Anaesthetic Care Unit Conference, Hamilton. October/November 2013.

Favourable citations

Betany, K., & Yarwood, J. (2010) Adapting the Dedicated Education Unit model for student learning in the community. Kai Tiaki Nursing NZ. 3 citations (June, 2013).

Edgecombe, K., Seaton, P., Monahan, K., Meyer, S., LePage, S., & Erlam, G. (2013) Clinical Simulation in Nursing: A literature review and guidelines for practice. Ako Aotearoa: Wellington. 2 citations (October 2013).

Jamieson I., & Taua. C. (2009). Leaving from and returning to nursing practice: Contributing factors. Nursing Praxis in New Zealand 25 (2), 15–27. (5 citations).

Jamieson, I. Member of the Dedicated Education Unit Project Team for an article cited by Dapremont and Lee (2013). Partnering to educate: Dedicated education units. Nurse Education in Practice, 13 : 335–337.

Schluter, J., Seaton, P., and Chaboyer, W. (2011) Understanding nursing scope of practice: A qualitative study. International Journal of Nursing Studies. 48, 10: 1211–1222. Cited in 5

publications (October 2013).

Seaton, L. (2011). Cultural considerations in emergency care. In Curtis, K., Ramsden, L., and Lord, B. (Eds). 1 citation (May 2013).

Seaton, P. (2005). Combining interpretive methodologies: Maximising the richness of findings. In Ironside, M. (Ed.). Philosophical Conversations in Healthcare Research and Scholarship. 7 citations (October 2013).

Stanley, T., Yarwood, J., Brook, G., & Watson, P. (2007). Nurses assessing family violence - Some hidden dangers. Kai Tiaki: Nursing NZ, 13, 8 : 20–21. 1 citation (October 2013).

Watson, P., Yarwood, K., & Chenery, K. Meningococcal B: tell me everything you know and everything you don't know. New Zealanders' decision making regarding an immunisation programme. 4 citations (May 2013).

Yarwood, J. (2008). Nurses' views of family nursing in community contexts: An exploratory study. Nursing Praxis N.Z., 24, 2 : 41–51. 8 citations (December 2013).

Other Evidence of Peer Esteem

Jamieson, I. Request from a New Zealand Ministry of Health Policy Analyst for PhD thesis to help inform discussion document for the National Nurses Organisation about the New Zealand nursing workforce.

Jamieson, I. Request from the Nurse Entry to Practice Programme Coordinator, Northland DHB for information from PhD thesis regarding health workforce development.

Josland, H. Reviewed chapters in following textbook. deLange, J. (2013). Incredibly Easy! Fluids & Electrolytes, Wolters Kluwer: Lippincott, Williams & Wilkins.

Josland, H. Reviewer for Farrell, M. & Dempsey, J. (2014). Smeltzer & Bare's: Textbook of Medical-Surgical Nursing, 3rd Edition, Sydney: Lippincott, Williams & Wilkins Pty Ltd: Chapter 55 Assessment of Neurologic Function; Chapter 58 Management of patients with neurological trauma; Chapter 60 Management of Patients with Oncologic or Degenerative Neurologic Disorders.

Wilkinson, K. Chapter reviews of Farrell, M. & Dempsey, J. (2014). Smeltzer & Bare's: Textbook of Medical-Surgical Nursing, 3rd Edition, Sydney: Lippincott, Williams & Wilkins Pty Ltd: volumes 1 and 2.

Wilkinson, K. Reviewed Chapters 15, 16 19 & 20 in deLange, J. (2013). Incredibly Easy! Fluids & Electrolytes.

Prizes and Awards

Lienert-Brown, M. Lady Govan Prize in Mental Health Nursing Research.

Taua, C. CPIT Research month - second prize.

Taua, C. Fulbright Travel Award to the USA.

Student Services Division

Appointments

O'Regan, H. AKE Associates Ltd Company Director, January 2005 – present.

O'Regan, H. e Ipukarea Whakaruruu Board member, September 2008 – present.

O'Regan, H. Government's Working Party on Charter Schools member, March 2012–April 2013.

O'Regan, H. Kotahi Mano Kāika Advisory Committee founding member, 2001 – present.

O'Regan, H. Ministry of Education Mātauranga Māori Advisory group for PBRF member, March 2013–July 2013.

