

Application for Reissue of Qualification



Family name: First name(s):
Student ID: Year of commencement:
Phone: work home Date of birth
Address: (for posting qualification when available)

Please tick appropriate box below and fill in requested information.

A) Reissue of Qualification – cost: \$75

Programme name: Year awarded:
 Original qualification is attached Original qualification has been irretrievably lost

B) Reissue of Statement of Attainment – cost: \$50

Course name:

Note: A reissue of a qualification may take up to one month. As soon as it is available, it will be posted to the address you have provided above. Any further delays will be advised to you.

Fee payment method

Bank/Master card Visa

Credit card no: Card expiry date:
Cardholder's name: Cardholder's signature:
Student signature: Date:

Please forward application to

Central Academic Records
Ara | Te Pūkenga
PO Box 540
CHRISTCHURCH 8140

1	8	5	0	1	7	7	0	0
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For office use

Processed by: Checked by:
Date: Date:

I have sighted the evidence and can confirm the student is eligible to have their award reissued.