O'Regan, H. Ngāi Tahu Cultural Advisory Group, Te Rūnanga o Ngāi Tahu Advisory Board member, September 2011 – present.

O'Regan, H. Rōpū Whakaruruu – School of Nursing, Christchurch Polytechnic Founding member, 1999 – present.

O'Regan, H. Te Arotakenga o Ngā Tohu Mātauranga mō te Reo Māori Governance Group member from September 2013, NZQA.

O'Regan, H. Te Pae Kahika, Te Rūnanga o Ngāi Tahu member June 2013.

O'Regan, H. Te Tapuae o Rehua member, Executive Board, June 2007 – present.

Conference Addresses

O'Regan, H. Keynote address "Will my language breathe again?" at Heritage Language Preservation and Education: The Reflection and Future Challenge of Hakka Language Preservation Conference; Pingtung University, Pingtung County, Taiwan.

Fellows/memberships

O'Regan, H. International Centre of Language Revitalisation (ICLR), AUT.

Other Evidence of Peer Esteem

O'Regan, H. Judge for the Pikihiua Writers awards, Short Stories in te reo.

O'Regan, H. Panel member "The Reflection and Future Challenge of Hakka Language Preservation Conference"; Pingtung University, Pingtung County, Taiwan.

Prizes and Awards

O'Regan, H. CPIT Research Month, staff research presentation 1st place.

Staff Prizes and Awards

CPIT Allied Staff Awards

Rising Star Awards

Hegarty, Sam

Jones, Mandy

Sustainability Awards

Taege, Heather

The International Admissions Team:

Balakundi, Hari; Coleman, Karen; Chong, Ireana; Ge, Andy; Guan, Sabrina; Kong, Tina.

The Payroll Team: Bannister, Ken; Mansfield, Tania; York, Cheryl.

CPIT Management Staff Awards

Emerging Excellence in Management

Edmonds, Michael

Lay, Jann

Excellence in Management

Te Puke, Karen

CPIT Practitioner Awards

For Recognition of Excellent Practice in Teaching and Learning

Coulthard, Tracey

Massie, Andrew

McKitterick, Linda

Morgan, John

Other Awards

Asgarkhani, Mehdi

Recipient, IT Certified Professional (Strategy) Award, Institute of IT Professionals, NZ.

Coulthard, Tracey

Recipient, Tertiary Education Union (TEU) Award of Excellence in the category of student learning and participation.

Tawa, Stanley

Recipient, Award for Best Poster Presentation - Investigating the Culinary Authenticity of Hangi.

The Council for Australasian University Tourism and Hospitality Education (CAUTHE) Conference.

Student Prizes and Awards

The following is a summary of significant student prizes and awards for 2013. Students are grouped under the Department in which they studied.

Canterbury Tertiary College

Adams, Jonathan (Kaiapoi High School)
Recipient, Civil Skills, Achievement Award

Ahmed, Abdirashid (Shirley Boys High School)
Recipient, Automotive Yr1 – TII, Achievement Award

Blanken, Luke (Allenvale School)
Recipient, Introduction to Construction Supported Learning, Achievement Award

Blokhuis, James (Unlimited Paenga Tawhiti)
Recipient, Business Administration, Excellence Award

Brits, Adriaan (Unlimited Paenga Tawhiti)
Recipient, Introduction to Trades E, Excellence Award

Burton, Barry (Shirley Boys High School)
Recipient, Painting, Plasterboard & Decorating, Excellence Award

Byron, Jasmine (Riccarton High School)
Recipient, Introduction to Hospitality Supported Learning, Excellence Award

Caldwell, Thomas (Kaiapoi High School)
Recipient, Civil Skills, Excellence Award

Chisnall, Josh (Papanui High School)
Recipient, Introduction to Hospitality Supported Learning, Achievement Award

Churchill, Briar (Riccarton High School)
Recipient, Cookery L3 – CPIT, Excellence Award

Clements, Reade (Papanui High School)
Recipient, Automotive Yr1 – TII, Excellence Award

Crockett, Glenn (Shirley Boys High School)
Recipient, Carpentry Yr2 – TII, Excellence Award

Dijksma, Lizzie, (Avonside Girls High School)
Recipient, Introduction to Trades A, Excellence Award

Duff, Erika (Riccarton High School)
Recipient, Retail, Excellence Award

Gray, Taylor (Linwood College)
Recipient, Mechanical Engineering – Linwood College, Excellence Award

Harding, Peter (St Bedes College)
Recipient, Automotive Yr1 – SIT, Excellence Award

Harper, Kirsty (Te Aho o Te Kura Pounamu)
Recipient, Business Administration, Achievement Award

Hardwick, Robert (Darfield High School)
Recipient, Carpentry Yr1 – TII, Excellence Award

Inwood, Callum (Riccarton High School)
Recipient, Carpentry Yr1 – SIT, Excellence Award

Leatham, Josh (Ferndale School)
Recipient, Introduction to Construction Supported Learning, Achievement Award

Lin, Maria (Riccarton High School)
Recipient, Cookery L3 – CPIT, Excellence Award

MacKenzie, Calum (St Thomas of Canterbury)
Recipient, Introduction to Fabrication, Excellence Award

Mann, Kyle (Mairehau High School)
Recipient, Electrical SIT, Excellence Award

Matson, Henry (Allenvale School)
Recipient, Introduction to Construction Supported Learning, Excellence Award

McCall, Connor (Riccarton High School)
Recipient, Cookery L3 – CPIT, Achievement Award

McGarvey, Matthew (Te Aho o Te Kura Pounamu)
Recipient, Sustainability & Outdoor Education, Achievement Award

McKenzie, Michael (Cashmere High School)
Recipient, Plumbing & Drainlaying, Excellence Award

Meadows, Joel (Unlimited Paenga Tawhiti)
Recipient, Introduction to Trades B, Excellence Award

Morice, James (Shirley Boys High School)
Recipient, Carpentry Yr1 – TII, Achievement Award

Pesa, Alofa (Linwood College)
Recipient, Te Haeata, Excellence Award and Achievement Award

Prasad, Achal (Aranui High School)
Recipient, Cookery L2 – Aranui, Excellence Award

Rattanapathum, Patinya (Riccarton High School)
Recipient, Salon Support SIT, Achievement Award

Ritchie, Dylan (Riccarton High School)
Recipient, Mechanical Engineering, Achievement Award

Robertson, Jack (Burnside High School)
Recipient, Engineering Fundamentals, Excellence Award

Singh, Ravneet (Amuri Area School)
Recipient, Introduction to Trades – Amberley, Excellence Award

Smillie, Shaiden (Linwood College)
Recipient, Motor Industry – Linwood College, Excellence Award

Smith, Josh (Linwood College)
Recipient, Building, Construction & Allied Trades – Linwood College, Excellence Award

Stephenson, Emily (Aranui High School)
Recipient, Cookery L2 – Aranui, Achievement Award

Sutherland, Harley (Mairehau High School)
Recipient, Sustainability & Outdoor Education, Excellence Award

Turner, Robert (Riccarton High School)
Recipient, Introduction to Trades B, Achievement Award

Wadley, Charlotte (Papanui High School)
Recipient, Salon Support SIT, Excellence Award

Watson, Jesse (Burnside High School)
Recipient, Mechanical Engineering, Excellence Award

Whitney Cook (Papanui High School)
Recipient, Salon Support SIT, Excellence Award

Wylie-Hyett, Oscar (Hagley Community College)
Recipient, Electrical SIT, Achievement Award

Department of Applied Sciences & Allied Health

Bird, Tony
Recipient, New Zealand Institute of Chemistry (Canterbury Branch) Award for Best Level 6 Analytical Chemistry Student
Recipient, New Zealand Institute of Chemistry (Canterbury Branch) Award for Best Level 7 Analytical Chemistry Student

Vashisht, Kapil
Recipient, New Zealand Institute of Chemistry (Canterbury Branch) Award for Best Level 5 Analytical Chemistry Student

Bachelor of Applied Sciences (Physical Activity, Health and Wellness)

Roydhouse, Kirsten
Recipient, CPIT Degree Prize

Bachelor of Applied Sciences (Sport and Exercise)

Murray, David
Recipient, CPIT Degree Prize

Bachelor of Medical Imaging

Andrew, Megan Nicole
Recipient, High Achievement Award Year 1

Bungard, Kelsey Louise
Recipient, High Achievement Award Year 3
Recipient, High Achievement Award Year 2 2012

Flynn, Kerilee
Recipient, Professional Practice Prize Year 2

Griffiths, Lee
Recipient, Professional Practice Prize Year 2

Hart, Brigit
Recipient, Professional Practice Prize Year 2

Hawes, Kenneth
Recipient, Carestream Health DUX Award

Recipient, Top Academic Student and NZIMRT Award Year 3
Recipient, Top Academic Student and NZIMRT Award Year 2 2012

Hindson, Oliver
Recipient, Mobile Medical Technology Research Prize Year 3

Johns, Brittany Marie
Recipient, Christchurch Radiology Group Award for Clinical Excellence Year 2

June, Stacey
Recipient, Top Academic Student and NZIMRT Award Year 1

King, Liam
Recipient, Timaru Hospital Radiology Department Prize for Patient Care

Murray, Brooke Hannah
Recipient, BMI Award for Top Clinical Student Year 3

Petterson, Inger
Recipient, High Achievement Award Year 3

Toia, Tahlia
Recipient, Radiographic Art Award

National Certificate in Veterinary Nursing Level 5

Britt, Joyce

Recipient, Merial Award for Best Overall Student

Brown, Alana

Recipient, Provect Award for Excellence in Surgery and Anaesthesia

Hawker, Ruth

Recipient, Hill's Award for Excellence in Customer Service & Nutrition

Miller, Paula

Recipient, Provect Award for Excellence in Surgery & Anaesthesia

Potten, Lynsey

Recipient, Merial Award for Best Overall Student

Wright, Annette

Recipient, Hill's Award for Excellence in Customer Service & Nutrition

Department of Business

Chen, Hailong

Recipient, NZ College of Business Alumni Scholarship

Dempsey, Megan Louise

Recipient, Award for NZICA Top Accounting Degree Student

Hamilton, Shiho

Recipient, Award for Top 2nd Year Accounting Student

Hu, Yuchen

Recipient, CPA Degree Practitioners Prize

Lister, Brenda Jayne

Recipient, Award for Top 1st Year Accounting Student

Pinguin, Luisa Jolanda

Recipient, Chunhi (Spring Sun) Scholarship

Department of Computing

Gunn, Anthony

Recipient, Jade Scholarship

Gillespie, Philip

Recipient, CITRENZ Top Student Award

Department of Creative Industries

Bachelor of Design

Fairhurst, Grace

Recipient, Mortlock McCormack Art Award

Gunkel, Grace

Recipient, AMP Award

Holmes, Clare

Recipient, Friends of the Gallery Award

Kennedy, Paul

Recipient, Will Cummings Award

Marsden, Tepene

Recipient, Noelene McIlroy Scholarship

Certificate in Fashion Technology & Design Level 4

Brennan-Evans, Heather

Recipient, Scorpio Books and Hawes and Freer Award for Technical Excellence in Patternmaking

Ellis, Francine

Recipient, Charles Parsons Award for Highest Achiever

Diploma in Fashion Technology & Design Level 5

Chang, Ethel

Recipient, NZ Textile Distributors Award for Technical Excellence in Patternmaking

Flamank, Olivia

Recipient, Sewingtime Award for Highest Achiever

Recipient, Levana Merino Award for Innovative Use of Merino Knit Fabric

Diploma in Fashion Technology & Design Level 7

Chang, Ethel

Recipient, Hokonui Menswear Award

Malik, Renuka

Recipient, Hokonui Supreme and Nightlife Awards

McLennan, Carina

Recipient, Ray Everett Award for Highest Achiever

Recipient, Purfex Dressform Industry Design Award

McIndoe, Melissa

Runner-up, Virtual Re-Start Fashion Competition, Kuala Lumpur

Ratcliff-Reid, Phoebe

Winner, Virtual Re-Start Fashion Competition, Kuala Lumpur

New Zealand Broadcasting School

Beban, Daniel

Recipient, Neil Jenkins Award for Radio Creativity

Brackebush, Jemma

Recipient, John Foy Memorial Award

Maguire, Ryan

Recipient, The Radio Broadcasters Association Award for Outstanding Achievement

Reymer, Lisette

Recipient, Jack Tame Prize

Ruddock, Kaitlin

Recipient, Christian Broadcasting Association Scholarship, Hillman Award

Wesley-Smith, Mike

Recipient, Ross Stevens Scholarship

Yeoh, Mei

Recipient, Christian Broadcasting Association Scholarship, Hillman Award

Performing Arts

NASDA

Goudie, Nicholas

Recipient, The Louise Clark Red Hot Singing Scholarship

McRae, Christopher

Recipient, CPIT Degree Prize – Bachelor of Performing Arts (Musical Theatre)

Musical Arts

Eldridge, Ben (2012)

Recipient, Alan Robinson Memorial Guitar Award

Klever, Thomas & Watson, Sam (2013)

Recipient, Alan Robinson Memorial Guitar Award

Diploma in Photographic Imaging Level 5

Dick, Jessica

Recipient, Highly Commended, Canon Eyecon Awards 2013

Diploma in Professional Photography Level 6

Huang, Jim

Recipient, Gordon Harris Digital Media Awards

Recipient, 2 Bronze Awards, Epson/NZIPP Iris Professional Photography Awards 2013

Hoeflich, Samuel

Highly Commended, Mortlock McCormack Art Award 2013

Merrin, Yvette

Highly Commended, Canon Eyecon Awards 2013

Rist, Michael

Recipient, Bronze Awards, Epson/NZIPP Iris Professional Photography Awards 2013

Saunders, Chelsea

Recipient, 2 Bronze Awards, Epson/NZIPP Iris Professional Photography Awards 2013

Slattery, Jessica

Recipient, Second Prize, AMP Art Award 2013

van der Pennen, Jonathan

Recipient, 1 Silver & 1 Bronze Award, Epson/NZIPP Iris Professional Photography Awards 2013

Watt, Hannah

Recipient, Bronze Awards, Epson/NZIPP Iris Professional Photography Awards 2013

Department of Engineering & Architectural Studies

Bachelor of Architectural Studies

Knitel, Christina

Recipient, Construx Award, Year 1

Leech, Sarah

Recipient, ADNZ Award - Year 3 Bachelor of Architectural Studies

Smith, Alexandra

Recipient, NZIA Award - Year 3 Bachelor of Architectural Studies

Ryan, Brent

Recipient, Warren and Mahoney Award - Year 3 Bachelor of Architectural Studies

Ellerslie International Flower Show Christchurch, Emerging Design, 2013

GOLD Award:

Rigden, Sarah

McCutcheon, Blake

McGloin, John-Paul

Patterson, Sam

SILVER Award:

Gertrude, Gloria

Jacobson, Darryl

Johnstone, Innes

Neilson, Shannon

Bachelor of Engineering Technology

Coufal, David

Recipient, Todd Foundation Project Grant

Crook, Rodja

Recipient, Todd Foundation Project Grant

National Diploma in Architectural Technology

Best, Nicholas

*Recipient, New Zealand Institute of Building
Southern Chapter Student Award for
Excellence*

National Diploma in Construction Management

Hau, Shane

*Recipient, New Zealand Institute of Building
Southern Chapter Student Award for
Excellence*

National Diploma in Interior Design

Allworthy, Jaden

*Recipient, CPIT Tutors Award in the Diploma
in Interior Design*

Barrett, Jane

*Recipient, The Resene Award for Excellence
in Colour in the Diploma in Interior Design*

Chappell, Louise

*Recipient, CPIT Tutors Award in the
Certificate in Interior Décor*

Davies, Kyla

*Recipient, The Drawing Room Award for
Presentation in the Diploma in Interior Décor*

Dixon, Angela

*Recipient, CPIT Tutors Award in the
Certificate in Interior Décor*

Eastmond, Sarah

*Recipient, The Drawing Room Award for
Presentation in the Diploma in Interior Décor*

Flasher, Hannah

*Recipient, CPIT Tutors Award in the Diploma
in Interior Design*

Swift, Treena

*Recipient, The Resene Award for excellence
in Colour in the Diploma in Interior Design*

National Diploma in Quantity Surveying

Morgan, Peter

*Recipient, New Zealand Institute of Building
Southern Chapter Student Award for
Excellence*

Department of Food, Hospitality & Trades (Madras Street)

National Diploma in Hospitality Management Student Achievement Award of Excellence

Balderstone, Briar

Winning Recipient

Kandel, Binod

Highly Commended Runner-Up

Nestlé Toque d'Or Supreme Award Winners

Grieve, Hannah

Hoare, Daniel

Johns, Gina

Karen Lewis Awards

Clifford, Blake

Gallagher, Yvonne

Sumner, Brooke

Department of Food, Hospitality & Trades (Sullivan Avenue)

Amuia, Tavita

*Recipient, Most Improved – Painting &
Decorating*

Andrews, Ben

*Recipient, Drainlaying Award – Apprentice of
the Year*

Bloomfield, Thalia

Recipient, Best Pre Trade – Plasterboard

Booth, Andrew

*Recipient, Best Pre Trade – Welding &
Fabrication*

Bradford, Lindsay

Recipient, Leadership in Automotive

Burgess, Kain

Recipient, Best Pre Trade – Autobody

Claridge, Robert

*Recipient, Apprentice of the Year – Furniture
& Joinery*

*Recipient, Apprentice of the Year –
Canterbury Region – Module D*

Cottle, Joshua

*Recipient, Apprentice of the Year –
Plumbing, Gasfitting & Drainlaying*

Davidson, Tim

Recipient, Best Pre Trade – Carpentry

Dawson, Michael

Recipient, Leadership in Furniture & Joinery

Earnest, Tevita

Recipient, Most Improved – Manufacturing

Everett, Michael

Recipient, Apprentice of the Year – Electrical

Fawcett, Marcel

Recipient, Leadership in Autobody

Forster, Quentin

*Recipient, Apprentice of the Year –
Manufacturing*

Gifford, Joel

Recipient, Sheldon Crawford Memorial Award

Hale, Jason

Recipient, Most Improved – Electrical

Hardaker, Nick

Recipient, Leadership in Electrical

Heaven, Shane

*Recipient, Apprentice of the Year – Painting
& Decorating*

Huia, Eddie

Recipient, Leadership in Plasterboard

Hunt, Callum

Recipient, Apprentice of the Year – Autobody

Iona, Otto

Recipient, Best Pre Trade – Civil

Jackson, Matt

*Recipient, Best Pre Trade – Furniture &
Joinery*

King, Alan

*Recipient, Best Pre Trade – Painting &
Decorating*

Lalahi, Joy

Recipient, Top Female Trade Student

Lord, Adam

*Recipient, Most Promising Year 2 ITaB
Apprentice*

Maclean, Joshua

*Recipient, Leadership in Plumbing, Gasfitting
& Drainlaying*

Males, Daniel

*Recipient, Apprentice of the Year –
Automotive*

Martin, Alistair

Recipient, Best Pre Trade – Automotive

Martin, Holly

Recipient, Cromax Scholarship

Matthews, Glenn

*Recipient, Skills Organisation Plumbing
Apprentice of the Year*

Mazive, Paul

Recipient, Best Pre Trade – Manufacturing

McCaan, Hemi

*Recipient, Most Promising Year 1 ITaB
Apprentice*

McCarthy, Brogan

Recipient, Most Improved – Carpentry

Moffat, Steven

*Recipient, Apprentice of the Year – Welding
& Fabrication*

Moses Chanel

*Recipient, Leadership in Painting &
Decorating*

Neilson, Jeremy

*Recipient, Most Outstanding Display of
Upcoming Ability – ITaB*

Ngahere, Nicholas

Recipient, Most Improved – Plasterboard

Parish, Ryan

Recipient, Most Improved – Autobody

Parker, Greg

Recipient, Leadership in Civil

Peseta, David

Recipient, Leadership in Manufacturing

Peters, Noel

*Recipient, Leadership in Welding &
Fabrication*

Potts, Andrew

Recipient, Most Improved – Civil

Saunders, Courtney

*Recipient, Most Improved – Furniture &
Joinery*

Seymour, Kane

Recipient, Best High Voltage Student

Silverman, Neil

*Recipient, Best Pre Trade – Plumbing,
Gasfitting & Drainlaying*

Smith, Shanah

Recipient, Most Improved – Automotive

Thomson, James

Recipient, Leadership in Carpentry

van Drongelen, Andre

Recipient, Best Pre Trade – Electrical

van Ginkel, Ben

*Recipient, Apprentice of the Year – Furniture
& Joinery - Module A*

Walker, Joel

*Recipient, Most Improved – Plumbing,
Gasfitting & Drainlaying*

Washbourne, John

*Recipient, Most Improved – Welding &
Fabrication*

Weeden, Howie

*Recipient, Apprentice of the Year – Furniture
& Joinery – Module C*

Whitaker, Greg

Recipient, ITaB Apprentice of the Year

Department of Humanities

**Amornsirinapha, Jane (Diploma in Chinese
Language)**

*Recipient, Lanzhou University Scholarship
(six months)*

*Recipient, Shanghai International University
Scholarship (six months)*

Recipient, Chinese Speech Competition

Co-Recipient, Chinese Calligraphy Contest

Arthur, Rex (Mathematics)

*Recipient, Barrie Frost Memorial Award for
Top Student in MATH548*

**Campbell, Sam (Next Step Centre for
Women)**

Recipient, Altrusa Scholarship

Ison, Michael

Recipient, Alison Robinson Award 2013

Kim, Soon Gu

Co-Recipient, Chinese Calligraphy Contest

**Rolleston, Croydon (Bachelor of Language
(Japanese))**

*Recipient, Hiroshima Shudo University
6-month Scholarship*

Te Puna Wānaka

Monte Ohia Scholarships

**Maguigan, Nigel (Te Hāpara, Bachelor of
Language (Māori))**

*Recipient, Te Pae Tawhiti Top Student, 1st
year*

**Mutu, Stevie-Jane (Te Ohonga Ake,
Bachelor of Language (Māori))**

Recipient, Te Pae Tata, 3rd year

**Tangaroa, Ana (Te Atatū, Bachelor of
Language (Māori))**

Recipient, Te Pae Wawata, 2nd year

Recognition of Excellence Awards

**Carroll, Lani-Jo (Te Haeata, Certificate in
Māori Foundation Studies Level 3)**

Recipient, Te Aho Poupou Top Student

**Emery, Dave (Te Atatū, Diploma in Māori
Studies Level 6)**

*Recipient, Te Ahorewa, Te Puna Wānaka Most
Improved Student*

**Higgs, Pohatu (Certificate in Sports
Training & Indigenous Culture Level 3)**

Recipient, Te Matataki Top Student

**Koko, Antoinette (Te Ohonga Ake, Bachelor
of Language (Māori))**

Recipient, Te Puna Wānaka Manaaki Award

**Lama, Stewart Tavaivuna (Certificate in
Sports Training & Indigenous Culture
Level 3)**

Recipient, Te Tohunga o te Manaaki

**McLeod, Louise (Te Hāpara, Diploma in
Māori Studies Level 5)**

Recipient, Te Tohunga o te Manaaki, 1st year

**Ngauamo, Tululautu (Te Haeata, Certificate
in Māori Foundation Studies Level 3)**

Recipient, Te Tohunga o te Manaaki

**Patiole, Ariana (Te Ata Hōu, Certificate in
Māori Studies Level 4)**

*Recipient, Te Pūreirei Whakamatuataka Top
Student*

**Sy, Mark (Certificate in Sports Training &
Indigenous Culture Level 3, 2011)**

Recipient, Te Matataki Top Student

**Tamehana, Michelle (Te Ohonga Ake,
Bachelor of Language (Māori))**

*Recipient, Te Ahorewa, Te Puna Wānaka Most
Improved Student*

**Tavita, Alaga (Certificate in Sports Training
& Indigenous Culture Level 3, 2011)**

Recipient, Te Tohunga o te Manaaki

**Te Pohe-Bush, Robert (Te Atatū, Diploma in
Māori Studies Level 6)**

Recipient, Te Tohunga o te Manaaki, 2nd year

**Tupe, Maxine (Te Ata Hōu, Certificate in
Māori Studies Level 4)**

Recipient, Te Tohunga o te Manaaki

Department of Nursing & Human Services

Bargh, Lisa

*Recipient, Frontier Medical Bachelor of
Nursing Degree Award*

Pereiro, Rochelle

*Recipient, Pegasus Health Māori Workforce
Development Scholarship*

Teata, Matapo

*Recipient, Pegasus Pacific Health
Scholarship*